



## **CEAC Board of Directors**

120th Annual Meeting

Friday, November 21, 2014 ~ 11:00 am-12:30 pm

Disneyland Hotel, Adventure Room (Adventure Tower)

1150 West Magic Way

Anaheim, Orange County



- 
- 11:00 am
1. **Call to Order** (Penrose)
  2. **Approval of Minutes, September 18, 2014** (Secretary) - **Attachment One**
  3. **Correspondence** (Penrose)
  4. **CLODS Report** (CLODS)
  5. **NACE Report** (DeChellis)
  6. **CSAC Report** (CSAC Staff)
  7. **Regional Directors Reports**
  8. **Treasurers Reports** (Sadjadi) – **Attachment Two**
  9. **Committee Reports**
    - a) Flood Control and Water Resources
    - b) Resource Recovery and Waste Management
    - c) Surveyor
    - d) Land Use
    - e) Transportation
    - f) Oversight and Special Tasks Committee
  10. **Other Committee Reports**
    - a) Fellowship
    - b) Scholarship (Kowalewski)
    - c) Outside Committees (HBP, CUCCAC, CCSFCC, SHSIP, TRCC, CTCDC, FLAP, TDAWG)
- 11:45 am
11. **Life Membership**
  12. **Unfinished Business**
    - a) Proposed General Services Committee (Mattson)
    - b) CEAC Bylaws (Mattson)
    - c) CEAC Affiliate Dues/Invoice (McGolpin) - **Attachment Three (Informational Item)**
    - d) Institutionalizing Communications in CEAC (Gin)
      1. Communications ad hoc committee
      2. Communications element within conferences



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### 13. New Business

- a) Washington D.C. trip for MAP 21 Reauthorization (Buss) -  
**Attachment Four**

### 14. Scheduled Conferences

- a) CEAC Spring Conference/League PWOI, Newport Beach, Orange County, March 25-27, 2015
- b) NACE Annual Conference, Daytona Beach, Florida, April 19-23, 2015
- c) CEAC 10<sup>th</sup> Policy Conference, Sacramento, Sacramento County, September 16-17, 2015
- d) CSAC 121<sup>st</sup> Annual Meeting, Monterey, Monterey County, December 1-4, 2015

### 15. CEAC Board of Directors Meeting Schedule

- a) March 27, 2015, TBD (Spring Conference)
- b) September 17, 2014, TBD (Policy Conference)
- c) December 4, 2015, 11:00am (Annual Meeting)

12:30pm

**Adjourn**

### Meeting Roster

Officer	Office	County
Michael Penrose	President	Sacramento
Matt Machado	President-Elect	Stanislaus
	Secretary	
Scott McGolpin	Past President	Santa Barbara
Mehdi Madjd-Sadjadi	Treasurer	Marin (Retired)
Doug Wilson	Parliamentarian	Tulare (Retired)
Ken Miller	Newsletter Editor	San Bernardino (Retired)
Patrick DeChellis	NACE Representative	Los Angeles
Dave Gravenkamp	Historian	Siskiyou County (Retired)
Regional Directors	Region	County
Steven Kowalewski	Bay Area	Contra Costa
Scott DeLeon	Northern California	Lake
Panos Kokkas	Sacramento Mother Lode	Yolo
Dan Gibbs	San Joaquin Valley	Fresno
John Presleigh	Central Coast	San Luis Obispo
Vincent Gin	Southern California	Orange



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<b>Committee Chairs</b>	<b>Committee</b>	<b>County</b>
Susan Klassen	Transportation	Sonoma
Pattie McNamee	Fellowship	Contra Costa (Retired)
Chris Stone	Flood Control/Water Resources	Los Angeles
Rick Marshall	Land Use	Napa
Jim Porter	Oversight	San Mateo
Steven Kowalewski	Scholarship	Contra Costa
Pat Proano	Resource Recovery & Waste Mgmt.	Los Angeles
Steven Steinhoff	Survey	Los Angeles
<b>CSAC/CEAC Staff</b>	<b>Title</b>	<b>Agency/County</b>
DeAnn Baker	Legislative Director	CSAC
Karen Keene	Senior Legislative Representative	CSAC
Kiana Buss	Legislative Representative	CSAC
Cara Martinson	Legislative Representative	CSAC
Chris Lee	Legislative Analyst	CSAC
Merrin Gerety	CEAC Program Manager	CSAC/CEAC

