



CEAC Board of Directors

Thursday, August 18, 2016 | 12:30 - 2:00pm
11th Annual Policy Conference
CSAC Peterson Conference Room
1100 K Street, 1st Floor
Sacramento, CA 95814



-
- 12:30pm
1. **Call to Order** (Machado)
 2. **Approval of Minutes, March 11, 2016 and March 31, 2016** (Pratt) - **Attachments One and Two – Action Item**
 3. **Correspondence** (Machado)
 4. **CLODS Report** (CLODS)
 5. **NACE Report** (McGolpin)
 6. **CSAC Report** (CSAC Staff)
 7. **Regional Directors Reports**
 8. **Treasurers Report** (Crump) – **Attachment Three**
 9. **Committee Reports**
 - a) Flood Control and Water Resources
 - b) Resource Recovery and Waste Management
 - c) Surveyor
 - d) Land Use
 - e) Transportation
 - f) Oversight and Special Tasks
 10. **Other Committee Reports**
 - a) Fellowship
 - b) Scholarship (Kowalewski)
 - c) Outside Committees (HBP, CUCCAC, CCSFCC, SHSP, TRCC, CTCDC, FLAP, TDAWG, ATP-TAC)
 11. **Life Membership**
 - a) Steven Steinhoff
 - b) Mike Crump
 12. **Unfinished Business**
 - a) CEAC Officers Manual (Penrose) - **Action Item**
 - b) CEAC ByLaws (Penrose) - **Action Item**
 - c) Research bonding costs for Treasurer (Crump)
 13. **New Business/Other Items**
 - a)
 14. **Scheduled Conferences**
 - a) NACE Western Region Conference, Laughlin, NV, October 24-26, 2016

CEAC Board of Directors

Thursday, August 18, 2016 | 12:30 - 2:00pm

- b) CSAC 122nd Annual Meeting, Palm Springs, Riverside County, November 29-December 2, 2016
- c) CEAC Spring Conference/Public Works Officers Institute, San Diego, March 22-24, 2017

15. CEAC Board of Directors Meeting Schedule

- a) December 2, 2016, 11:00am (Annual Meeting)

Adjourn

Meeting Roster

Officer	Office	County
Matt Machado	President	Stanislaus
John Presleigh	President-Elect	Santa Cruz
Jeff Pratt	Secretary	Ventura
Michael Penrose	Past President	Sacramento
Mike Crump	Treasurer	Butte
Mehdi Madjd-Sadjadi	Treasurer-Emeritus	Marin (Retired)
Doug Wilson	Parliamentarian	Tulare (Retired)
Patrick DeChellis	Newsletter Editor	Los Angeles
Scott McGolpin	NACE Representative	Santa Barbara
Dave Gravenkamp	Historian	Siskiyou County (Retired)
Regional Directors	Region	County
Matt Tuggle	Bay Area	Solano
Scott DeLeon	Northern California	Lake
Panos Kokkas	Sacramento Mother Lode	Yolo
Richard Schwarz	San Joaquin Valley	Merced
Tom Fayram	Central Coast	Santa Barbara
Bill Brunet	Southern California	Imperial
Committee Chairs	Committee	County
Richard Crompton	Transportation	San Diego
Pattie McNamee	Fellowship	Contra Costa (Retired)
Tom Fayram	Flood Control/Water Resources	Santa Barbara
Brian Balbas	Land Use	Contra Costa
Jim Porter	Oversight	San Mateo
Steven Kowalewski	Scholarship	Contra Costa
Mark Schleich	Resource Recovery & Waste Mgmt.	Santa Barbara
Warren Smith	Survey	San Joaquin
CSAC/CEAC Staff	Title	Agency/County
DeAnn Baker	Deputy Executive Director of Legislative Affairs	CSAC
Karen Keene	Senior Legislative Representative	CSAC
Kiana Buss	Legislative Representative	CSAC
Cara Martinson	Legislative Representative	CSAC
Chris Lee	Legislative Analyst	CSAC
Merrin Gerety	CEAC Program Manager	CSAC/CEAC

ATTACHMENTS

Attachment One.....March 11, 2016 Board of Directors Meeting Minutes

Attachment Two.....March 31, 2016 Board of Directors Meeting Minutes

Attachment Three.....Treasurers Report

Attachment One

March 11, 2016 Board of Directors Meeting Minutes



CEAC BOARD OF DIRECTORS
CEAC Spring Conference
Public Works Officers Institute
March 11, 2016



