



CEAC Board of Directors

CEAC Spring Conference

Friday, May 21, 2021|10:30 am – 12:30 pm

Zoom Meeting:

<https://us02web.zoom.us/j/87853077587?pwd=Z3B2Q25uaXFGNU15VHBhNHozWVExdz09>

Meeting ID: 878 5307 7587

Passcode: CEAC2021

10:30 am

Call to Order (Porter)

1. **Approval of Minutes** (Balbas)
January 12, 2021 - **Attachment 1 - Action Item**
2. **Correspondence** (Porter)
 - a) Caltrans letter December 14, 2020 - **Attachment 2**
3. **CLODS Report** (CLODS)
4. **NACE Report** (Machado)
5. **CSAC Report** (CSAC Staff)
6. **Regional Directors Reports**
7. **Treasurer's Report and 2021 Budget** (Crump) - **Attachment 3 - Action Item**
8. **Committee Reports:**
 - b) Administrative
 - c) Flood Control and Water Resources
 - d) Infrastructure and Development
 - e) Resource Recovery and Waste Management
 - f) Surveyor
 - g) Transportation
 - h) Fellowship
 - i) Oversight
 - j) Scholarship
9. **Unfinished Business**
 - a) Affiliate dues and charging convenience fees for credit card payments (Crump)
 - b) Committee Vice Chair Eligibility, Special Districts, By Law Modification (Tippett)
 - c) CEAC online posting forum/website update (Tippett)
 - d) 2020 Buffalo Bull Award Presentation (Tippett/DeChellis)
10. **New Business**
 - a) Update on 2021 CEAC Policy Conference (Porter)
 - b) 2021 Spring and Policy Conference prizes (Dashiell)

CEAC Board of Directors

Friday, May 21, 2021|10:30 am – 12:30 pm

- c) Legislative proposals and process (Lee)
- d) Process for Anticipated Member Dues Increase (Porter)

11. Life Membership

12. Announcements

- a) None

Scheduled Conferences

- a) CEAC Policy Conference, September 15-16, 2021 (virtual/tentative)
- b) CSAC 127th Annual Meeting, Monterey, California, November 30 – December 3, 2021
- c) CEAC Spring Conference, Monterey, California, March 23-25, 2022

CEAC Board of Directors Meeting Schedule

- a) CEAC Policy Conference, September 16, 2021 (virtual/tentative)
- b) CSAC 127th Annual Meeting, Monterey, California, December 3, 2021
- c) CEAC Spring Conference, Monterey, California, March 25, 2022

12:30 pm

Adjourn

Meeting Roster

Voting Board Members: Officers & Regional Directors

Officer	Office	County/Organization
Jim Porter	President	San Mateo
Howard Dashiell	Vice President	Mendocino
Brian Balbas	Secretary	Contra Costa
Rick Tippet	Immediate Past President	Trinity
Mike Crump	Treasurer	Butte (Retired)
Mehdi Madjd-Sadjadi	Treasurer-Emeritus	Marin (Retired)
Mike Penrose	Parliamentarian	Sacramento (Retired)
Patrick DeChellis	Newsletter Editor	Los Angeles (Retired)
Matt Machado	NACE Representative	Santa Cruz
Dave Gravenkamp	Historian	Siskiyou (Retired)
Regional Directors	Region	County
Johannes Hoevertsz	Bay Area	Sonoma
Kent Edler	Central Coast	Santa Cruz
Bob Bronkall	Northern California	Humboldt
Matt Randall	Sacramento Mother Lode	Placer
Steve White	San Joaquin Valley	Fresno
Nardy Khan	Southern California	Orange

CEAC Board of DirectorsFriday, May 21, 2021|10:30 am – 12:30 pm

Non-Voting Meeting Reporters: Committee Chairs and CSAC Staff**Committee Chairs**

Brian Balbas

Pattie McNamee

Mark Strudley

Trisha Tillotson

Jim Porter

Tim Goncharoff

Scott DeLeon

Aleks Jevremovic

Dave Fleisch

Committee

Administrative

Fellowship

Flood Control/Water Resources

Infrastructure and Development

Oversight

Resource Recovery & Waste Mgmt.

