



CEAC Board of Directors

Thursday, August 20, 2020|1:30 pm – 3:00 pm

Join Zoom Meeting:

<https://us02web.zoom.us/j/88485183196?pwd=YU5oNkZ3dDRGaGpGS TQ4OTg1Rm8wQT09>

Meeting ID: 884 8518 3196

Password: BOD2020

One tap mobile

+16699006833,,88485183196#,,,,0#,,485661# US (San Jose)

1:30 pm

Call to Order (Tippett)

1. **Approval of Minutes** (Dashiell)
July 17, 2020 - **Attachment 1 – Action Item**
2. **Correspondence** (Tippett)
3. **CLODS Report** (CLODS)
4. **NACE Report** (Machado)
5. **CSAC Report** (CSAC Staff)
6. **Regional Directors Reports**
7. **Treasurer's Report** (Crump) – **Attachment 2**
8. **Committee Reports**

Approve 2021-2022 CEAC Policy and Legislative Priorities and 2021-2022 Legislative and Administrative Guidelines (Lee) – **Attachments 3 and 4 - Action Item**

- a) Flood Control and Water Resources
- b) Land Use
- c) Resource Recovery and Waste Management
- d) Surveyor
- e) Transportation
- f) Administrative
- g) Fellowship
- h) Oversight
- i) Scholarship

9. **Unfinished Business**

- a) Affiliate dues and charging convenience fees for credit card payments
- *No Action this meeting* (Crump)
- b) Committee Vice-Chair Eligibility, Special Districts, By Law Modification (Tippett) **Attachment 5 - Action Item**
- c) CEAC online posting forum/website update (TBD - Tippett) *No Action this meeting*
- d) 2021 CEAC Future Conferences (Gerety)

CEAC Board of Directors

Thursday, August 20, 2020|1:30 pm – 3:00 pm

10. NACE 2021

- a) NACE 2021 Committee Update (Machado)
- b) CEAC/NACE 2021 Conference Host Agreement (Machado)
Attachment 6 - Action Item (*attachment to follow separately*)

11. New Business

- a) CSAC 126th Annual Meeting, November 12-19, 2020 (new date and online) - Alternative Plans (Gerety/Tippett)
- b) NACE \$10,000 Donation (Porter) **Attachment 7 - Action Item**

12. Life Membership

- a) Panos Kokkas (Pack) - **Attachment 8 - Action Item**

13. Announcements

- a) None

Scheduled Conferences

- a) CSAC 126th Annual Meeting, November 12-19, 2020 (online)
- b) NACE Annual Meeting, Palm Springs, California, April 19-23, 2021

CEAC Board of Directors Meeting Schedule

- a) TBD (CSAC Annual Meeting)

3:00 pm

Adjourn

Meeting Roster

| Officer | Office | County/Organization |
|---------------------------|--------------------------|----------------------------|
| Rick Tippett | President | Trinity |
| Vacant | Vice President | |
| Howard Dashiell | Secretary | Mendocino |
| Jim Porter | Immediate Past President | San Mateo |
| Mike Crump | Treasurer | Butte (Retired) |
| Mehdi Madjd-Sadjadi | Treasurer-Emeritus | Marin (Retired) |
| Mike Penrose | Parliamentarian | Sacramento (Retired) |
| Patrick DeChellis | Newsletter Editor | Los Angeles (Retired) |
| Matt Machado | NACE Representative | Santa Cruz |
| Dave Gravenkamp | Historian | Siskiyou (Retired) |
| Regional Directors | Region | County |
| Steven Lederer | Bay Area | Napa |
| Joshua Roberts | Central Coast | San Luis Obispo |
| Bob Bronkall | Northern California | Humboldt |
| Joshua Pack | Sacramento Mother Lode | Calaveras |
| Steve White | San Joaquin Valley | Fresno |
| Nardy Khan | Southern California | Orange |
| Committee Chairs | Committee | County |
| Brian Balbas | Administrative | Contra Costa |

CEAC Board of Directors

Thursday, August 20, 2020 | 1:30 pm – 3:00 pm

| | | |
|------------------|---------------------------------|------------------------|
| Pattie McNamee | Fellowship | Contra Costa (Retired) |
| Mark Strudley | Flood Control/Water Resources | Santa Cruz |
| Trisha Tillotson | Land Use | Nevada |
| Rick Tippett | Oversight | Trinity |
| Tim Goncharoff | Resource Recovery & Waste Mgmt. | Santa Cruz |
| Scott DeLeon | Scholarship | Lake |
| Aleks Jevremovic | Surveyor | Santa Barbara |
| Patty Romo | Transportation | Riverside |

CSAC/CEAC Staff

| | Title | Agency/County |
|-------------------|----------------------------|----------------------|
| Chris Lee | Legislative Representative | CSAC |
| Catherine Freeman | Legislative Representative | CSAC |
| Nick Cronenwett | Legislative Analyst | CSAC |
| Marina Espinoza | Legislative Analyst | CSAC |
| Merrin Gerety | CEAC Program Manager | CSAC/CEAC |

MeetingRoster

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| Catherine Freeman | Legislative Representative | CSAC |
| Nick Cronenwett (np) | Legislative Analyst | CSAC |
| Espinoza (np) | Legislative Analyst CEAC | CSAC CSAC/CEAC |
| Merrin Gerety | Program Manager | |

