



COUNTY OF DEL NORTE

*Invites Applications
for the Position of:*

COUNTY ENGINEER

SALARY: Beginning annual salary paid on a biweekly basis. County pays a portion of the employee share of retirement contributions and offers health care benefits for employees.

County Engineer - \$54,654

JOB OPPORTUNITY AND APPLICATION PROCESS: There are currently one vacancy for the position of County Engineer for the Del Norte County Community Development Department. This recruitment will also establish an eligibility list that may be used to fill future vacancies or for temporary help for up to one year. Applications are available at the Del Norte County Personnel Office, 981 H Street, Suite 250, Crescent City, CA 95531, (707) 464-7213, or www.co.del-norte.ca.us. A standard application is required. **Resumes are encouraged, but will not be accepted in lieu of required application materials.** Applications that are incomplete as of the final date to apply will be eliminated from consideration. **Applications will be accepted until 5:00 PM, Thursday, June 10, 2010.**

ESSENTIAL DUTIES: Assists the Deputy Director of Community Development in the administration of the Engineering/Surveying division. Has responsible charge for County engineering functions, including approval of construction improvement drawings, Solid Waste functions and Public Works facilities. Supervises and reviews construction inspections of Public Works contracts including preparation of change orders, project record keeping, processing progress payments and coordinating grants and permits. Serves as County Surveyor, signs all records of survey, parcel maps, and subdivision maps and maintains compliance with the Land Surveyors Act and the Subdivision Map Act. Reviews and oversees the preparation of plans, specifications, and cost estimates for Public Works projects such as roads, bridges, airports, drainage channels and related structures. Reviews building permits and makes recommendations as to encroachment on County maintained roads, access requirements and drainage improvements. Coordinates division activities with other County departments and State and Federal agencies. Supervises and analyzes the more complex traffic counts, accident data, existing traffic patterns and vehicle speed studies. Acts as information source and provides assistance to the public regarding division policies and programs. Services on the Technical Advisory Committee to the Local Transportation Commission. Represents the division at committee and public meetings such as the Environment Review Committee, Board of Supervisors meetings, and Public Works/Natural Resource meetings when necessary. Assumes responsibility for division operations in absence of the Deputy Director of Community Development in absence of same. Supervises division personnel including participation in the hiring, discipline, and evaluation of the employees, including providing necessary training. Performs related duties as required or assigned.

MINIMUM QUALIFICATIONS:

- Possession of a valid California Driver's License or ability to obtain at the time of appointment.
- Bachelors degree in civil engineering or a knowledge equivalent/sufficient to receive certification as a civil engineer; five years of responsible professional civil engineering experience including experience in a supervisory capacity; or an equivalent combination of education and experience.
- Possession of Certification as a Civil Engineer by the State Board of Registration for Professional Engineers and authorization to practice land surveying in California.

An Equal Opportunity Employer

May 2010

