



CEAC Board of Directors

CEAC Public Works Officers Institute (PWOI)

Friday, April 5, 2019|10:00 am - 12:00 pm

Paradise Point Hotel

1404 Vacation Road, San Diego

Sunset III Room

-
- 10:00 am
1. **Call to Order** (Porter)
 2. **Approval of Minutes** (Tippett and Kokkas)
September 13, 2018 – Attachment One – Action Item
December 1, 2018 – Attachment Two – Action Item
 3. **Correspondence** (Porter)
 4. **CLODS Report** (CLODS)
 5. **NACE Report** (Penrose)
 6. **CSAC Report** (CSAC Staff)
 7. **Regional Directors Reports**
 8. **Treasurer's Report** (Crump) - **Attachment Three – Action Item**
 9. **Committee Reports**
 - a) Oversight
 - b) Fellowship
 - c) Flood Control and Water Resources
 - d) Land Use
 - e) Resource Recovery and Waste Management
 - f) Scholarship
 - g) Surveyor
 - h) Transportation
 10. **Life Membership**
 - a) Mike Carlson (Tackabery)
 11. **Unfinished Business**
 - a) Hosting NACE 2021 – **Discussion Item/Action Item** (Penrose)
 - b) Western Regional Triannual Conference and Exposition (McGolpin/Penrose)– **Discussion Item**
 - c) Digitizing Archival Materials (Pratt) - **Discussion/Action Item**
 - d) CEAC Affiliate sponsorships (Porter) - **Discussion/Action Item**
 12. **New Business**
 - a) Ad-hoc Membership Committee (Porter) - **Discussion/Action Item**
 - b) Payment of CEAC Dues/Fees using Credit Cards (Porter/Crump) - **Discussion/Action Item**
 13. **Scheduled Conferences**
 - a) NACE Annual Conference, Wichita, Kansas, April 14-19, 2019

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- b) CSAC Legislative Conference, Sacramento, April 24-25, 2019
- c) CEAC Policy Conference, Sacramento, August 28-29, 2019
- d) CSAC 125th Annual Meeting, San Francisco, December 3-6, 2019
- e) Public Works Officers Institute (PWOI), Monterey, March 20, 2020

14. CEAC Board of Directors Meeting Schedule

- a) August 29, 2019 (CEAC Policy Conference)
- b) December 6, 2019 (CSAC Annual Meeting)

12:00pm

Adjourn

Meeting Roster

Officer	Office	County
Jim Porter	President	San Mateo
Rick Tippet	Vice President	Trinity
Panos Kokkas	Secretary	Yolo
Jeff Pratt	Immediate Past President	Ventura
Mike Crump	Treasurer	Butte (Retired)
Mehdi Madjd-Sadjadi	Treasurer-Emeritus	Marin (Retired)
Doug Wilson	Parliamentarian	Tulare (Retired)
Patrick DeChellis	Newsletter Editor	Los Angeles (Retired)
Mike Penrose	NACE Representative	Sacramento
Dave Gravenkamp	Historian	Siskiyou County (Retired)
Regional Directors	Region	County
Craig Tackabery	Bay Area	Marin
Scott DeLeon	Northern California	Lake
Joshua Pack	Sacramento Mother Lode	Calaveras
Kris Balaji	San Joaquin Valley	San Joaquin
Dave Flynn	Central Coast	San Luis Obispo
Patty Romo	Southern California	Riverside
Committee Chairs	Committee	County
Pattie McNamee	Fellowship	Contra Costa (Retired)
David Leamon	Flood Control/Water Resources	Stanislaus
Pat Minturn	Land Use	Shasta
Jim Porter	Oversight	San Mateo
Tim Goncharoff	Resource Recovery & Waste Mgmt.	Santa Cruz
Scott DeLeon	Scholarship	Lake
Aleks Jevremovic	Surveyor	Santa Barbara
David Fleisch	Transportation	Ventura
CSAC/CEAC Staff	Title	Agency/County
Cara Martinson	Senior Legislative Representative	CSAC
Chris Lee	Legislative Representative	CSAC
Nick Cronenwett	Legislative Analyst	CSAC
Marina Espinoza	Legislative Analyst	CSAC
Merrin Gerety	CEAC Program Manager	CSAC/CEAC

