

**Director of Resource Management Agency  
Tulare County**

**Date Posted:** February 16, 2017

**Salary:** \$140,000-\$180,000

**Description:**

Tulare County is seeking an executive to lead our team of professionals in the Resource Management Agency (RMA) and serve as the Director. We are in quest of an individual who desires variety, challenge, and growth in their employment and who is dedicated to serving the residents of a geographically large, suburban county in central California. The seasoned, experienced professional expected to be hired for this opportunity will communicate and collaborate with the County Administrative Office and with RMA's top managers.

The Director is an At-Will employee appointed by the Board of Supervisors and works closely with the County Administrative Officer. The professional selected will oversee the planning, managing, and coordinating of operations, programs, and services of the Resource Management Agency in the areas of building through its three branches: Economic Development and Planning, Public Works, and Fiscal Services.

This is a high level executive management position, requiring the ability to manage personnel and contract service providers. The Agency Director must have the ability to provide leadership to a workforce of 240 full-time employees, which includes a diverse team of engineers, planners, development staff, administrative, finance professionals, road construction and traffic sign crews, mechanics, and support staff. Also paramount for the Director is developing the Agency and supporting a Mission of being "Open for Business" by effectively managing natural and developing resources, and by committing to delivery of timely and cost-effective public services.

Leading the development, review and monitoring processes of the RMA annual budget will also be a major responsibility for the Agency Director. Due to the type of services provided by the Agency and diverse funding mechanisms, the budget is complex encompassing over \$132 million dollars. The Director is required to review program funding needs, formulate budget guidelines, and control program/project activities within budgetary limits and policies. Aggressively pursuing and securing new funding sources, and maintaining existing revenue streams, will remain a high priority under the current economic conditions. A strong business acumen and financial oversight experience is highly desirable.

**Qualifications:**

. Graduated from a university or college with a Bachelor's degree; advanced degree is desirable.

. A minimum of five years progressively responsible executive or administrative management experience in a large and diverse public or private sector organization, including supervisory experience. Experience & skill highly desirable for this executive position.

. Ability to perform duties detailed in the adopted job specification for the position.

**How to Apply:**

Email resumes to Tulare County Human Resources & Development Department, Attn: Rachel Buckley at [Rbuckley@co.tulare.ca.us](mailto:Rbuckley@co.tulare.ca.us) or fax 559.730.2597 or by mail to 2900 West Burrel, Visalia, CA 93291.

**Filing Deadline:** First review is 3/22/17