1. Call to Order: Meeting was called to order at 10:28 am on Wednesday, March 11, 2016

Meeting Roster

Officer	Office	County
Matt Machado	President	Stanislaus
John Presleigh	President-Elect	Santa Cruz
Jeff Pratt	Secretary	Ventura
Michael Penrose	Past President	Sacramento
Mike Crump	Treasurer	Butte
Mehdi Madjd-Sadjadi	Treasurer-Emeritus	Marin (Retired)
Doug Wilson	Parliamentarian	Tulare (Retired)
Scott McGolpin	NACE Representative	Santa Barbara
Pat DeChellis	Newsletter Editor	Los Angeles
David Gravenkamp	Historian	Siskiyou (Retired)
Regional Directors	Region	County
Steven Kowalewski	Bay Area	Contra Costa
Scott DeLeon	Northern California	Lake
Panos Kokkas	Sacramento Mother Lode	Yolo
Richard Schwarz	San Joaquin Valley	Merced
Tom Fayram	Central Coast	Santa Barbara
Bill Brunet	Southern California	Imperial
Committee Chairs	Committee	County
Richard Crompton	Transportation	San Diego
Pattie McNamee	Fellowship	Contra Costa (Retired)
Tom Fayram	Flood Control/Water Resources	Santa Barbara
Brian Balbas	Land Use	Contra Costa
Jim Porter	Oversight	San Mateo
Steven Kowalewski	Scholarship	Contra Costa
Mark Schleich	Resource Recovery & Waste Management	Santa Barbara
Steven Steinhoff	Survey	Los Angeles
CSAC/CEAC Staff	Title	Agency/County
DeAnn Baker	Legislative Director	CSAC
Karen Keene	Senior Legislative Representative	CSAC
Kiana Valentine	Legislative Representative	CSAC
Cara Martinson	Legislative Representative	CSAC
Chris Lee	Legislative Analyst	CSAC
Merrin Gerety	CEAC Program Manager	CSAC/CEAC

Other Attendees		County
David Leamon	CEAC Member	Stanislaus
David Fleisch	CEAC Member	Ventura
Betsey Lynberg	CEAC Member	Santa Cruz
Johannes Hoevertsz	CEAC Member	Sonoma
Olesya Tribukait	CEAC Member	Sonoma

All Officers, Regional Directors, Committee Chairs and Staff are listed. Those shown shaded were not in attendance.

2. Approval of Minutes: (Machado)

- A. December 4 meeting minutes – revisions/comments
 - Change NACE REP to McGolpin and Newsletter Editor to DeChellis
 - Minutes were brief
 - Motion to approve and second
 - Motion approved unanimously

3. Correspondence: (Machado)

- A. March 3 memo – Revised dues for membership
 - a. Includes May's dues
 - b. No response from anyone
 - c. On agenda today
- B. HBP Advisory Committee appointment
 - a. Alternate - Tayfun Saglam, Riverside County
- C. FLAP appointments
 - a. Voting member - Rick Tippet (Trinity County)
 - b. Alternates - Joshua Pack (Nevada County) & Robert Perrault (Plumas County)
- D. Highway Bridge Advisory Committee appointment
 - a. Primary, Southern California - Chris Sneddon (Santa Barbara County)

4. CLODS Report: (Sadjadi)

- A. CLODS Golden Anniversary
- B. Appreciate letting CLODS take over President's banquet
- C. Appreciate help and recognition from CEAC

5. NACE Report: (McGolpin)

- A. Annual NACE meeting in Tacoma on April 24-28

- a. 18 members confirmed attending
- B. Request for sponsorship/donation - \$500 in budget
- C. Laughlin Conference
 - a. Either third or fourth week in October – TBD

6. CSAC Report: (Valentine)

- A. Transportation funding issue – top priority this year
- B. Good State budget makes it more challenging
- C. Did get Managed Care Organization (MCO) tax
- D. Other important issues in legislation/administration:
 - a. Governor's public safety initiative
 - b. November 2016 election
 - c. Assembly Leadership turnover
 - d. Changes on various Assembly committees
 - o No major changes that would impact this organization
- E. Continued relationship between CSAC and CEAC
- F. Monday was deadline to file for running for state legislative offices (Lee)
 - a. Field for legislative elections is now defined
- G. Continuing press conferences through the Fix Our Roads Coalition
- H. Next goal post is budget
 - a. Governor introduced September transportation plan into budget – fear is that outside of being able to get 2/3 vote, administration pushes for majority vote for bill that does not adequately share revenues with cities and counties
 - b. Early to mid-May - May revise is the time that CEAC will need to re-engage in very reactive way
- I. CSAC Legislative Conference – consider CEAC lobby days
 - a. Mass participation
- J. Create message for Governor's proposal
 - a. Not enough \$\$ in Governor's proposal
 - b. CEAC presented verifiable data – anything less is not fixing roads
 - c. Balance political needs – allies and opponents change
 - d. Focus on May – big month
- K. Leadership meeting discussed at CEAC conference
 - a. 2017 in San Diego, 2018 in Monterey, somewhere in SoCal in 2019
- L. CEAC Legislative Conference: May 18-19 coming on 17th for afternoon meetings with local representatives possible group meeting with staff at Governor's office