## **ATTACHMENTS**

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Attachment One .....September 18, 2014 Board of Directors Meeting  
Minutes

Attachment Two .....Treasurer's Reports

Attachment Three .....CEAC Affiliate Dues/Invoice

Attachment Four .....Washington D.C. trip for MAP 21 Reauthorization

## **Attachment One**

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September 18, 2014 Board of Directors Meeting Minutes



## CEAC Board of Directors Meeting

9th Annual CEAC Policy Conference

Thursday, September 18, 2014 ~ 2:30-4:30pm

CSAC Conference Center

Sacramento, Sacramento County

**Call to Order** (McGolpin) Meeting was called to order at 2:34 pm on Thursday, September 18, 2014.

### Meeting Roster:

<b>Officer</b>	<b>Office</b>	<b>County</b>
Scott McGolpin	President	Santa Barbara
Michael Penrose	President Elect	Sacramento
Matt Machado	Secretary	Stanislaus
Mehdi Madjd-Sadjadi	Treasurer	Marin (Retired)
Doug Wilson	Parliamentarian	Tulare (Retired)
Ken Miller	Newsletter Editor	San Bernardino (Retired)
Tom Mattson	Past President	Humboldt
Patrick DeChellis	NACE Representative	Los Angeles
Dave Gravenkamp	Historian	Siskiyou (Retired)
<b>Regional Directors</b>	<b>Region</b>	<b>County</b>
Stephen Kowalewski	Bay Area	Contra Costa
Scott DeLeon	Northern California	Lake
Panos Kokkas	Sacramento Mother Lode	Yolo
Dan Gibbs	San Joaquin Valley	Fresno
John Presleigh	Central Coast	Santa Cruz
Vincent Gin	Southern California	Orange
<b>Committee Chairs</b>	<b>Committee</b>	<b>County</b>
Susan Klassen	Transportation	Sonoma
Pattie McNamee	Fellowship	Contra Costa (Retired)
Chris Stone	Flood Control/Water Resources	Los Angeles
Rick Marshall	Land Use	Napa
Jim Porter	Oversight	San Mateo
Steven Kowalewski	Scholarship	Contra Costa
Pat Proano	Solid Waste	Los Angeles
Steven Steinhoff	Surveyor	Los Angeles
<b>CSAC/CEAC Staff</b>	<b>Title</b>	<b>Agency/County</b>
Karen Keene	Senior Legislative Representative	CSAC
Kiana Buss	Legislative Analyst	CSAC
Cara Martinson	Legislative Analyst	CSAC
Chris Lee	Legislative Analyst	CSAC
Merrin Gerety	CEAC Program Manager	CSAC/CEAC
DeAnn Baker	Director of Legislative Affairs	CSAC

Other Attendees		
Mark Schleich		Santa Barbara
Mike Crump		Butte
Julie Bueren		Contra Costa
Tom Mlcoch		Honorary CLOD
David Leamon		Stanislaus

**All Officers, Regional Directors, Committee Chairs and Staff are listed. Those shown shaded were not in attendance.**

**2. Approval of Minutes –**

- March 28, 2014 minutes - Upon a motion by Mike Penrose and second by Matt Machado, were **unanimously approved**.

