

#### Compensation and Benefits

The annual salary for the position is open depending on qualifications and experience. In addition, the County offers the following benefits:

- ♦ **Insurances:** The County pays for vision insurance and 90% of a dental and comprehensive health plan.
- ♦ **Disability Insurance:** Paid by the County as follows: Long Term up to 60% of salary after 90 days of disability, Short Term up to 50% of salary from day 6 to day 89 of disability.
- ♦ **Life Insurance:** Coverage amount for this position is two times annual salary.
- ♦ **Deferred Compensation:** A 457 deferred compensation account is available to all employees. A \$150 contribution is made monthly for this position by the County.
- ♦ **Public Employees Retirement System (PERS):** The County currently participates in CalPERS retirement and Social Security. Employees are required to make a contribution to this pension program.
- ♦ **Leaves:** Vacation with pay begins at ten days annually for full time positions available for use after six months of employment with increases to 15 days after five years of employment; 20 days after ten years. Sick leave at 12 days per year, holiday leave at 12 days per year plus 3 floating days; 48 hours administrative leave.



For additional information on the County of Siskiyou, visit its website at [www.co.siskiyou.ca.us](http://www.co.siskiyou.ca.us).

## How To Apply

Interested candidates must complete a County of Siskiyou employment application. Applications are available online at [www.co.siskiyou.ca.us/personnel](http://www.co.siskiyou.ca.us/personnel) or:

County of Siskiyou Personnel Services  
PO Box 750, Yreka, CA 96097  
(530) 842-8002/8005  
(530) 842-8013 FAX

Completed applications can be mailed or faxed to this office. An oral interview will be scheduled at a later date. The County will provide reasonable accommodations to candidates with disabilities. If you have a need for an accommodation, please contact Personnel Services at least two working days prior to the interview date.

The County of Siskiyou is an Equal Employment Opportunity/Affirmative Action Employer

# The County of Siskiyou

*Invites applications for:*

## Deputy Director of General Services



Box Canyon Dam

Monthly Salary

**\$6,146 - \$7,470**

*Accepting applications through*  
**December 16, 2016**



The Community

Siskiyou County, located on the northern border of California equidistant between San Francisco and Portland, is an agricultural community, rich in natural resources, as well as easily accessible vacation land dominated by majestic Mt. Shasta. It is the 5<sup>th</sup> largest county by area in the state with a population of 48,000. The geographical and physical assets of Siskiyou County provide a wonderful environment for all. Its boundaries encompass parts of five National Forests (Klamath, Shasta, Modoc, Rogue and Six Rivers), six rivers (the Klamath, Shasta, Salmon, Sacramento, McCloud and Scott Rivers), as well as numerous lakes and streams. Elevations vary from a low of 520’ where the Salmon River joins the Klamath River on the western boundary to 14,162’ atop beautiful Mt. Shasta. The low valleys have hot summer days, cool summer nights and mild winters. The higher elevations have cool summers and severe winters.



Yreka is the county seat of Siskiyou County. The Historical District of Yreka offers a unique opportunity to view the 19th century with over 75 Victorian homes and its historic Miner Street. On the southern end of the County are historic Dunsmuir and the beautiful and active City of Mount Shasta.

The top employers in Siskiyou County include government, services, agricultural, timber and mining industries, and medical facilities. The education system includes many grade and middle schools, several high schools and the College of the Siskiyous with two campus sites. In addition, Southern Oregon University is less than an hour away as well the renowned Shakespeare Festival.

County Government

Established in 1852, Siskiyou County operates under a general law form of government. The five members of the Board of Supervisors govern the County and are elected on a non-partisan basis to serve four year staggered terms. The Board is responsible for setting policy, overseeing all County operations, approving the organization’s annual budget, and representing the County in a number of areas including its numerous special districts and regional agencies. The Board of Supervisors appoints the County Administrator (CAO), who is charged with overseeing County operations and services and developing the nearly \$170 million annual budget.

Over 623 employees work for the County providing a full spectrum of services including general government and internal services, health care, social services, public works, criminal justice and other public safety services for its citizens.

The Position

The Deputy Director of General Services is an Assistant Department Head classification that assists the Director of Public Works with planning, organizing, directing, and overseeing the operations, projects and financial elements of the General Services Division. General services includes: Solid waste disposal, flood control operations at Lake Siskiyou Box Canyon Project, airports, STAGE transportation, and Siskiyou Power Authority. Additionally, this classification will provide civil engineering studies and functions for public works as needed; and other related work as required.

The Ideal Candidate

**Ideal candidate will have knowledge of:**

- Principles, practices, and methods of civil engineering as applied to the design, construction, and maintenance of airports, landfills, and other public works facilities.
- Pertinent state, federal, and local laws, regulations, and ordinances related to the functions and operations of the Public Works Department.
- Proper inspection methods and procedures. Laws, rules, regulations, and policies affecting solid waste management, flood control functions, airports and facility development.
- Principles and practices of airports, solid waste management and flood control. Environmental impacts of changes in land use.
- Research and statistical methods. Budget development and control. Principles of project planning, development, coordination, and direction.
- Principles of public administration, management, staff supervision, employee training, and work evaluation.

**Required Qualifications:**

- Five years of increasingly responsible work experience in public works or like field in infrastructure planning, design, and construction work, including at least two years in an administrative management or supervisory position and;
- Registration as a professional engineer from the state of California or ability to obtain a professional engineer license within a year of date of employment.