7. Regional Director's Report:

- A. Bay Area – NTR
- B. Northern California (DeLeon)
 - a. Goal for this year is to increase participation
 - b. 2 issues for Northern California members – possible Spring meeting
 - Road needs assessment survey
 - Highway user study – need more rural representation
- C. Sacramento (Kokkas)
 - a. Met on January 20
 - b. Next meeting scheduled for May 18 – will be changed, conflicts with legislative conference
- D. San Joaquin (Schwarz)
 - a. San Joaquin Valley Region has monthly meetings: next meeting is on April 22 in Kern, May 13 in Stanislaus, June 17 in Mariposa, July 15 in Merced, August 19 in Madera, & September 23 in San Joaquin
 - b. Recognize Dave Leamon's reign as Past President for San Joaquin Valley Road Commissioners
 - c. Merced County is having ribbon cutting ceremony for Atwater-Merced Expressway interchange on March 25
- E. Central Coast (McGolpin)
 - a. Next meeting is May 13 at Los Osos Wastewater Treatment Plant
- F. Southern California (Brunet)
 - a. Meeting in Riverside January 14
 - Bridge program for Riverside County – how they manage their maintenance repair
 - b. Meeting scheduled for April 21 in same area
 - Going to try video conferencing
 - Tentative meetings scheduled in July and October

8. Treasurer's Report: (Crump)

- A. Mike Crump's retirement at end of August
- B. Final 2015 Treasurer's Report
 - a. Revenue \$453,336
 - b. Collected \$421,051
 - c. Spent 320,000+
 - d. Checking account \$554,021
 - e. CD Account (for contingencies) \$254,646

- f. Total \$808,700
- g. Budgets, expenditures, and revenue in “good shape”
- h. CLODS BBQ expensive this year
 - o Spent \$6,100 on transportation and rental
 - o Monterey County not cooperative
- C. Action item – Approval of final budget for 2016
 - a. Conference sponsorship income/expenditures require more tracking
 - b. FEMA white paper contract – spent \$0 in 2015
 - c. Question - \$5,000 Spring Conference County Night/Hospitality o.k.?
 - o Spending close to \$5,000 on County night itself
 - o This year, will track hospitality for \Spring Conference and for Annual Meeting
 - d. Motion to approve as presented (Presleigh)
 - e. Second (DeChellis)
 - f. Passed Unanimously

9. Committee Reports:

- A. Flood Control (Leamon)
 - a. New storm water strategy discussion
 - b. SGMA discussed
 - c. Trash TMDLs rules implementation discussed
- B. Resource Recovery (Schleich)
 - a. State pushing to get organics out of landfills
 - o Since getting more material on landfill waste board recycle running out of money, requires 2/3 vote to increase
 - b. AB 45
 - o Potential changes to household hazards waste collection
 - o Push costs onto local governments
 - o Board has taken action
- C. Surveyor (Machado)
 - a. Board presentation on renewals – must go on-line and answer questions about law changes
 - b. Out of 380 complaints, 45% of those about engineers, land surveyors, and geologists were because people didn’t know about law changes
 - c. Board of Registration wants on-line renewal where you acknowledge law updates before renewing license – implementation likely in 2017
 - d. Board against continuing education requirement, just wants to make this part of renewal

- e. County surveyor's red-line mark-ups on maps now have to be stamped and signed each time-applies to all civil engineering and surveying plan reviews

D. Land Use (Balbas)

- a. Legislative items
 - Senate Bill 000 – General Plan update, environmental justice
 - Affordable housing
- b. Revision to PG&E Rule 20A
 - City of San Jose has prepared comment letter
 - Holding off on moving forward with projects until issues resolved
- c. Senate Bill 743 implementation
- d. Land Use law cases
- e. Rick Tippet has been replaced on committee – moved to Transportation Committee

E. Transportation (Machado)

- a. Talked about during CSAC report
- b. Will do a survey regarding design issues (Lee)
- c. Form subcommittees on funding formulas and sustainable freight strategies (Valentine)

F. Oversight (Porter)

- a. NTR

10. Other Committee Reports:

A. Fellowship:

- a. Met in February
- b. Not serving alcohol – now need bartending license
- c. Cost control
- d. Work at higher (president) level with future hotels regarding food, alcohol- McNamee now has bartending license. McNamee does not feel that there were enough “nuts” in the room this year.