**3. Correspondence (Scott McGolpin)**

- a) None

**4. CLODS Report (CLODS) –** Mehdi Sadjadi reported that Max Bridges was working on the CLODS BBQ menu for the Fall Conference in Orange County. Vincent Gin will be responsible for the location and setup. The CLODS are working on the program and are taking nominations for the Buffalo Bull Award. On Behalf of CLODS, thanks to CEAC for hosting the CLODS dinner during the Policy Conference.

**5. NACE Report (Patrick DeChellis) –** Western Regional NACE conference to be held in Laughlin, Nevada, November 5th-7th. Very inexpensive and worthy of attendance, it is a great conference. The Centennial CEAC video will be shown at the conference. California representatives will host a couple of panels and presentations. Annual NACE Conference is April 19<sup>th</sup>-23<sup>rd</sup>, in Daytona Beach, Florida. This will be a joint conference with Florida APWA, so should be a large event. Just a reminder that Julie Bueren is our Western Region VP for NACE. She is also a member of the NACo Transportation Steering Committee.

**6. CSAC Report (CSAC Staff) –** DeAnn Baker reported that this is an election year, so the political landscape will be changing. Governor Brown currently has a favorable lead in his re-election effort. CSAC staff is working with his administration to hopefully influence the budget. Other leadership position changes include a new pro tem Senator Kevin DeLeon. He is not in touch or as close to counties as desired so will need to help educate him on our issues. Assembly Speaker Toni Atkins does have a good alliance with counties. Republican Minority Leader in the Assembly will be Kristin Olsen. Supervisor Vito Chiesa, from Stanislaus County, will be the incoming CSAC President. Senator Huff will continue to be the Minority Leader in the Senate. Last year CSAC was successful with pre-payment of mandates. This resulted in more money for counties. Distribution of these funds was of concern to rural counties. There is a new focus on rural counties for additional resources including PILT funds. Currently the State owes \$14-\$18 million of PILT funds to counties. Some other good news is that DOF is discussing infrastructure, preliminary discussions include block grants for flexible infrastructure needs.

**7. Regional Directors Reports**

- San Joaquin Valley – No Report
- Northern California – Scott DeLeon reported that their region has been focused on fires and drought issues and impacts. Scott and Mike Crump awarded the CEAC scholarship to one of the two winners, hand delivering the award to the student at Chico State, including the Chair of Engineering from Chico.
- Central Coast – John Presleigh reported their region has lost two Public Works Directors recently, including San Luis Obispo and San Benito. The region is looking to meet in October in Santa Cruz.
- Bay Area – No Report
- Southern California – Vincent Gin reported their region had a meeting in August, 6 of the 9 counties attended, with 18 attendees. Looking at moving the meeting location to San Bernardino to hopefully attract some of the further out counties to attend. Patrick DeChellis gave a report on the highway bridge committee, streets and highways needs assessment and FLAP program. Karen Keene gave a good update on the proposed water bond measure and DWR called in to share an update on the Flood Needs Assessment Report. There is an effort to get their region to respond and fight statewide policies that are problematic for counties. Discussing information sharing program to share ideas about dealing with regulatory agencies and other issues. Looking to meet in Ventura County to discuss this new program idea.
- Sacramento Motherlode – Panos Kokkas reported that their region had a meeting last week. The meeting included a good presentation by Caltrans Local Assistance and CSAC's Chris Lee. Next meeting is scheduled for January.

- 8. Treasurers Report (Mehdi Sadjadi)** – Attached to the agenda is the Treasurers Report. Mehdi reported that a couple of contracts should be closed before proposed budget is submitted. Confirmation is needed that the centennial contract is complete. Additionally the flood control contract balance has been on the books awhile. Confirming understanding that this balance will be moved to a new contract (this part of a proposed action item under item 12c.). No comments were made and the report is accepted as submitted.

