



CEAC Board of Directors

Thursday, August 29, 2019 | 12:30 pm – 2:00 pm
CSAC Wall/Peterson Conference Room
1100 K Street, 1st Floor
Sacramento, CA 95814

-
- 12:30 pm
1. **Call to Order** (Porter)
 2. **Approval of Minutes** (Tippett and Kokkas)
September 13, 2018 – Attachment One – Action Item
April 5, 2019 – Attachment Two – Action Item
May 23, 2019 – Attachment Three – Action Item
 3. **Correspondence** (Porter)
 4. **CLODS Report** (CLODS)
 5. **NACE Report** (Machado)
 6. **CSAC Report** (CSAC Staff)
 7. **Regional Directors Reports**
 8. **Treasurer's Report** (Crump) – **Attachment Four**
 9. **Committee Reports**
 - a) Administrative
 - b) Oversight
 - c) Fellowship
 - d) Flood Control and Water Resources
 - e) Land Use
 - f) Resource Recovery and Waste Management
 - g) Scholarship
 - h) Surveyor
 - i) Transportation
 10. **Life Membership**
 11. **Unfinished Business**
 - a) CEAC Affiliate sponsorships (Porter/McNamee)
 12. **New Business**
 - a) Local Streets and Roads (LS&R) Fee Adjustment (Porter) - **Report of notice given at General Membership meeting**
 - b) Hosting NACE 2021
 - c) NACE 2021 planning budget/reimbursement – **Attachment Five - Action Item**
 13. **Scheduled Conferences**
 - a) CSAC 125th Annual Meeting, San Francisco, December 3-6, 2019

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- b) Public Works Officers Institute (PWOI), Monterey, March 18-20, 2020
- c) August 19-20, 2020 (Policy Conference – *tentative*)
- d) NACE Annual Meeting, Orange Beach, Alabama, April 19-23, 2020

14. CEAC Board of Directors Meeting Schedule

- a) December 6, 2019 (CSAC Annual Meeting)
- b) March 20, 2020 (PWOI)
- c) August 20, 2020 (Policy Conference – *tentative*)

2:00pm

Adjourn

Meeting Roster

Officer	Office	County/Organization
Jim Porter	President	San Mateo
Rick Tippet	Vice President	Trinity
Panos Kokkas	Secretary	Yolo
Jeff Pratt	Immediate Past President	Ventura
Mike Crump	Treasurer	Butte (Retired)
Mehdi Madjd-Sadjadi	Treasurer-Emeritus	Marin (Retired)
Doug Wilson	Parliamentarian	Tulare (Retired)
Patrick DeChellis	Newsletter Editor	Los Angeles (Retired)
Matt Machado	NACE Representative	Santa Cruz
Dave Gravenkamp	Historian	Siskiyou (Retired)

Regional Directors

	Region	County
Craig Tackabery	Bay Area	Marin
Scott DeLeon	Northern California	Lake
Joshua Pack	Sacramento Mother Lode	Calaveras
Kris Balaji	San Joaquin Valley	San Joaquin
Dave Flynn	Central Coast	San Luis Obispo
Patty Romo	Southern California	Riverside

Committee Chairs

	Committee	County
Jeff Pratt	Administrative	Ventura
Pattie McNamee	Fellowship	Contra Costa (Retired)
David Leamon	Flood Control/Water Resources	Stanislaus
Pat Minturn	Land Use	Shasta
Jim Porter	Oversight	San Mateo
Tim Goncharoff	Resource Recovery & Waste Mgmt.	Santa Cruz
Scott DeLeon	Scholarship	Lake
Aleks Jevremovic	Surveyor	Santa Barbara
David Fleisch	Transportation	Ventura

CSAC/CEAC Staff

	Title	Agency/County
Cara Martinson	Senior Legislative Representative	CSAC
Chris Lee	Legislative Representative	CSAC
Nick Cronenwett	Legislative Analyst	CSAC
Marina Espinoza	Legislative Analyst	CSAC
Merrin Gerety	CEAC Program Manager	CSAC/CEAC

ATTACHMENTS

Attachment One.....September 13, 2018 Board of Directors Meeting Minutes

Attachment Two.....April 5, 2019 Board of Directors Meeting Minutes

Attachment Three.....May 23, 2019 Board of Directors Meeting Minutes

Attachment FourTreasurers Report

Attachment FiveNACE 2021 Planning Budget/Reimbursement Memo

Attachment One

September 13, 2018 Board of Directors Meeting Minutes



CEAC Board of Directors

Thursday, September 13, 2018 | 12:15 pm – 2:00 pm
CSAC Wall/Peterson Conference Room
1100 K Street, 1st Floor
Sacramento, CA 95814