ATTACHMENTS

Attachment One.....September 13, 2018 Board of Directors Meeting Minutes

Attachment Two.....November 30, 2018 Board of Directors Meeting Minutes

Attachment Three.....Treasurer's Report

Attachment One

September 13, 2018 Board of Directors Meeting Minutes
(document to be provided at meeting)

Attachment One

November 30, 2018 Board of Directors Meeting Minutes



CEAC Board of Directors

Friday, November 30, 2018 | 10:30 am – 12:00 pm
Marriott Marquis San Diego
333 W Harbor Drive, San Diego
Coronado Room



1. Call to Order (Porter)

Meeting is called to order at **10:22 a.m.**

2. Approval of Minutes (Tippett)

Tippett - No minutes

3. Correspondence (Porter)

Porter - Two letters: the first is from Warren Smith who resigned as Chair of the Survey Committee, and we already addressed that (Mr. Jevremovic new Chair); and second is from Orange County, from Shane Silsby regarding alternate delivery methods. Also Panos Kokkas is now Secretary, and he will be stepping down as Regional Director and will find someone to replace him.

4. CLODS Report (CLODS)

Sadjadi – Noted that the CLODS BBQ was successful, even though it was under a tent due to the rain, with lots of steam from the grills and rain on the tents. The program was well received and enjoyed by all.

5. NACE Report (Penrose)

Penrose – Nothing to report, we all heard the NACE news from our National President during the General Session on Thursday morning. Next conference is in Wichita, and we would like a huge turnout ... HUGE.

6. SAC Report (CSAC Staff)

Martinson – Kiana will be leaving, but Chris will step in with someone to assist him; he stepped in while Kiana was on maternity leave and did a great job.

7. Regional Directors Reports

- S. California – Romo; we have our meetings quarterly and rotate them to different counties and see the features of each location and their respective project highlights, our next meeting is in LA County. Like to have new people included to be exposed to the organization; will have a discussion in January about recruitment.
- Sacramento Mother Lode – Kokkas; met at the Sacramento County Operations Center on October 17. Had good attendance with very informative updates from SACOG, CSAC and FHWA.
- Northern California – DeLeon; echo the same comment as S. California about exposing of new people, have been a regional director since 2011-12, only have three counties in my region that respond; we have some new directors in some counties and will encourage them to be familiarized with CEAC and to get involved. We will start using “Go to Meeting” software instead of in person meetings as it takes up to four hours to go to a meeting location.

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- Central Coast – Flynn; meeting in October discussing mostly groundwater issues; have set up a series of “Go to Meetings” as a way to have outreach for technical staff for how to spend SB1 funds. Also Monterey and San Benito Counties have new directors and we are planning to invite them to be part of the group.
- Bay Area –Tuggle; in January Craig Tackabery from Marin County will be our new regional director.
- San Joaquin Valley –Alkhayyat; meet almost every month with great topics including Kiana with a very informative presentation about SB1 and Prop 6. Our new 2019 director will be Kris Balaji from San Joaquin County.

8. Treasurers Report (Sadjadi) – Attachment One – Action Item (2019 CEAC Budget)

Treasurer’s Report:

Mr. Crump is home recuperating due to an injury and Treasurer Emeritus (Sadjadi) presented the Treasurers Report.

- a) The current balance (November 2, 2018) is \$560,504.10. The LS&R portion of that amount is \$129,624. Also, the funds from the Bank of America CD account were transferred into the checking account, which increased the amount of miscellaneous income. The Treasurer is looking for another financial institution which offers a CD that will yield higher interest. The scholarship donations from the conference is \$650. We have the available funds for Local Streets and Roads Report due next year. Motion to accept report: DeChellis, 2nd Tuggle; **Approved.**

The 2019 Secretarial Seminar will be in Sonoma County.