**9. Committee Reports**

- a) Flood Control and Water Resources – Karen Keene reported that the committee met yesterday. The agenda included 6 action requests. Five were approved to support legislation and one was dropped. These items will be included in goals and priorities for review at the annual meeting. There was a legislative update, including discussion of Fish & Wildlife bird nesting policy and Army Corps waters of the US policy. The committee is working on a draft letter to comment on these policies. Took action on Strategy to Fund Flood Protection and Water Quality Service. This item is in response to current limitations within Prop 218 regulations. See item 12c. for continued discussion and action. This item was presented by John Presleigh.
- b) Solid Waste – Pat Proano reported that there is a recommended action to change the name of the Solid Waste Committee to "Resource Recovery and Waste Management". This is consistent with the industry direction and the actual work being done by each agency.



Motion by Tom Mattson and seconded by Mike Penrose. Discussion on motion included switching words to waste management and resource recovery. Thinking ahead of what the committee could be referred to as just the first two words of the official name. Comment that solid waste may give the wrong perception of what type of material is being managed. Resource Recovery is a better fit. - **unanimously approved**. Additionally the billed (solid waste) sponsored by LA County and supported by CSAC is on the governor's desk awaiting signature, special thanks to Cara and CSAC.

- c) Surveyor – Rick Marshall reported the committee is working with CLSA on ROS workshop to increase understanding and communication on the topic. Good partnership. Looking to have more workshops. Also, changing the process to receive nominations for Surveyor of the Year Award. Now accepting nominations by private surveyors. Private surveyors know our county surveyors better and may be more apt to make nominations.
- d) Land Use – Rick Marshall reported that the committee area of interest continues to broaden, including CEQA review, and utilities. In area of CEQ working on refining scope of effort, including SB743 (evaluation of LOS versus VMT on impacts). Following up on groundwater legislation to better understand impacts to land use. Still working on language of Rule 20A agreements with PG&E. Discussion on PG&E Pathways Project, clearing areas over pipelines. Some counties are concerned with process PG&E has undertaken with getting the word out on this project.
- e) Transportation – Susan Klassen reported the primary item of business was to consider any proposed priorities or items of support for FY15/16. 3 prop. One of the items was requesting sponsorship of legislation, and the other two items requested amendment to our priorities and policies. The first item was with regard to enhanced school zones. This item will be brought back later for further study. The other two items will move forward with support from the committee. Additionally, Will Kempton gave a good presentation on funding transportation and infrastructure.
- f) Oversight and Special Tasks Committee – Jim Porter reported there was a good discussion on the idea of whether a new committee should be created to discuss general services. It was concluded for now that agenda items including general services and other topics such as airports would be added to the Oversight Committee for discussion. Regarding outreach and getting our public works message out there will be a conference call to further discuss. This call will include Merrin Gerety, Vincent Gin, Jeff Pratt, and Jim Porter to brainstorm this topic, including who is the audience of our message.

#### 10. **Other Committee Reports**

- a) Fellowship – No Report, except that President McGolpin complimented the group on a great event at The Mix last night.
- b) Scholarship (Steve Kowalewski, with co-chair Scott DeLeon and Vincent Gin) – The committee received 17 applications. Two applications were rejected due to incompleteness. The other 15 were reviewed, with 3 applicants awarded a scholarship. Each scholarship is worth \$2000. One scholarship was awarded to Elizabeth Jenkins at Chico State; the other two are being coordinated to be handed out in Fresno County. The recipients will be Kiana Norgoro and Marco Castanada. Marco will be receiving survey scholarship. All of the applicants were very good, making it a difficult decision. If there were more money in the fund then more of the needs could be met. Donations are very welcomed. Discussion included other ways to raise

money, including payroll deduction by the employer, similar to United Way process. Kiana mentioned that California Transportation Foundation offers matching grants. We should pursue next year. Additionally, the Engineer of the Year and Surveyor of the Year nominations are due October 3. There are a lot of deserving people, so please make an effort to submit nominations.