-
- 12:15 pm
1. **Call to Order** (Pratt)
Meeting called to order at 12:37

 2. **Approval of Minutes**
March 31, 2018 (Tippett) - **Attachment One – Action Item**
April 6, 2018 (Tippett) - **Attachment Two – Action Item**
Correction, Meeting was on March 30th, not 31st.
M: Crump, S: Penrose, PASSED

 3. **Correspondence** (Pratt)
No Correspondence

 4. **CLODS Report** (CLODS)
Given

 5. **NACE Report** (Penrose)
Given

 6. **CSAC Report** (CSAC Staff)
Given

 7. **Regional Directors Reports**
 - *Bay Area (Tuggle) It has been a bad season for floods and fires.*
 - *Northern Cal (DeLeon) Same, floods and fires. Missed Bedroll due to fire. No meeting, but looking into electronic meetings to make the travel distance easier.*
 - *Mother Lode (Kokkas) Meetings on May 23rd and Oct 17th. May meeting was well attended.*
 - *San Joaquin (Alkhayyat) Had a meeting in August.*
 - *Central Coast – No Report*
 - *So Cal (Fleisch) Had a meeting in San Diego in August. Discussion was concerning bids coming in much higher than engineers estimate now that SB1 has been enacted.*

 8. **Treasurer's Report** (Crump) - **Attachment Three**
Given

 9. **Committee Reports**
 - a) **Oversight**
Porter briefly recapped the Oversight Committee meeting from the day before where we received two legislative presentations, two from Orange County concerning JOC and the one from Contra Costa County concerning flood control. The Committee recommended Orange County items be

advanced to the Board of Directors (BOD).

Received presentation from Orange County.

Pratt recommended that we advance the JOC items, but felt it appropriate to return to the Oversight Committee for prioritization on our overall legislative list. There is a need to ensure this is a viable bill, and further that it does not tax CSAC staff in delivering the program. Valentine commented that anytime you bring forward a bill such as this, there are “asks” (request) from the Building Trades to balance out the legislative proposal.

Motion was made to move the item forward to include in the legislative priorities. M: Porter, S: Tippett. Failed 2-10

Motion was made to direct Orange to develop the proposal further and include industry. Return when this was done. M: Fleisch, S: Alkhayyat. Approved 12-1.

Flood Control: Item was tabled for future discussion.

- b) Fellowship
- c) Flood Control and Water Resources
- d) Land Use
- e) Resource Recovery and Waste Management
- f) Scholarship
- g) Surveyor
- h) Transportation

10. Life Membership (None)

11. Unfinished Business

- a) Local Streets and Roads (LS&R) Fee Adjustment (Tippett) - **Report of vote taken at General Membership Meeting.**
Report given that Fee Adjustment Passed.
- b) Policy and Fall Conference - Special Activity Attendance (McNamee)
Continued to future meeting
- c) Bedroll Update (DeLeon) – *Discussed the last meeting last month. Attendance of Directors was down due to the ongoing fires at the time. Madjd-Sadjadi expressed the importance of trying to carry this on in the future. Sign up for following summer (2019) is in January. No change at this time, but should be scheduled for further discussion.*

12. New Business

- a) Administrative Policy Committee (Pratt) - **Discussion/Action Item**
Plan was outline and discussed
- b) Hosting NACE 2020/2021 (Pratt) - **Discussion Item**
General consensus of the group was to defer this item to the Fall Meeting due to the upcoming election (Prop 6). No Action.

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13. Scheduled Conferences

- a) AACE/NACE Western Region Conference, Aquarius Casino Resort Laughlin, NV, October 24 - 26, 2018
- b) CSAC 124th Annual Meeting, Marriott Marquis San Diego Marina, November 27-30, 2018
- c) CEAC Spring Conference, Paradise Point Hotel, San Diego, April 3-5, 2019
- d) NACE Annual Conference, Wichita, Kansas, April 14 – 19, 2019

14. CEAC Board of Directors Meeting Schedule

- a) November 30, 2018 (CSAC Annual Meeting)
- b) April 5, 2019 (CEAC Spring Conference)