B. Scholarship (DeLeon)

- a. Encourage more land surveyor applicants
- b. Try to involve junior colleges in developing Surveyor curriculum
- c. Donations
 - Non-profit organization –can't write off on taxes
 - Talk to County Counsel about donations as write-offs (50C-6) (Presleigh)

- d. Outside Committees
 - HBPAC, TDOG, FLAP, CUCCACC (Machado)
 - o CUCCACC Strike without explanation (Fleisch)
 - o May need CUCACC appointee – Machado to talk with Wil Clemons

11. Lifetime Membership: (Action Item)

- A. Lifetime membership – Patrick DeChellis
 - a. Effective on retirement date – can't be life member and active member at the same time
 - b. Motion to accept – Sadjadi
 - c. Second – Brunet
 - d. Motion passed by slight margin (after much discussion) – 1 abstention

12. Unfinished Business:

- A. May's dues – letter sent on March 3
 - a. Motion to modify dues (NACE increase) DeChellis
 - b. Second Kokkas
 - c. Motion passed unanimously
- B. Wait to take action on Officer's Manual (bylaws) at Fall Conference
 - a. Didn't address use of word "policy" – consider use this language (Penrose)
 - b. Role of CEAC – do not advocate/lobby
 - c. In agendas, "policy" only used with land use
 - d. Target date for re-wording – next board meeting

13. New Business:

14. Scheduled Conferences:

- A. Review listed meetings – no modifications

15. Future Meetings:

- A. Review listed meetings – no modifications

16. Meeting Adjourned 12:09 pm

Attachment Two

March 31, 2016 Board of Directors Meeting Minutes



**CEAC BOARD OF DIRECTORS
MEETING
Thursday, March 31, 2016**



1. Call to Order – Meeting was called to order at 3:46 p.m. Thursday March 31, 2016

Meeting Roster

Officer	Office	County
Matt Machado	President	Stanislaus
John Presleigh	President-Elect	Santa Cruz
Jeff Pratt	Secretary	Ventura
Michael Penrose	Past President	Sacramento
Mike Crump	Treasurer	Butte
Mehdi Madjd-Sadjadi	Treasurer-Emeritus	Marin (Retired)
Doug Wilson (phone)	Parliamentarian	Tulare (Retired)
Pat DeChellis	Newsletter Editor	Los Angeles
Scott McGolpin	NACE Representative	Santa Barbara
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Richard Schwarz	San Joaquin Valle	Merced
Tom Fayram	Central Coast	Santa Barbara
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Chris Lee	Legislative Analyst	CSAC
Merrin Gerety	CEAC Program Manager	CSAC/CEAC

All Officers, Regional Directors, Committee Chairs and Staff are listed. Those shown shaded were not in attendance. There were no “other” attendees.

2. Approval of March 11, 2016 Minutes (Machado)
 - Not yet in
3. Correspondence (Machado)
 - None
4. CLODS Report (CLODS)
 - NTR
5. NACE Report (McGolpin)
 - NTR
6. CSAC Report (Valentine)
 - “No Huddle Offense” – Transportation PAC
 - CEAC Legislative conference: May 18-19, consider coming on 17th for afternoon meetings with local representatives, possible group meeting with staff at governor’s office
7. Regional Director’s Report
 - Bay Area - NTR
 - Northern California - NTR
 - Sacramento - NTR
 - San Joaquin - NTR
 - Central Coast (McGolpin)
 - Next meeting is May 13 at Los Osos Wastewater Treatment Plant
 - Southern California (Brunet)
 - Meeting scheduled for April 21 in same area
 - Going to try video conferencing
8. Treasurer’s Report
 - NTR
9. Committee Reports
 - N/A
10. Other Committees
 - N/A
11. Life Membership
 - Life Membership Award - Patrick DeChellis being presented 3/31/16
12. Unfinished Business
 - CEAC Officers Manual – change President Elect to Vice President (Penrose)
 - Discuss in detail during Fall Policy Conference
 - CEAC Bylaws – Policy approval by BOD August 18, Membership vote in Fall (Penrose)
 - Research Bonding Costs (Crump)
13. New Business
 - CEAC Newsletter Editor Agreement (Machado)

- No agreement necessary per Sadjadi and Machado
- CEAC Budget Amendment (Machado)
 - Add travel for Secretary and Newsletter Editor
 - NACE Western Regional Conference
 - NACE Annual meeting
- 14. Other Business
 - Ken Miller paid \$350/month as Newsletter Editor
- 15. Scheduled Conferences - Reviewed
- 16. Future meetings - Reviewed
 - a. August 18, 2016
 - b. December 2, 2016
- 17. Meeting Adjourned 4:38 p.m.