- c) Outside Committees (HBP, CUCCAC, CCSFCC, SHSIP, TRCC, CTCDC, FLAP, TDAWG) – Tom Mattson reported on the HSIP Committee that they have met and that Cycle Seven will be out soon. Cycle Seven includes \$200M in funding, broken into two components, one being programmatic such as counter measures, and systemic improvements, the other half of the funding will go to standard format projects with competing B/C ratios. This Cycle will have an increase in dollar value for fatal accidents, putting more focus on those locations. Transportation Coop Committee also met; there was a lot of DBE discussion (goals, good faith effort etc.) due to new direction of Caltrans. For now Caltrans is listening to our concerns and not changing the process. Patrick DeChellis reported that the HBP Committee is still discussing MAP 21 and the issue of no on system off NHS set aside program, HBP committee is still pushing for this set aside. Counties need to continue to push delivery of their bridge projects. Mattson reported that the TRCC Committee discussed how Federal Lands is now taking on bridge delivery, environmental and design. Central Lands Federal Highways does a great job delivering bridge projects for local agencies. There will be an attempt to invite them to the annual meeting to present their bridge delivery process.

11. **Life Membership** – None, yet a comment made that Tom Gau, San Joaquin County, is retiring this fall.

12. **Unfinished Business**

- a) Proposed General Service Committee – Discussed in Oversight
- b) CEAC Bylaws – discussed in Oversight
- c) White Paper: Strategy to Fund Flood Protection and Water Quality Services (to be referred to as “Drainage Infrastructure Funding Strategy”). John Presleigh presented the concept to develop a strategy to legislatively include storm / flood control / water quality as part of water and sewer enterprise type funds with regard to Prop 218 ballot measures. Resulting in a lower threshold to be met via a protest vote for property related assessments. The item before the Board includes five action items: 1) Approve providing support to CSAC as a member of the Reform Proposition 218 Coalition. 2) Approve contract with Watershed Resources Consulting to supply staff resources to the Coalition. It is estimated that staff costs could be approximately \$5000 per month based on past expenditures. 3) Approve Supplemental Assessment to the CEAC annual dues to raise revenue to pay for the staff resources costs. 4) Amend the appropriation approved at the March 2014 meeting from \$10,000 - \$14,000. 5) Recommend that CSAC join the Coalition.

Karen Keene commented that Heal the Bay is leading the Coalition effort. Their goal of improved water quality aligns with our water quality objectives. Not all objectives align perfectly, so we will need to work together to build a relationship. It is a good partnership / coalition to pursue. Department of Water Resources (DWR) will be another key partner in this effort. Currently they have voiced support for this effort.

There was a lot of discussion about how the county assessments (supplemental assessments) would be invoiced / described / calculated.

Motion by Mike Penrose made to approve 5 recommended action items, seconded by Matt Machado. Clarification made on the five action items as follows: The contract would be for a two-year period at \$60 thousand per year. The allocation of the \$14,160.93 towards the strategy will be on top of the \$60 thousand per year. One payment would be made in 2015 and another in 2016. The details of the supplemental assessment will be developed to the satisfaction of all counties, based upon population base similar to existing dues formula. - **unanimously approved**

13. **New Business**

- a) CEAC Affiliate Dues / Invoice – Scott McGolpin reported that affiliates have had concerns regarding how dues are billed and then being asked later to support conferences and the hospitality suite. Their concern is due to the multiple invoices over the course of a year. They would like a more efficient, simple and streamlined process. The concept being developed is to add to the annual dues membership invoice an option to include early bird sponsorship opportunities. Additionally, membership will be raised from \$250 annually to \$350 annually (this will require a modification to the bylaws). Attachment 4 is an effort to address this concern. Discussion followed regarding how funds should be tracked and who should pay directly for items such as the hospitality suite. Substantial concern was raised regarding change to process toward a direct funding of the hospitality suite and other similar events by CEAC. The optional early bird sponsorship could exclude the cost of the hospitality suite and similar functions. Tom Mattson made a motion to establish a sub-committee to meet with Fellowship to discuss other options to resolve concerns of how to pay for hospitality suite and other similar events. Seconded by Patrick DeChellis. Scott McGolpin, Mehdi Sadjadi and Panos Kokkas volunteered. - **unanimously approved**
- b) Institutionalizing Communications in CEAC
  - 1. Communications ad hoc committee
  - 2. Communications element within conferences