2:00pm

Adjourn

Meeting Adjourned at 2:24

Meeting Roster

Officer	Office	County
Jeff Pratt	President	Ventura
Jim Porter	Vice President	San Mateo
Rick Tippett	Secretary	Trinity
John Presleigh	Immediate Past President	Santa Cruz
Mike Crump	Treasurer	Butte (Retired)
Mehdi Madjd-Sadjadi	Treasurer-Emeritus	Marin (Retired)
Doug Wilson	Parliamentarian	Tulare (Retired)
Patrick DeChellis	Newsletter Editor	Los Angeles (Retired)
Mike Penrose	NACE Representative	Sacramento
Dave Gravenkamp	Historian	Siskiyou County (Retired)
Regional Directors	Region	County
Matt Tuggle	Bay Area	Solano
Scott DeLeon	Northern California	Lake
Panos Kokkas	Sacramento Mother Lode	Yolo
Ahmad M. Alkhayyat	San Joaquin Valley	Madera
Dave Flynn (Esenwein)	Central Coast	San Luis Obispo
Patty Romo (Fleisch)	Southern California	Riverside
Committee Chairs	Committee	County
Pattie McNamee	Fellowship	Contra Costa (Retired)
Mike Carlson	Flood Control/Water Resources	Contra Costa County
Pat Minturn	Land Use	Shasta
Jeff Pratt	Oversight	Ventura
Mark Schleich	Resource Recovery & Waste Mgmt.	Santa Barbara
Scott DeLeon	Scholarship	Lake
Warren Smith	Surveyor	Tuolumne
David Fleisch	Transportation	Ventura
CSAC/CEAC Staff	Title	Agency/County
Kiana Valentine	Senior Legislative Representative	CSAC

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Cara Martinson	Senior Legislative Representative	CSAC
Chris Lee	Associate Legislative Representative	CSAC
Nick Cronenwett	Legislative Analyst	CSAC
Merrin Gerety	CEAC Program Manager	CSAC/CEAC
Visitor	Title	Agency/County
Scott McGolpin		Santa Barbara
Aleks Jevremovic		

Shaded – Not in Attendance

DRAFT

Attachment Two

April 5, 2019 Board of Directors Meeting Minutes



CEAC Board of Directors

CEAC Public Works Officer Institute (PWOI)
Friday, April 5, 2019 10:00 am – 12:00 pm
Paradise Point Hotel
1404 Vacation Road, San Diego
Sunset III Room



1. Call to Order (Porter)

Meeting is called to order at **10:00** a.m.

2. Approval of Minutes (Tippett & Kokkas)

September 13, 2018 – Attachment One - Action item

Tippett – Delayed. No attachments, we will bring the September 13 minutes to the policy conference.

November 30, 2018 – Attachment Two - Action item

Minutes are attached. Motion to approve Tackabery, 2nd Penrose; **Approved**

3. Correspondence (Porter)

Porter – This week we send the NACE Report to NACE, (thank you Merrin). I failed to send a letter to the CLODS inviting them to this conference so it will not be in the correspondence. I think I paid for that for at least for the next year through winning the Buffalo Bull award last night. That's all the correspondence.

4. CLODS Report (CLODS)

Sadjadi – The program last night was enjoyable, *except it was too much of DeChellis*. It is preferable to have additional CLODS involved in the presentation of the Buffalo Bull Award.

5. NACE Report (Penrose)

Penrose – New this year findings by NACE report is to have advocacy for a number of issues; NACE paired with NACO and went to Washington in February to advocate on a number of issues, the concept was suggested by our own Scott McGolpin, if you remember we did that a few years ago. NACE/NACO met with representatives of the federal DOT and Public Works committees for future bills, and to include direct federal allocation to locals; they also discussed the long term solvency of the transportation trust fund. This was a new process for NACE. The NACE annual conference will be in Wichita the week after next week, and a number of us will be there and will host the *Snappy-Tom* event. The 2020 NACE conference will be in Alabama, don't remember the city, but it is on the coast. NACE 2021 is anticipated to be in California, and at that time Scott McGolpin will be the president of NACE.

Porter – Just failed to mention that I submitted our Engineer of the Year Pat Minturn for the NACE Engineer of the Year award, and a project for San Joaquin County for consideration.

6. CSAC Report (CSAC Staff)

Lee – Very engaged in the legislative session, process just kicked off, with new legislators and a new Governor, tracking many housing bills, and lots of bills in transportation, most bills should be through the policy committees in the next three to four weeks. Legislative session is coming up in a few weeks, with not much in

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transportation, mostly in housing. The Governor promised to be there in the morning session. We are figuring how to work with the new administration.

Martinson – First time we had a same party transition for a governor in a long time so many growing pains associated with that as some people are staying on; and we don't know how long it will be as there is a continuous transition. There is an ongoing debate about wildfire utility liability and expect a bill to come out of the governor's office sometime next week.

Gerety – Attendance slightly down this time but have 35 counties in attendance.