- b) 2019 Proposed Budget. The Proposed Budget has three “sub accounts.” PWSS has a balance of \$12,595.15. This includes the \$2000 CEAC donation from 2018.

Bedroll Conference, with \$8,597.24.

LS&R has \$106,231.26.

At the request of Sadjadi on behalf of the CLODS the Awards and Gifts item was increased by \$2,000 (from \$3,000 to \$5,000) to purchase additional CLODS’ pins and CEAC tiles. This is the proposed budget for 2019. The final budget for 2019 will be presented and voted during the March 2019 meeting. Motion to approve the Proposed 2019 Budget: Tippet, 2nd Alkhayyat; **Approved.**

9. Committee Reports

- a) Oversight – Porter/Pratt - the committee will continue the previous work as described by Pratt, however, we will meet once a month rather than every other week. Recommend to create an administration committee to catch items that are not covered with our current committees. Develop a work plan ??? Send an email blast as often as necessary to cover current events and broaden the conversation to the whole group.
- b) Fellowship – No Show and no Report.
- c) Flood Control and Water Resources – Carlson – Had a good meeting on Wednesday, regarding how to pay for items in the flood control arena. Now for all the counties and state wide is the clean water concern and we are working with the state and

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regional boards; we had a speaker from the Auditor's office who discussed the audit completed by California; it was very informative and I hope this group will push for (??), as there is the need for legislation or follow up, as it appears the state and regional boards don't want to deal with this issue. We have been looking for a while of how to deal with the funding in this issue.

- d) Land Use – Minturn – Dallas Sweeney from the Board of Registration in a very lively discussion clarified (the difference of opinion) between the engineers and surveyors about boundary surveys on subdivisions and other plans showing boundary survey information. This issue will be discussed in the future as it appears there was no agreement by these involved at this conference. We just had a preview of things to come in the Land Use Committee – Stay Tuned!
- e) Resource Recovery and Waste Management – Schleich – Committee had a presentation on tire derived aggregates using recycled tires. Agencies are eligible to receive a grant to augment the additional cost of the tire aggregates; not much different from before, except now you can use the tire aggregates for storm basin lining for water capture before it goes on. Also discussed Cal Recycled SB1383 diversion organics to the landfill the way it is applied, the specific rules should be out early next year. Another item that surfaced was how to deal with disasters, more specifically debris management and make us more responsive by having advanced knowledge. DeChellis – the take away from our conference meetings, when it happens to us in emergencies, is having the knowledge and contacts, (ahead of a disaster) of people (names & phone numbers) who we know personally who have the expertise, and the odds of getting a response is very good due to personal relations. Martinson – CSAC set a Resilience advisory board for disaster issues throughout CSAC to assist other counties with a similar approach as the mutual aid used by safety agencies.
- f) Scholarship – DeLeon – We have two pending scholarship recipients, I will follow up as soon as I get back. Also we selected two very worthy individuals for Surveyor of the year (Jevremovic) and Engineer (Minturn) of the year, congratulations to both deserving individuals.
- g) Surveyor – Jevremovic – Had great discussion about the preservation of the monuments after disasters. Many counties experienced severe destruction due to disasters of both properties and topography changes and many boundaries were destroyed along with monuments. There several suggestions to seek legislative changes to establish the monument preservation funds to preserve historic monuments for section and rancho lines to set the initial surveys after disasters. Also to ask for legislation to increase the \$10 fee established amount, as that legislation is over 40 years old and not adequate. Another item was to form a subcommittee to revise the guidelines used by the counties for preparation of records of survey and corner records to be in line with the current regulations, as it is time to revise the current documents.

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- h) Transportation – Fleisch – Discussed transportation funding and now that we have more money, what we can do with the limited resources we have both internally and with consultants to deliver projects, which will be in the agenda for the April meeting with a structured dialog. For the federal surface transportation reauthorization, the recommendation was to set up as subcommittee to make some trips to DC. In the Traffic Control Device committee there is some language from the cities and Caltrans with respect to roundabout being mandatory for intersection analysis that may be problematic.