Scholarship

Surveyor

Transportation

County

Contra Costa

Contra Costa (Retired)

Santa Cruz

Nevada

San Mateo

Santa Cruz

Lake

Santa Barbara

Ventura

CSAC/CEAC Staff

Chris Lee

Catherine Freeman

Ada Waelder

Marina Espinoza

Merrin Gerety

Title

Legislative Representative

Legislative Representative

Legislative Analyst

Legislative Analyst

CEAC Program Manager

Agency/County

CSAC

CSAC

CSAC

CSAC

CSAC/CEAC

ATTACHMENTS

Attachment One.....January 12, 2021 Board of Directors Meeting Minutes

Attachment Two.....Caltrans letter December 14, 2020

Attachment Three.....Treasurer's Report and 2021 Final Budget

Attachment One

January 12, 2021 Board of Directors Meeting Minutes



CEAC Board of Directors – Meeting Minutes

January 12, 2021|12:30 pm – 1:30 pm

Zoom Meeting and Telephone call-in

DRAFT
MINUTES

12:31 pm

Call to Order by CEAC President Jim Porter

Officers present: 8 of 10, Regional Directors present: 4 of 6

Quorum Present

1. **Approval of Minutes** (Porter)
November 18, 2020 meeting, **Motion** to approve minutes- Sadjadi), 2nd (Machado); **Approved**
2. **Correspondence** (Porter)
Board of Forestry and Fire Protection letter - Attachment 2 of agenda packet
Discussion: A draft form letter was sent to CEAC membership requesting a delay of public review of draft Fire Safe Regulations. Webinar scheduled on this topic for January 13, 2021 at 10:30 AM and a follow-up in weeks after.
3. **CLODS Report** (Sadjadi)
CLODS notified of NACE proposal to make NACE 2021 a virtual conference, this is a discussion item on this agenda, item #10 - NACE 2021.
CLODS are interested in making sure various conference programs are kept in discussion for future in-person conferences, including CLODS BBQ's, George Johnson retirement celebration, Buffalo Bull Award presentation and CLODS ceremony for potential new CLODS.
4. **NACE Report** (Machado)
Matt Machado highlighted the NACO Resolution for legislative requests for the March 2021 NACO virtual conference. CEAC can provide input in coordination with CSAC and NACE for guiding advocacy on important CEAC legislative items. Some items of potential interest include: Bridge funding possibly through the Transportation Policy Committee, Federal Transportation Update for a pilot program in California on NEPA/CEQA reciprocity (January 27, 2021 pilot kick-off date), FEMA/FHWA streamlining to standardize or mirror the processes for damage recovery.
Any proposals should be submitted to Matt Machado to bring to NACO.
5. **CSAC Report** (CSAC Staff)
Catherine Freeman briefly discussed the “Triple” budget being proposed by the Governor. The budget will have three revisions between now and June 2021 that includes funding for numerous needs in the State including a relief package due to COVID, Fire, Forestry, Flood and Transportation. This proposed budget is an interesting one with a huge surplus for the current year, and a structural deficit issue in coming years. More details will be provided in the coming weeks. We should see gas tax estimates (as early as today, January 12, 2021)