Attachment Three

Treasurers Report

COUNTY ENGINEERS ASSOCIATION OF CALIFORNIA
TREASURER'S REPORT: August 2,2016

BALANCE AS OF JANUARY 1, 2016

\$555,208.98

INCOME	Estimate	Actual	Balance	
Membership Dues	\$134,250.00	\$37,750.00		
Affiliate Dues	12,500.00	11,000.00		
Local Streets and Roads Needs Assessment	50,000.00	173,119.10		
DIS Assessment	55,000.00	17,450.00		
Spring Conference Income	20,000.00	17,798.00		
Spring Conference Sponsorship Income	15,000.00	18,664.00		
Policy Conference Income	4,000.00	625.00		
Policy Conference Sponsorship Income	7,500.00	4,500.00		
Annual Meeting Income	5,000.00	500.00		
Annual Meeting Sponsorship Income	9,500.00	11,250.00		
Bedroll Conference Income	6,000.00	0.00		
Miscellaneous Income (job posting etc)	2,000.00	1,675.91		
PWSS		21,929.00		
CEAC Memorial Fund Income		0.00		
TOTAL 2016 INCOME	\$320,750.00	\$316,261.01	(\$4,488.99)	\$316,261.01

TOTAL FUNDS AVAILABLE FOR 2016

\$871,469.99

EXPENDITURES	Amt. Budget	Amt. Exp.	Balance	Total Exp.	Total
CLODS Golden Anniversary	10,000	0.00			
NACE Dues	\$33,500.00	\$33,500.00			
NACE Conference Sponsorship	500.00	500.00			
CSAC Service and Expense Reimbursement	145,000.00	110,291.00			

Newsletter Editor Service	4,200.00	0.00			
FEMA White Paper Contract	10,625.00	0.00			
DIS Assessment Report	75,000.00	21,125.00			
CEAC Web Re-design Contract	18,540.00	4,121.88			
LS&R Needs Study	342,100.00	56,711.13			
Tax Fees & Accounting	500.00	552.00			
TOTAL SERVICES	\$639,965.00	\$226,801.01	\$413,163.99	\$226,801.01	\$413,163.99

Office Supplies & Expenses	\$1,000.00	\$333.52			
Awards, Gifts	2,500.00	45.20			
TOTAL HOUSEKEEPING	\$3,500.00	\$378.72	\$3,121.28	\$378.72	\$3,121.28

Spring Conference Expense	10,000.00	3,093.90			
Spring Conference County Nite/Hospitality Expense	5,000.00	0.00			
Policy Conference Expense	8,500.00	0.00			
Policy Conference County Nite/Hospitality Expense	4,200.00	0.00			
NACE Conference Expense	4,000.00	9,292.53			
Annual Meeting Expense	5,000.00	18,169.20			
Annual Meeting County Nite Hospitality Expense	5,000.00	0.00			
CLOUDS BBQ Expense	0.00	105.14			
Bedroll Conference Expense	5,600.00	0.00			
Scholarships	6,000.00	0.00			
CEAC BOD & CLOUDS Meeting Expenses	5,000.00	983.69			
PWSS Reception Sponsorship/expenses	2,500.00	13,019.33			
TOTAL SPECIAL FUNCTIONS	\$60,800.00	\$44,663.79	\$16,136.21	\$44,663.79	\$16,136.21

Officers' Travel and Expense	\$20,000.00	\$1,577.82			
TOTAL TRAVEL	\$20,000.00	\$1,577.82	\$18,422.18	\$1,577.82	\$18,422.18

Travel Contingencies	\$10,000.00				
Misc. Contingencies	19,353.41				
TOTAL CONTINGENCIES	\$29,353.41	\$0.00	\$29,353.41	\$0.00	\$29,353.41

TOTALS & BALANCES

\$273,421.34 \$480,197.07

TOTAL EXPENDITURES January 1, 2016 thru August 2 ,2016

\$273,421.34

BALANCE AS OF August 2 ,2016

\$598,048.65