There was a request to explore the possibility of using the Emergency Relief (ER) program for road disaster recovery from FHWA, instead of FEMA, as it has been rumored that Louisiana using ER for recovery. The committee will research and report in April (???). “... yes Pat I know, I am the chair of the committee ...”

Approve 2019-20 CEAC Policy and Legislative Priorities and 2019-20 CEAC Legislative and Administrative Guidelines (Valentine) – **Attachments Two and Three - Action Item**

Valentine - Discussed the proposed priorities and answered several questions.
Motion to accept report: Tippet, 2nd Penrose; **Approved**

2019 Sponsored Bill Proposals (Orange County) - **Attachment Four - Action Item**

Silsby – discussed and champion each item proposed by Orange County, after a lengthy discussion. No Action taken, instead it was recommended to form a subcommittee to explore potential options, with members from Orange, LA, and San Diego counties along with the CEAC Oversight or new Administration Policy committee.

10 Life Membership

- a) Mark Schleich, Santa Barbara County (Flynn) - **Attachment Five - Action Item**

Flynn – recommended the life membership for Mr. Schleich, however, it was recommended that it can only happen after retirement, finally it was recommended to be effective on his retirement date.

Approved; effective on his retirement day which is January 4, 2019.

11. Unfinished Business

- a) Hosting NACE 2021 – **Discussion Item/Action Item** (Penrose)

Penrose - discussed the economics, logistics and background of the request to host the NACE conference and brought into light new information about the conference. The item was discussed in previous meetings, since then, negotiations with NACE and new NACE leadership made it more favorable both economically and logistically to host in California. The Arizona Association is also a potential partner to assist as needed so California can host the conference, a lengthy discussion followed; the group also briefly discussed potential sites and the need to set a planning committee to work with NACE for program and logistics.

Motion to approve to host the 2021 NACE conference in California: Penrose, 2nd Sadjadi; **Approved**

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b) Western Regional Triannual Conference and Exposition (McGolpin/Penrose)–
Discussion Item

This is a new, triannual conference being planned by NACO for July 11-15, 2019, in Las Vegas at the Paris Hotel, as described by Steve Ltoski, Public Works Director for Mohave County Arizona and president of the Arizona Association of County Engineers. More details will be forthcoming by the spring conference - stay tuned.

c) Digitizing Archival Materials (Pratt) - **Discussion/Action Item**

Discussion/Action was postponed due to Mr. Pratt's absence.

12. New Business

Administrative Policy Committee (Pratt) - **Discussion/**

Discussion/Action was postponed due to Mr. Pratt's absence.

13. Scheduled Conferences

- a) Public Works Officers Institute (PWOI), Paradise Point Hotel, San Diego, April 3-5, 2019
- b) NACE Annual Conference, Wichita, Kansas, April 14 – 19, 2019
- c) CSAC Legislative Conference, Sacramento, April 24-25, 2019
- d) CEAC Policy Conference, Sacramento, August 28-29, 2019
- e) CSAC 125th Annual Meeting, San Francisco, December 3-6, 2019

14. CEAC Board of Directors Meeting Schedule

- a) April 5, 2019 (PWOI)
- b) CEAC Policy Conference, Sacramento, August 29, 2019
- c) December 6, 2019 (CSAC Annual Meeting)

15. Adjourn

Motion to Adjourn: DeChellis, 2nd Penrose; **Approved**
Meeting Adjourned at 12:36 p.m.

Officer	Office	County/Organization
Jim Porter	President	San Mateo
Rick Tippet	Vice President	Trinity
Panos Kokkas	Secretary	Yolo
Jeff Pratt	Immediate Past President	Ventura
** Mike Crump	Treasurer	Butte (Retired)
Mehdi Madjd-Sadjadi	Treasurer-Emeritus	Marin (Retired)
Doug Wilson	Parliamentarian	Tulare (Retired)
Patrick DeChellis	Newsletter Editor	Los Angeles (Retired)
Mike Penrose	NACE Representative	Sacramento
Dave Gravenkamp	Historian	Siskiyou County (Retired)
Regional Directors	Region	County
Matt Tuggle	Bay Area	Solano
Scott DeLeon	Northern California	Lake
Panos Kokkas	Sacramento Mother Lode	Yolo