CEAC Board of Directors

Wednesday, January 12, 2021|12:30 pm - 1:30 pm

6. **Regional Directors Reports** - *No Action this meeting*
7. **Treasurer's Report** (Crump) - *No Action this meeting*
8. **Committee Reports:** - *No Action this meeting*
 - a) Administrative
 - b) Flood Control and Water Resources
 - c) Infrastructure and Development
 - d) Resource Recovery and Waste Management
 - e) Surveyor
 - f) Transportation
 - g) Fellowship
 - h) Oversight
 - i) Scholarship
9. **Unfinished Business**
 - a) Affiliate dues and charging convenience fees for credit card payments (Crump) - *No Action this meeting*
 - b) Committee Vice Chair Eligibility, Special Districts, By Law Modification (Tippett) - *No Action this meeting*
 - c) CEAC online posting forum/website update (Tippett) - *No Action this meeting*
 - d) 2020 Buffalo Bull Award Presentation (Tippett/DeChellis) - *No Action this meeting*
10. **NACE 2021**
 - a) NACE 2021 Committee Update (Porter/Machado)

NACE has proposed to make the 2021 conference virtual. Numerous reasons for this proposal stemming from COVID-19: Corporate Sponsors reluctant to commit given uncertainty, Riverside County under current surge with no ICU capacity, Hotels and conference venue issues with blocking and reserving rooms and the associated funding complexities. The Proposal is to have this year's NACE conference virtual and hold an in-person conference in Palm Springs in 2024. The conference schedule would likely be: 2021 – Virtual, 2022 – in Buffalo, 2023 – in Alabama and 2024 – in Palm Springs. Staci from NACE will continue to take the lead on continuing coordination of the virtual conference with the current CEAC Conference Committee continuing to set the program. **Motion** to have 2021 virtually and the 2024 NACE Conference in Palm Springs – (Tippett), 2nd – (Mehdi); **Approved.**
 - b) NACE 2021 Program Agenda Establishment (Porter/Machado)

The Conference Committee will continue to plan the program the virtual conference as it has been to date. The next committee meeting is scheduled for January 22, 2021.
11. **New Business** - none
12. **Life Membership** - none

CEAC Board of Directors

Wednesday, January 12, 2021|12:30 pm - 1:30 pm

13. Announcements

- a) Pattie McNamee announced that Quincy Engineering is now called Quincy - Consor Group effective early this month.
- b) Merrin Gerety reminded the Board that the Local Streets and Roads Award nominations are due January 29, 2021. Also, there are multiple vacancies on various Transportation Advisory Committees and we are taking applicants for those positions until February 10, 2021.

Scheduled Conferences

- a) NACE Annual Meeting, April 19-23, 2021- proposed to be virtual now
- b) CSAC 127th Annual Meeting, Monterey, California, November 30 – December 3, 2021

CEAC Board of Directors Meeting Schedule

- a) Spring, date TBD
- b) CEAC Policy Conference, date TBD
- c) CSAC 127th Annual Meeting, Monterey, California, December 3, 2021

1:10 pm

Adjourn Motion – (Machado), 2nd – (Penrose)

Meeting Roster

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Matt Machado - P	NACE Representative	Santa Cruz
Dave Gravenkamp - P	Historian	Siskiyou (Retired)
Regional Directors	Region	County
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Kent Edler - P	Central Coast	Santa Cruz
Bob Bronkall - P	Northern California	Humboldt
Matt Randall	Sacramento Mother Lode	Placer
Steve White	San Joaquin Valley	Fresno
Nardy Khan - P	Southern California	Orange

CEAC Board of DirectorsWednesday, January 12, 2021|12:30 pm - 1:30 pm

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Brian Balbas
Pattie McNamee -P
Mark Strudley
Trisha Tillotson
Jim Porter
Tim Goncharoff
Scott DeLeon
Aleks Jevremovic
Dave Fleisch

Committee

Administrative
Fellowship
Flood Control/Water Resources
Infrastructure and Development
Oversight
Resource Recovery & Waste Mgmt.
Scholarship
Surveyor
Transportation

County

Contra Costa
Contra Costa (Retired)
Santa Cruz
Nevada
San Mateo
Santa Cruz
Lake
Santa Barbara
Ventura

CSAC/CEAC Staff

Chris Lee
Catherine Freeman -P
Nick Cronenwett
Marina Espinoza -P
Merrin Gerety -P