7. Regional Directors Reports

- S. California – Romo; was at the conference, however, unable to attend; the following information was provided in writing: Had a regional meeting on March 21, 2019. We talked about fire response and recovery, and planning and preparation for subsequent debris and mud flows during storm events. We are all dealing with fires, evacuations of large communities during the fire and then again when it rains in anticipation of flood damage. We've been able to network and share experiences. We talked about traffic safety. LA County has a new Vision Zero program and Riverside County launched a safety campaign with billboards over the Christmas holiday with the theme 'Eyes on the Road'. Our next meeting will be held in San Bernardino County on June 20th.
- Sacramento Mother Lode – Pack; met on January 23 shortly after the governor threw the landmine of tying the housing to SB1 17. Cara and Merrin were in attendance and we had a good discussion, also the District 3 DLE from Caltrans, FHWA, and SACOG representatives provided valuable information. Our next meeting is May 15, at 10 am, in Sacramento and everyone is invited to attend.
- Northern California – DeLeon; since we have been busy with fires and floods we did not meet for some time. I commit to visit every public works director in my region before the fall conference, the majority of these directors are not at this meeting.
- Central Coast – Flynn; had our meeting last month and were excited to have Mr. Porter in attendance; also excited to have San Benito and Monterey counties attended, which certainly has not been frequent occurrence. We spend a lot of time trying to get them involved, several common regulatory concerns should entice them to attend and bond over. We are also using the "Go to Meeting" with the surrounding counties technical staff to share information.
- Bay Area – Tackabery; Met on January 28 and set calendar for the year, working with Merrin to show our meeting notices on the CEAC web page, our topic for our May meeting is the PG&E bankruptcy. We will be adding agenda items as we move forward.
- San Joaquin Valley – No Report, Balaji; was at the conference, however, did not attend this meeting due to scheduling conflicts.
- CEAC Newsletter Editor – DeChellis; just a reminder the schedule for the regional reports for the newsletter is as: for the spring 2019 S. California committed; June 2019 Bay Area; September 2019 San Joaquin; December 2019 Sacramento; March 2020 N. California; and June 2020 Central Coast. DeChellis will continue sending reminders to the Regional Directors and reminded everyone to "*Just remember to send Lots of PICTURES, not many words, pictures are more stimulating as I can't read worth a ---*" (?)

8. Treasurers Report (Sadjadi) – Attachment One – Action Item (2019 CEAC Budget)

Treasurer’s Report:

Mr. Crump was not attending and Treasurer Emeritus (Sadjadi) presented the Treasurer Report for period ending March 12, 2019 and the 2019 Final Budget.

- a) The financial information is shown in attachment one “County Engineers Association of California 2019 Final Budget”. After a brief discussion clarifying the contents of the information in the attachment it was a motion to accept the report. Motion to accept the Treasurer Report: DeChellis, 2nd Penrose; **Approved**. Opposed Pratt.
- b) 2019 Proposed Budget. After a brief explanation of the contents of the proposed budget in the attachment referenced above it was a motion to approve the budget as shown. Motion to approve the 2019 Final Budget: DeChellis, 2nd Pratt; **Approved**. Opposed Pratt.

9. Committee Reports

- a) Oversight – Porter – I think everybody in this room was at the meeting, discussed setting up an administrative committee, hosting NACE 2021 and bedroll and the issue of affiliates.
- b) Fellowship – No Show and no Report. But the hospitality suite was well attended and it went fairly well.
- c) Flood Control and Water Resources – Martinson – Leamon was absent - Very full agenda and well attended lots of attention as we were at the state water board and the “waters of the state,” heard from the CSAC federal lobbyist in DC about related water issues and other things about the many issues, well attended and great meeting. - Balbas – If I can just add to that, I do want to say that the work Cara and Nick did related to the “Waters of The State,” and working with the team, Vincent Gin from Santa Clara Valley Water District was fantastic given the circumstances, you guys really did a lot of good work in trying to get some of the exemptions we were looking for and trying to get some changes to the policy what the state board is doing. I really appreciate your work with the Flood Control Committee and the consultants.
- d) Land Use – Minturn – Two issues one already mentioned by Cara the commission studying wildfires and focusing on the PG&E bankruptcy. The second item was the need for land surveyors and what will be the requirements for civil engineers to obtain a surveyors license.
- e) Resource Recovery and Waste Management – Martinson – Goncharoff was absent - There is a lot happening we discussed Cal Recycled SB 1383, the committee did an excellent job answering questions and soliciting input on regulations relating to solid waste.
- f) Scholarship – DeLeon – Time again to solicit applications for scholarships, and I will be reaching to regional directors in the next week or so. We also like to consider an employee of the year award (not a county engineer) someone at the staff engineer

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level and introduce the person during the Fall CEAC conference. This is a good way to recognize younger staff and introduce them to CEAC. Scott will reach out to regions for recommendations/selection for the award.