14. **Scheduled Conferences**

- a) CSAC 120<sup>th</sup> Annual Meeting, Anaheim, Orange County, November 18-21, 2014
- b) CEAC Spring Conference / League PWOI, Newport Beach, Orange County, March 25-27, 2015
- c) NACE Annual Conference, Daytona Beach, Florida, April 19-23, 2015

15. **CEAC Board of Directors Meeting Schedule**

- a) November 21, 2014, 11:00am (Annual Meeting)
- b) March 27, 2015, TBD (Spring Conference)

Scott McGolpin adjourned the meeting at 4:30 pm

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## **Attachment Two**

Treasurer's Reports  
(Note: To Follow Separately)

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## **Attachment Three**

CEAC Affiliate Dues/Invoice



# INVOICE

County Engineers Association of California  
1100 K Street, Suite 101  
Sacramento, CA 95814

**Date:** October 29, 2014

**Invoice #:** [Company Name]/2015

**Bill To:**

[Company Name]  
[Primary Contact]  
[Street Address]  
[City, ST ZIP Code]  
[Phone]

**Due:** 2/15/2015

*\*\* Please note any change of name or address \*\**

DESCRIPTION	AMOUNT
<b>CEAC Affiliate Membership Dues</b> For the year ending December 31, 2015	\$ 250.00
<b>TOTAL MEMBERSHIP DUES</b>	<b>\$ 250.00</b>

<b>** Optional Early Bird Sponsorship Opportunities **</b>	AMOUNT
<b>Note:</b> These are "Early Bird" sponsorships that will also be available when conference registration opens throughout the year. Different events can be sponsored at different levels i.e. Platinum Sponsor for Spring Conference, Gold Sponsor for Fall Conference, etc.	
<b>CEAC Spring Conference</b> (Joint with League of California Cities) <input type="checkbox"/> Platinum Sponsorship (Includes one complimentary registration) <input type="checkbox"/> Gold Sponsorship (Includes one complimentary one-day registration) <input type="checkbox"/> Silver Sponsorship (Recognition only)	\$ 2,000.00 \$ 1,250.00 \$ 500.00
<b>CEAC Fall Conference/Annual Meeting</b> (Joint with CSAC) <input type="checkbox"/> Platinum Sponsorship (Includes one complimentary registration) <input type="checkbox"/> Gold Sponsorship (Includes one complimentary one-day registration) <input type="checkbox"/> Silver Sponsorship (Recognition only)	\$ 2,000.00 \$ 1,250.00 \$ 500.00
<b>CEAC Policy Conference</b> <input type="checkbox"/> Sponsorship (Includes one complimentary registration)	\$ 750.00
<b>TOTAL SPONSORSHIPS</b>	

Please make check payable to **CEAC** and mail to:  
CEAC - 1100 K Street, Suite 101, Sacramento, CA 95814  
U.S. Taxpayer Identification Number: 23-7060404

**Questions?** Please contact:

Merrin Gerety - Phone: (916) 650-8118 or Email: mgerety@counties.org

***Thank you for your support of the County Engineers Association of California!***

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## **Attachment Four**

Washington D.C. trip for MAP 21 Reauthorization



900 Second Street, NE  
Suite 109  
Washington, DC 20002

202.898.1444  
fax 202.898.0188  
waterman@wafed.com

**(DRAFT)**  
**COUNTY ENGINEERS ASSOCIATION OF CALIFORNIA**  
**SCHEDULE OF MEETINGS**  
**MARCH 7<sup>TH</sup> – MARCH 10<sup>TH</sup>**  
**(AS OF FEBRUARY 26, 2010)**