Title

Legislative Representative
Legislative Representative
Legislative Analyst
Legislative Analyst
CEAC Program Manager

Agency/County

CSAC
CSAC
CSAC
CSAC
CSAC/CEAC

P – indicates Present at the meeting

Attachment Two

Caltrans letter December 14, 2020

DEPARTMENT OF TRANSPORTATION

OFFICE OF THE DIRECTOR

P.O. BOX 942873, MS-49

SACRAMENTO, CA 94273-0001

PHONE (916) 654-6130

FAX (916) 653-5776

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www.dot.ca.gov

*Making Conservation
a California Way of Life.*

December 14, 2020

Mr. Jim Porter
President
County Engineers Association of California
1100 K Street, Suite 101
Sacramento, CA 95814

Dear Mr. Porter:

Thank you for reaching out to discuss cooperation and collaboration between the California Department of Transportation (Caltrans) and the County Engineers Association of California (CEAC). A number of topics, including safety and the Highway Bridge Program, were raised in your letter dated October 15, 2020, and discussed during our December 9, 2020, meeting.

I look forward to continuing to engage with CEAC. My team will work with you to coordinate biannual meetings. In the meantime, I have asked Caltrans Chief Deputy Director, James E. Davis, to follow-up with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Toks Omishakin", is written over a horizontal line.

TOKS OMISHAKIN
Director

Attachment Three

Treasurer's Report and 2021 Final Budget

COUNTY ENGINEERS ASSOCIATION OF CALIFORNIA
TREASURER'S REPORT: April 15, 2021

ACCOUNT BALANCES AS OF JANUARY 1, 2021

	Balance	Total Balance
CEAC Checking	\$24,075.58	
CEAC Money Mkt	\$201,630.15	
LS&R Sub Account	\$364,030.65	
PWSS Sub Account	\$11,917.06	
Bedroll Conf. Sub Account	\$6,838.10	
TOTAL Acct. Balance January 1, 2021	\$608,491.54	\$608,491.54

	Budget Estimate	Actual	Balance	
2021 INCOME				
Membership Dues	\$160,250.00	\$132,250.00	\$28,000.00	
Affiliate Dues	\$15,000.00	\$11,500.00	\$3,500.00	
Local Streets and Roads Needs Assessment	\$280,000.00	\$46,726.00	\$233,274.00	
Spring Conference Income	\$20,000.00	\$6,500.00	\$13,500.00	
Policy Conference Income	\$15,000.00	\$6,000.00	\$9,000.00	
Annual Fall Conference Income	\$18,000.00	\$7,800.00	\$10,200.00	
PWSS Conference Income	\$100.00	\$0.00	\$100.00	
Bedroll Conference Income	\$100.00	\$0.00	\$100.00	
Scholarship Income	\$100.00	\$0.00	\$100.00	
Money Mkt interest	\$100.00	\$0.00	\$100.00	
Miscellaneous Income (job posting etc.)	\$5,300.00	\$1,654.23	\$3,645.77	
TOTALS	\$513,950.00	\$212,430.23	\$301,519.77	\$212,430.23
TOTAL INCOME thru April 15, 2021				\$212,430.23