- g) Surveyor – Cronenwett - Jevremovic was absent – We had a legislative update and talked about some bills, there talking about updates on the record of surveys and corner records. We ha a guest speaker who spoke about geodetic data modernization.
- h) Transportation – Fleisch – Anybody not at Transportation? Lee chimed in “I have an update on my update of the McCarty bill that connected SB1 to housing production will be amended and will remove the link to transportation funding, no more SB1 link that is our goal.” Thanks to Chris Lee for the good work on that. I also like to thank Chris for the interesting guest speaker from AGC, we had an informative discussion; it is something we like to take back to our local areas and get our local AGC contractors engaged and see how we can work together.

10. Life Membership

- a) Mike Carlson, Contra Costa County (Tackabery) - Porter – Received a recommendation for life membership for Mike Carlson, from the Bay Area Regional Director. Since the Scoring sheet was not attached I will read it for your information. Sadjadi – I like to follow the guidelines. Porter – I will read each item (**items are shown in the nomination form after the list of attendees**) *Someone asked if stealing a golf cart last night would add or deduct points in the nomination form? No Answer.* Motion to Approve: Pratt, 2nd Tackabery. In discussion Sadjadi - stated that “Mike was very outspoken and counter to DeChellis for some time, we are sad for losing him.” Balbas - mentioned that ‘Mike was very active in Contra Costa and CEAC and will be happy to make him life member. Motion **Approved** unanimously

11. Unfinished Business

- a) Hosting NACE 2021 – **Discussion Item/Action Item** (Penrose). Porter – The item was discussed in previous meetings, and earlier in the Oversight Committee; Porter and Machado volunteered to be the Co-Chairs for the 2021 NACE conference in California and will begin appointing chairs to committees as needed. Motion to approve 2021 NACE conference Co-Chairs: Pratt, 2nd Sadjadi; **Approved** unanimously.
- b) Western Regional Triannual Conference and Exposition (McGolpin/Penrose)– **Discussion Item**. Penrose - This is a new, triannual conference being planned by NACO for July 11-15, 2019, in Las Vegas at the Paris Hotel, as was described last fall by Steve Ltoski, Public Works Director for Mohave County Arizona and president of the Arizona Association of County Engineers. We did not have a follow-up or more information. Wilson – Sometime in the 1990’s the NACE conference hosted by California in Nevada as an attempt to get Nevada involved, however, Nevada did not participate. The discussion ended without any action.
- c) Digitizing Archival Materials (Pratt) - **Discussion/Action Item**

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Pratt – We receive and have lots of information that needs to be preserved and to be accessible by digitizing it, and organizing it. Pratt volunteered to help with the organization after the material has been digitized. Merrin has digitized the old newsletters. It is estimated that \$5,000 should be enough to complete the process. Tippett mentioned according to Dave Gravenkamp there is over a car load of materials to be digitized. Sadjadi – stated we have the funds to complete the project, and need a motion to authorize the funds. Motion to approve funds not to exceed \$5,000 by Pratt, 2nd Penrose; **Approved** unanimously.

- d) CEAC Affiliate sponsorships (Porter) - **Discussion/Action Item**. Porter - Had a discussion with Pattie at Oversight regarding equity for affiliate sponsorship, and was decided that Porter and McNamee will work together for an acceptable solution. Motion to approve: Porter, 2nd DeChellis; **Approved** unanimously.

12. New Business

- a) Ad-hoc Membership Committee (Porter) - **Discussion/Action Item**
Porter – This also was at Oversight, it is the change from an Ad hoc Membership Committee to Administration and Special Tasks, and it will be an Ad hoc committee, Oversight recommended it; technically the BOD does not need to approve this, however, I like to get consensus on this and **make a motion**, “concurring with Oversight and the President’s recommendation to have an Ad hoc committee” 2nd Pratt. The committee will also involve membership, not a full committee but will be part of the regular structure for conferences. **Approved** unanimously.
- b) Payment of CEAC Dues/Fees using Credit Cards (Porter/Crump) - **Discussion/Action Item**. Porter - Payments by credit card by affiliates. Sadjadi – the card payment method costs an administrative fee to the organization and we are not collecting the stated amount. Discussion mentioned that in all counties the card owner (beneficiary of card user) pays the administrative fees so the entity gets the set amount. After a lengthy discussion it was proposed for CEAC to absorb the credit card administrative fees. Motion it’s the cost of doing business and CEAC to absorb credit card fees Tackabery, 2nd Pratt. **Approved**. Opposed Sadjadi.