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Ahmad M. Alkhayyat
Dave Flynn
Patty Romo

San Joaquin Valley
Central Coast
Southern California

Madera
San Luis Obispo
Riverside

Committee Chairs

Pattie McNamee
Mike Carlson
Pat Minturn
Jeff Pratt
Mark Schleich
Scott DeLeon
Aleks Jevremovic
David Fleisch

Committee

Fellowship
Flood Control/Water Resources
Land Use
Oversight
Resource Recovery & Waste Mgmt.
Scholarship
Surveyor
Transportation

County

Contra Costa (Retired)
Contra Costa
Shasta
Ventura
Santa Barbara
Lake
Santa Barbara
Ventura

CSAC/CEAC Staff

Kiana Valentine
Cara Martinson
Chris Lee
Nick Cronenwett
Merrin Gerety

Title

Senior Legislative Representative
Senior Legislative Representative
Associate Legislative Rep.
Legislative Analyst
CEAC Program Manager

Agency/County

CSAC
CSAC
CSAC
CSAC
CSAC/CEAC

Other Attendees

Steve Kowalewski
Brian Balbas
Steve Latoski
Kris Balaji
Shane Silsby
Mary Beth Anderson
Nardy Khan
Jerry Quinn
Dave Leamon
Johannes Hoevrtz
Todd Riddiough
Steve Burger

Agency/County

Contra Costa County
Contra Costa County
Mohave County
San Joaquin County
Orange County
Orange County
Orange County
Jerry Quinn and Associates
Stanislaus County
Sonoma County
Yolo County
Los Angeles County

**** Shows names who were absent (not in attendance)**

Attachment Three

Treasurer's Report

COUNTY ENGINEERS ASSOCIATION of CALIFORNIA

2019 FINAL BUDGET

Account Balance's beginning January 1, 2019

CEAC Checking	\$399,397.17	
CEAC CD	\$25.14	
LS&R Sub Account	\$106,281.26	
PWSS Sub Account	\$12,595.15	
Bedroll Conf. Sub Account	\$8,597.24	
TOTAL Acct. Balance 1/1/2019	\$526,895.96	\$526,895.96

ESTIMATED INCOME

Member Dues	\$160,250	
Affiliate Dues	\$12,000	
LS&R Needs Contribution	\$185,000	
Spring Conference Income	\$42,000	
Policy Conference Income	\$14,000	
Annual Fall Conference Income	\$14,000	
PWSS Conference Income	10,000	
Bedroll Conference Income	\$5,000	
Scholarship Income	\$1,000	
Misc. Income (job posting etc.)	\$1,000	
Interest on CD	\$4,800	
TOTAL Estimated Income	\$449,050	\$449,050.00

TOTAL EST.FUNDS AVAILABLE FOR 2019 **\$975,945.96**

PROPOSED EXPENDITURES

NACE Dues	\$33,500	
NACE Conf. and Sponsorship (\$500)	\$5,500	
CSAC Service & Expense Contract	\$199,500	
Newsletter Editor Service	\$1,000	
LS&R Needs Study	\$100,000	
Spring Conference Expense	\$20,000	
Policy Conference Expense	\$22,000	
Annual Fall Conference Expense	\$20,000	
Bedroll Conference Expense	\$6,000	
PWSS Conference Expense	\$12,000	
CEAC PWSS Reception Sponsorship	\$2,000	
Scholarships	\$6,000	
CEAC/CLODS Meeting Expense	\$8,500	
Office Supplies and Expenses	\$1,000	
Awards and Gifts	\$5,000	
Tax Fees and Accounting	\$600	
Officer's Travel and Expense	\$20,000	
Contingencies	\$50,000	
TOTAL Proposed Expenditures	\$512,600	\$512,600.00