	Amount Budgeted	Actual Expenditure	Balance	
2021 EXPENDITURES				
NACE Dues	\$0.00	\$0.00	\$0.00	
NACE Conference and Sponsorship (\$500)	\$0.00	\$0.00	\$0.00	
CSAC Service and Expense Contract	\$210,850.00	\$104,139.25	\$106,710.75	
Newsletter Editor Service	\$500.00	\$0.00	\$500.00	
LS&R Needs Study	\$250,000.00	\$74,941.46	\$175,058.54	
Spring Conference Expense	\$2,500.00	\$0.00	\$2,500.00	
Policy Conference Expense	\$2,500.00	\$332.49	\$2,167.51	
Annual Fall Conference Expense	\$20,000.00	\$0.00	\$20,000.00	
Bedroll Conference Expense	\$100.00	\$0.00	\$100.00	
PWSS Conference Expense	\$100.00	\$233.00	(\$133.00)	
CEAC PWSS Reception Sponsorship	\$0.00	\$0.00	\$0.00	
Scholarships	\$0.00	\$0.00	\$0.00	
CEAC/CLODS Meeting Expense	\$4,000.00	\$0.00	\$4,000.00	
Office Supplies, Web Hosting and Expenses	\$2,500.00	\$180.00	\$2,320.00	
Awards and Gifts	\$1,500.00	\$496.60	\$1,003.40	
Taxes Fees and Accounting	\$700.00	\$52.12	\$647.88	
Officers Travel and Expenses (Wash DC trip)	\$1,000.00	\$0.00	\$1,000.00	
Contingencies	\$1,000.00	\$0.00	\$1,000.00	
EXPENDITURES	\$497,250.00	\$180,374.92	\$316,875.08	\$180,374.92
TOTAL EXPENDITURES thru April 15, 2021				\$180,374.92

ACCOUNT BALANCES as of April 15, 2021

CEAC Checking	\$20,729.83	
CEAC Money Mkt	\$201,630.15	
LS&R Sub Account	\$397,781.65	
PWSS Sub Account	\$13,567.74	
Bedroll Conf. Sub Account	\$6,838.10	
TOTAL ACCOUNT BALANCE as of April 15, 2021	\$640,547.47	

COUNTY ENGINEERS ASSOCIATION of CALIFORNIA

2021 FINAL BUDGET

Account Balance's beginning January 1, 2021

CEAC Checking	\$24,075.58	
CEAC CD	\$201,630.15	
LS&R Sub Account	\$364,030.65	
PWSS Sub Account	\$11,917.06	
Bedroll Conf. Sub Account	\$6,838.10	
TOTAL Acct. Balance 1/1/2021	\$608,491.54	\$608,491.54

ESTIMATED INCOME		
Member Dues	\$160,250	
Affiliate Dues	\$15,000	
LS&R Needs Contribution	\$280,000	
Spring Conference Income	\$20,000	
Policy Conference Income	\$15,000	
Annual Fall Conference Income	\$18,000	
PWSS Conference Income	\$100	
Bedroll Conference Income	\$100	
Scholarship Income	\$100	
Misc. Income (job posting etc.)	\$5,300	
Interest on CD	\$100	
TOTAL Estimated Income	\$513,950	\$513,950.00

TOTAL EST.FUNDS AVAILABLE FOR 2021 **\$1,122,441.54**

PROPOSED EXPENDITURES		
NACE Dues	\$0	
NACE Conf. (Officers reg. & travel)	\$0	
CSAC Service & Expense Contract	\$210,850	
Newsletter Editor Service	\$500	
LS&R Needs Study	\$250,000	
Spring Conference Expense	\$2,500	
Policy Conference Expense	\$2,500	
Annual Fall Conference Expense	\$20,000	
Bedroll Conference Expense	\$100	
PWSS Conference Expense	\$100	
CEAC PWSS Reception Sponsorship	\$0	
Scholarships	\$0	
CEAC/CLODS Meeting Expense	\$4,000	
Office Supplies Web Hosting	\$2,500	
Awards and Gifts	\$1,500	
Tax Fees and Accounting	\$700	
Officer's Travel and Expense	\$1,000	
Contingencies	\$1,000	
TOTAL Proposed Expenditures	\$497,250	\$497,250.00

Estimated End of Year Account Balances

LS&R Sub Account	\$394,030.65	
PWSS Sub Account	\$11,917.06	
Bedroll Sub Account	\$6,838.10	
CEAC CD Reserves	\$201,634	
CEAC Checking	\$10,772.13	
TOTAL Est. End of Year Account Balance	\$625,191.54	