13. Scheduled Conferences

- a) NACE Annual Conference, Wichita, Kansas, April 14-19, 2019
- b) CSAC Legislative Conference, Sacramento, April 24-25, 2019
- c) Public Works Secretarial Seminar, Sonoma County, May 8-10, 2019
- d) Northern California Bedroll Conference, Plumas County, July 31-August 1, 2019
- e) CEAC Policy Conference, Sacramento, August 28-29, 2019
- f) CSAC 125th Annual Meeting, San Francisco, December 3-6, 2019
- g) Public Works Officers Institute (PWOI), Monterey, March 20, 2020
- h) NACE Annual Conference, Orange Beach, Alabama, April 19-23, 2020

14. CEAC Board of Directors Meeting Schedule

- a) August 29, 2019 (CEAC Policy Conference)
- b) December 6, 2019 (CSAC Annual Meeting)

CEAC Board of Directors

Friday, April 5, 2019|10:00 am – 12:00 pm

15. Adjourn

Motion to Adjourn: DeChellis, 2nd Porter; **Approved**

Meeting Adjourned at 11:26 a.m.

Meeting Roster

Officer	Office	County/Organization
Jim Porter	President	San Mateo
Rick Tippett	Vice President	Trinity
Panos Kokkas	Secretary	Yolo
Jeff Pratt	Immediate Past President	Ventura
**Mike Crump	Treasurer	Butte (Retired)
Mehdi Madjd-Sadjadi	Treasurer-Emeritus	Marin (Retired)
Doug Wilson	Parliamentarian	Tulare (Retired)
Patrick DeChellis	Newsletter Editor	Los Angeles (Retired)
Mike Penrose	NACE Representative	Sacramento
Dave Gravenkamp	Historian	Siskiyou County (Retired)
Regional Directors	Region	County
Craig Tackabery	Bay Area	Marin
Scott DeLeon	Northern California	Lake
Joshua Pack	Sacramento Mother Lode	Calaveras
**Kris Balaji	San Joaquin Valley	San Joaquin
Dave Flynn	Central Coast	San Luis Obispo
**Patty Romo	Southern California	Riverside
Committee Chairs	Committee	County
**Pattie McNamee	Fellowship	Contra Costa (Retired)
**David Leamon	Flood Control/Water Resources	Stanislaus
Pat Minturn	Land Use	Shasta
Jim Porter	Oversight	San Mateo
**Tim Goncharoff	Resource Recovery & Waste Mgmt.	Santa Cruz
Scott DeLeon	Scholarship	Lake
**Aleks Jevremovic	Surveyor	Santa Barbara
David Fleisch	Transportation	Ventura
CSAC/CEAC Staff	Title	Agency/County
Cara Martinson	Senior Legislative Representative	CSAC
Chris Lee	Legislative Representative	CSAC
Nick Cronenwett	Legislative Analyst	CSAC
Marina Espinoza	Legislative Analyst	CSAC
Merrin Gerety	CEAC Program Manager	CSAC/CEAC
Other Attendees	Title	Agency/County
Brian Balbas	Public Works Director	Contra Costa

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Steve Kowalewski	Chief Deputy Director	Contra Costa
Darlene Comingore	Principal Civil Engineer	Yolo
Bob Bronkall	Deputy Director,	Humboldt
Johannes Hoevrtsz	Director of Transportation	Sonoma

**** Shows names who were absent (not in attendance)**

CEAC Nomination Form

The individual shall have demonstrated long and faithful service to the organization in the following ways:

The individual shall have held status in the organization as a Principal Membership or Member. The individual qualifies for a minimum of 40 points for active participation and support of the Association:

Category	Points/Comment for Mike Carlson Nomination	Points
5 Points for Each Year Served as a Regional Director – 25 Points Maximum		
6 Points for Each Year Served as a Committee Chairman – 30 Points Maximum	Flood Control Committee 2018, 2019	12
3 Points for Each Year Served as a Committee Vice-Chairman	Flood Control Committee 2016, 2017	6
1 Point for Each Year Served on Each Policy Committee of the Association – 20 Points Maximum	6 years Flood Control and Transportation	12
An Additional ½ Point May Be Granted for Each Year of Extraordinary Service on a Committee – 10 Points Maximum	Stormwater Funding Subcommittee 2016-present Lobbying with Cara Ad Hoc meetings with state departments and agencies	3
½ Point for Each Year Served as a Regional Officer – 15 Points Maximum		
5 Points for Recognition as County Engineer of the Year		
Longevity of Active Membership in the Association		
1 Point of Each Year of Principal Membership		
½ Point for Each Year of other Membership	31 years working for Contra Costa Public Works	16
Subjective Judgment of the Board of Directors +/- 10 Points	Buffalo Bull Award 2018	10
Total		59

Attachment Three

May 23, 2019 Board of Directors Meeting Minutes



CEAC Board of Directors

Thursday, May 23, 2019 – 3:00 pm – 4:00 pm

CSAC Conference Call line (916) 445-5476 (no passcode required)