Estimated End of Year Account Balances

LS&R Sub Account	\$191,281.26	
PWSS Sub Account	\$10,595.15	
Bedroll Sub Account	\$7,597.24	
CEAC CD Reserves (4 month)	\$204,800	
CEAC Checking	\$49,072.31	
TOTAL Est. End of Year Account Balance		\$463,345.96

COUNTY ENGINEERS ASSOCIATION OF CALIFORNIA
TREASURER'S REPORT: March 12, 2019

ACCOUNT BALANCES AS OF JANUARY 1, 2019

Balance Total Balance

CEAC Checking	\$399,397.17
CEAC CD	\$25.14
LS&R Sub Account	\$106,281.26
PWSS Sub Account	\$12,595.15
Bedroll Conf. Sub Account	\$8,597.24
TOTAL Acct. Balance January 1, 2019	\$526,895.96

INCOME	Budget			
	Estimate	Actual	Balance	
Membership Dues	\$160,250.00	\$155,250.00	\$5,000.00	
Affiliate Dues	\$12,000.00	\$7,719.80	\$4,280.20	
Local Streets and Roads Needs Assessment	\$185,000.00	\$36,027.00	\$148,973.00	
Spring Conference Income	\$42,000.00	\$25,925.00	\$16,075.00	
Policy Conference Income	\$14,000.00	\$6,750.00	\$7,250.00	
Annual Fall Conference Income	\$14,000.00	\$17,750.00	-\$3,750.00	
PWSS Conference Income	\$10,000.00	\$0.00	\$10,000.00	
Bedroll Conference Income	\$5,000.00	\$0.00	\$5,000.00	
Scholarship Income	\$1,000.00	\$0.00	\$1,000.00	
Miscellaneous Income (job posting etc)	\$1,000.00	\$325.00	\$675.00	
TOTAL Estimated Income	\$444,250.00	\$249,746.80	\$194,503.20	\$249,746.80

TOTAL ACTUAL FUNDS available as of March 12, 2019

\$776,642.76

EXPENDITURES	Amount		Actual	Balance
	Budgeted	Expenditure		
NACE Dues	\$33,500.00	\$0.00	\$33,500.00	
NACE Conference and Sponsorship (500)	\$5,500.00	\$500.00	\$5,000.00	
CSAC Service and Expense Contract	\$199,500.00	\$47,551.75	\$151,948.25	
Newsletter Editor Service	\$1,000.00	\$0.00	\$1,000.00	
LS&R Needs Study	\$100,000.00	\$8,017.82	\$91,982.18	
Spring Conference Expense	\$20,000.00	\$561.96	\$19,438.04	
Policy Conference Expense	\$22,000.00	\$0.00	\$22,000.00	
Annual Fall Conference Expense	\$20,000.00	\$0.00	\$20,000.00	
Bedroll Conference Expense	\$6,000.00	\$0.00	\$6,000.00	
PWSS Conference Expense	\$12,000.00	\$0.00	\$12,000.00	
CEAC PWSS Reception Sponsorship	\$2,000.00	\$0.00	\$2,000.00	
Scholarships	\$6,000.00	\$0.00	\$6,000.00	
CEAC/CLODS Meeting Expense	\$8,500.00	\$105.99	\$8,394.01	
Office Supplies and Expenses	\$1,000.00	\$0.00	\$1,000.00	
Awards and Gifts	\$5,000.00	\$0.00	\$5,000.00	
Taxes Fees and Accounting	\$600.00	\$0.00	\$600.00	
Officers Travel and Expenses	\$20,000.00	\$0.00	\$20,000.00	
Contingencies	\$50,000.00	\$0.00	\$50,000.00	
EXPENDITURES	\$512,600.00	\$56,737.52	\$455,862.48	

TOTAL EXPENDITURE thru March 12, 2019

\$56,737.52

ACCOUNT BALANCES as of March 12, 2019

CEAC Checking	\$364,397.27
CEAC CD	\$200,025.14
LS&R Sub Account	\$134,290.44
PWSS Sub Account	\$12,595.15
Bedroll Conf. Sub Account	\$8,597.24

TOTAL ACCOUNT BALANCE as of March 12, 2019

\$719,905.24