**SUNDAY, MARCH 7<sup>TH</sup>**

5:00 pm – Waterman & Associates County Reception 900 Second St., NE, Suite 109  
7:00 pm Phone: (202) 898 - 1444

**MONDAY, MARCH 8<sup>TH</sup>**

3:30 pm CSAC Caucus Marriott Wardman Park Hotel  
Coolidge Room

**TUESDAY, MARCH 9<sup>TH</sup>**

8:30 am – Waterman & Associates Briefing Johnny's Half Shell  
10:00 am 400 N Capitol St NW  
N. Capitol St. & Louisiana Ave.  
Phone: (202) 737-0400

10:30 am Kathy Dedrick, Professional Staff Member US Senate  
Senate Environment & Public Works Committee Dirksen Senate Office Building  
First & C St., NE  
Room 410  
Phone: (202) 224-8832

11:30 am Sharon Wagener, Legislative Director U.S. House of Representatives  
(PENDING) Rep. Bob Filner (D-51<sup>st</sup>) Rayburn House Office Building  
Room 2428  
Independence Ave & S. Capitol  
St., SW  
Phone: (202) 225-8045

12:30 pm Lunch



**2:30 pm**      **House Transportation and Infrastructure**      **Location TBD**  
**(PENDING)**      **Committee Staff**

**4:30 pm**      **David Kim, Deputy Assistant Secretary**      **Location TBD**  
Office of the Assistant Secretary for Governmental  
Affairs, Department of Transportation

**WEDNESDAY, MARCH 10<sup>TH</sup>**

**8:30–10:00**      **CSAC Congressional Breakfast**      **U.S. House of Representatives**  
**am**      Rep. Mike Honda (D-15<sup>th</sup>)      **Cannon House Office Building**  
Rep. Zoe Lofgren (D-16<sup>th</sup>)      **Room 234**  
Rep. Linda Sánchez (D-39<sup>th</sup>)      **1<sup>st</sup> St. & Independence Ave, SE**  
Rep. Gary Miller (R-42<sup>nd</sup>)  
Rep. Laura Richardson (D-37<sup>th</sup>)  
Rep. Jim Costa (D-20<sup>th</sup>)  
Rep. Doris Matsui (D-5<sup>th</sup>)  
Rep. Bob Filner (D-51<sup>st</sup>)

**10:30 am**      **Joe Sheehy, Legislative Director \***      **U.S. House of Representatives**  
**Jen Silva, Senior Legislative Assistant**      **Longworth House Office Building**  
Rep. Grace Napolitano (D-38<sup>th</sup>)      **Room 1610**  
**Independence Ave & New Jersey**  
**Ave., SE**  
**Phone: (202) 225-5256**

**11:00 am**      **Jeremy Marcus, Senior Legislative Assistant**      **U.S. House of Representatives**  
Rep. Laura Richardson (D-37<sup>th</sup>)      **Longworth House Office Building**  
**Room 1725**  
**Independence Ave & New Jersey**  
**Ave., SE**  
**Phone: (202) 225-7924**

**11:30 am**      **Rep. John Garamendi (D-10<sup>th</sup>) \***      **U.S. House of Representatives**  
**Rayburn House Office Building**  
**Room 2459**  
**Independence Ave & S. Capitol**  
**St., SW**  
**Phone: (202) 225-1880**

**12:00 pm**      **Lunch**

**1:00 pm      Rep. Gary Miller (R-42<sup>nd</sup>) \***

**U.S. House of Representatives  
Rayburn House Office Building  
Room 2349  
Independence Ave & S. Capitol  
St., SW  
Phone: (202) 225-3201**

**2:00 pm      Senator Dianne Feinstein (D) \***

**U.S. Senate  
Hart Senate Office Building  
Room 331  
2<sup>nd</sup> St. & C St., NE  
Phone: (202) 224-3841**

\*Denotes CSAC leadership meeting. One or two CEAC officials to attend.