DRAFT

1. **Call to Order (Porter)**
Meeting is called to order by Porter at 3:00 pm.
2. **Approval of Minutes (Tippett and Kokkas)**
* **September 13, 2018** – Will be provided at the August 29 Board of Directors meeting.
April 5, 2019 – Attachment One – Action item
No action,
3. * **Correspondence (Porter)**
4. * **CLODS Report (CLODS)**
5. **NACE Report (Penrose)**
Penrose – Nothing to report about the past meeting. We will have a planning meeting on June 21, at 1:00 pm in Sacramento, for hosting the 2021 NACE Conference in California.
6. * **CSAC Report (CSAC staff)**
7. * **Regional Directors Reports**
8. * **Treasurers Report (Crump)**
9. * **Committee Reports**
10. **Life Membership**
 - a) Mike Penrose (Pack) – **Action Item**
Motion to approve Sadjadi, 2nd Crump; Motion **Approved** unanimously
11. ***Unfinished Business**
 - a) CEAC Affiliate sponsorships (Porter/McNamee)
12. **New Business**
 - a) NACE Representative replacement (Porter) - **Action Item**
Porter – Our NACE representative, Mr. Penrose is retiring, and we need to replace him, I had some interest in the position from Tom Mattson, Daniel Woldesenbet, and Matt Machado. From the three Matt appear to be more interested. Motion to appoint Mr. Machado for NACE representative Sadjadi, 2nd Pack; **Approved** unanimously.
13. * **Scheduled Conferences**
 - a) Northern California Bedroll Conference, Plumas County, July 31-August 1, 2019

CEAC Board of Directors

Friday, April 5, 2019|10:00 am – 12:00 pm

- b) CEAC Policy Conference, Sacramento, August 28-29, 2019
- c) CSAC 125th Annual Meeting, San Francisco, December 3-6, 2019
- d) Public Works Officers Institute (PWOI), Monterey, March 20, 2020
- e) NACE Annual Conference, Orange Beach, Alabama, April 19-23, 2020

14. * CEAC Board of Directors Meeting Schedule

- a) August 29, 2019 (CEAC Policy Conference)
- b) December 6, 2019 (CSAC Annual Meeting)

15. Adjourn

Motion to Adjourn: Unknown, 2nd Can't remember; **Approved** unanimously.
Meeting Adjourned at 3:20 pm.

*No Action or report on this item for this meeting.

Meeting Roster

Officer	Office	
County/Organization		
Jim Porter	President	San Mateo
Rick Tippett	Vice President	Trinity
Panos Kokkas	Secretary	Yolo
**Jeff Pratt	Immediate Past President	Ventura
Mike Crump	Treasurer	Butte (Retired)
Mehdi Madjd-Sadjadi	Treasurer-Emeritus	Marin (Retired)
**Doug Wilson	Parliamentarian	Tulare (Retired)
**Patrick DeChellis	Newsletter Editor	Los Angeles (Retired)
Mike Penrose	NACE Representative	Sacramento
Dave Gravenkamp (Retired)	Historian	Siskiyou County
Regional Directors	Region	County
Craig Tackabery	Bay Area	Marin
**Scott DeLeon	Northern California	Lake
Joshua Pack	Sacramento Mother Lode	Calaveras
Kris Balaji	San Joaquin Valley	San Joaquin
**Dave Flynn	Central Coast	San Luis Obispo
**Patty Romo	Southern California	Riverside

** Shows names who were absent (not in attendance)

Attachment Four

Treasurers Report

**COUNTY ENGINEERS ASSOCIATION OF CALIFORNIA
TREASURER'S REPORT: July 29, 2019**

ACCOUNT BALANCES AS OF JANUARY 1, 2019

	Balance	Total Balance
CEAC Checking	\$ 399,397.17	
CEAC CD	\$ 25.14	
LS&R Sub Account	\$ 106,281.26	
PWSS Sub Account	\$ 12,595.15	
Bedroll Conf. Sub Account	\$ 8,597.24	
TOTAL Acct. Balance January 1, 2019	\$ 526,895.96	\$ 526,895.96

2019 INCOME	Budget			Balance
	Estimate	Actual	Balance	
Membership Dues	\$ 160,250.00	\$ 160,250.00	\$ -	
Affiliate Dues	\$ 12,000.00	\$ 9,712.25	\$ 2,287.75	
Local Streets and Roads Needs Assessment	\$ 185,000.00	\$ 37,125.00	\$ 147,875.00	
Spring Conference Income	\$ 42,000.00	\$ 30,237.96	\$ 11,762.04	
Policy Conference Income	\$ 14,000.00	\$ 6,750.00	\$ 7,250.00	
Annual Fall Conference Income	\$ 14,000.00	\$ 17,750.00	\$ (3,750.00)	
PWSS Conference Income	\$ 10,000.00	\$ 13,979.69	\$ (3,979.69)	
Bedroll Conference Income	\$ 5,000.00	\$ -	\$ 5,000.00	
Scholarship Income	\$ 1,000.00	\$ 119.00	\$ 881.00	
CD interest	\$ -	\$ 1,539.88	\$ (1,539.88)	
Miscellaneous Income (job posting etc)	\$ 1,000.00	\$ 1,442.31	\$ (442.31)	
TOTALS	\$ 444,250.00	\$ 278,906.09	\$ 165,343.91	\$ 278,906.09
TOTAL INCOME thru July 29,2019				\$ 278,906.09

2019 EXPENDITURES	Amount			Balance
	Budgeted	Actual Expenditure	Balance	
NACE Dues	\$ 33,500.00	\$ -	\$ 33,500.00	
NACE Conference and Sponsorship (\$500)	\$ 5,500.00	\$ 5,403.55	\$ 96.45	
CSAC Service and Expense Contract	\$ 199,500.00	\$ 147,410.25	\$ 52,089.75	
Newsletter Editor Service	\$ 1,000.00	\$ -	\$ 1,000.00	
LS&R Needs Study	\$ 100,000.00	\$ 42,150.63	\$ 57,849.37	
Spring Conference Expense	\$ 20,000.00	\$ 3,909.65	\$ 16,090.35	
Policy Conference Expense	\$ 22,000.00	\$ 9,787.64	\$ 12,212.36	
Annual Fall Conference Expense	\$ 20,000.00	\$ -	\$ 20,000.00	
Bedroll Conference Expense	\$ 6,000.00	\$ 103.55	\$ 5,896.45	
PWSS Conference Expense	\$ 12,000.00	\$ 14,657.78	\$ (2,657.78)	
CEAC PWSS Reception Sponsorship	\$ 2,000.00	\$ 2,000.00	\$ -	
Scholarships	\$ 6,000.00	\$ 4,000.00	\$ 2,000.00	
CEAC/CLOUDS Meeting Expense	\$ 8,500.00	\$ 105.99	\$ 8,394.01	
Office Supplies and Expenses	\$ 1,000.00	\$ 316.78	\$ 683.22	
Awards and Gifts	\$ 5,000.00	\$ -	\$ 5,000.00	
Taxes Fees and Accounting	\$ 600.00	\$ 485.00	\$ 115.00	
Officers Travel and Expenses	\$ 20,000.00	\$ -	\$ 20,000.00	
Contingencies	\$ 50,000.00	\$ -	\$ 50,000.00	
EXPENDITURES	\$ 512,600.00	\$ 230,330.82	\$ 282,269.18	\$ 230,330.82
TOTAL EXPENDITURE thru July 29, 2019				\$ 230,330.82

ACCOUNT BALANCES as of July 29, 2019	Balance	Total Balance
CEAC Checking	\$ 252,239.83	
CEAC CD	\$ 201,565.02	
LS&R Sub Account	\$ 101,255.63	
PWSS Sub Account	\$ 11,917.06	
Bedroll Conf. Sub Account	\$ 8,493.69	
TOTAL ACCOUNT BALANCE as of July 29, 2019		\$ 575,471.23

Attachment Five

NACE 2021 Planning Budget/Reimbursement Memo

MEMORANDUM

TO: CEAC BOARD OF DIRECTORS

FROM: MATT MACHADO AND JIM PORTER, CO-CHAIRS OF NACE 2021 PLANNING COMMITTEE

SUBJECT: NACE 2021 BUDGET PROPOSAL FOR CALENDAR YEAR 2019 (MID-YEAR REQUEST)

DATE: AUGUST 13, 2019

CC: MIKE CRUMP, CEAC TREASURER

California has been selected to host the National Association of County Engineers (NACE) Annual Conference in 2021. This is quite an honor, but it will also take a lot of effort to be successful. A part of the planning effort will include creating outreach material, possible travel expenses and other reimbursable items needed to conduct the planning activities associated with hosting a national Annual Conference. To adequately prepare for promoting the NACE 2021 Annual Conference at the 2020 Annual Conference in Alabama, the planning committee has determined that the promotional setup and outreach campaign needs to begin now, and cannot wait until the annual CEAC budget is adopted at the Fall Conference in December, 2019. Details of the types and amounts of expenses are unknown at this time, although it's anticipated that development of a conference logo and selection of conference "promotional give-away" items are likely expenses.

Recommendation: Authority to reassign the existing \$50,000 "contingency" budget line item in the CEAC budget to "NACE 2021 Annual Conference planning funds." Unexpended funds will be carried over into the next budget cycle.