Not present (np)

ATTACHMENTS

- Attachment One.....July 17, 2020 Board of Directors Meeting Minutes
- Attachment Two.....Treasurer’s Report
- Attachment Three.....2021-2022 CEAC Policy and Legislative Priorities
- Attachment Four2021-2022 CEAC Policy and Legislative Guidelines
- Attachment FiveCommittee Vice-Chair Eligibility, Special Districts, By Law
Modification
- Attachment Six.....CEAC/NACE 2021 Conference Host Agreement
- Attachment Seven.....NACE \$10,000 Donation
- Attachment Eight.....Life Membership, Panos Kokkas

Attachment One

July 17, 2020 Board of Directors Meeting Minutes



CEAC Board of Directors – Special Meeting

Friday, July 17, 2020|10:00 am – 11:00 am

Virtual Telephone Call In

Call to Order (Tippett)

Meeting is called to order by Chair at **10:02** a.m.

Roll call requested - Officers present: 7 of 9 – Regional Directors present:

5 of 6; thus, 12 of 15 present meets simple majority of 8, therefore –

Quorum

1. Approval of Minutes

March 20, and June 5, 2020, minutes approved.

2. Correspondence (Tippett)

Moment of Remembrance for Delores Dale Madjd-Sadjadi, January 4, 1943 - April 4, 2020, who supported CEAC and her spouse Mehdi, in our origination efforts and who will be missed.

Resignation of CEAC Vice President - Panos Kokkas.

Email - Monterey Marriott waiving 2020 PWOI Cancellation Fees.

3. CLODS Report (CLODS)

Mehdi Madjd-Sadjadi; see Item 11 below.

4. NACE Report (Machado)

Machado; Scott: On July 16, 2020, Scott McGolpin as NACE President attended the White House Rose Garden presentation on rolling back regulations to help all Americans.

5. CSAC Report (Chris Lee and Catherine Freeman)

Lee: A member of the California State Legislature came down with COVID-19, so state government is, a bit distracted, as are the rest of us. CSAC staff continues to track some state bills that are coming back – even though CSAC offices are closed, staff is working from home. Freeman: State is able to provide some match for disaster funds. Staff attention is directed to Federal Highway Bill reauthorization efforts going on now.

(Secretary's commentary – another name – INVEST; why not just Highway Trust Fund (HTF)? We got ISTEAs so we could spend money on things other than roads (Intermodal), then TEA-21, SAFETEA-LU, MAP-21, FAST... and my roads don't get any better).

6. Regional Directors Reports

- Southern California –Nardy Khan, Orange: Will meet in September – hopes for more regional counties to attend; presently Orange, San Bernardino, and Riverside; want more participants from Imperial, Mono, and Ventura.
- Central Coast –Joshua Roberts, San Luis Obispo: Will use Bob Bronkall's list to contact other counties – need a "Public Works

- Director” to fill permanently.
- Northern California –Bob Bronkall: Prepared list of attendance of the last six conferences in the hope of targeting non or low attendance counties for recruitment. Will hold a virtual meeting during the August Policy Conference.
- Sacramento Mother Lode – Josh Pack: Wants to gain the involvement of all eleven counties in the region. Meetings are good and have value.
- Bay Area – Steven Lederer: Zoom meeting in June – will meet again in September.
- San Joaquin Valley –Steven E. White: Not present, no report.

7. Treasurers Report (Crump)

No change from written report of June 5, 2020; however, good news on Local Streets and Roads Needs Assessment (LSR) monies from other partners (League, RTPA's, MPO's, etc.). Los Angeles County is close to finalizing an agreement with RTPA share of costs for the LSR. Furthermore, Placer County - by exchange of Federal bridge funds for “clean State funds” - was able to fund \$150,000 towards the LSR bridge assessment element to be completed by Engineering Consultant MGE.

8. Committee Reports

- a) Flood Control and Water Resources – Mark Strudley: Not present, no report.
- b) Land Use – Tillotson: Waiting to see results of letters on Rule 20A. Will have a full legislation agenda for Policy Conference.
- c) Resource Recovery and Waste Management; Tim Goncharoff: Following bills – will have presentations from Cal Recycle at the Policy Conference to discuss AB 827 (new diversion requirements).
- d) Scholarship – DeLeon: Not present, no report.
- e) Surveyor – Jevremovic: Full agenda for the August Policy Conference – tracking bills and finalizing the Record of Survey/Corner Record guidance update.
- f) Transportation – Romo: Tracking new Highway Bill – ATP, HBP & FLAP.
- g) Administrative –Balbas: No meeting in the spring; however, co-chairs are setting up a full agenda for the August Policy Conference.
- h) Fellowship – McNamee: No report – see below 9(h) sponsorship alternatives.
- i) Oversight – Rick Tippett: No report – did meet and will meet next Friday.

9. Unfinished Business

- a) Affiliate dues and charging convenience fees for credit card payments- No Action this meeting (Crump).
- b) Committee Vice Chair Eligibility, Special Districts, By Law Modification- No Action this meeting (Tippett).
- c) CEAC online posting forum/website update (TBD - Tippett) No Action this meeting.
- d) 2020 CEAC Policy Conference (Tippett) – August 24 to 25 – Virtual – agenda looks great.
- e) 2020 LS&R and the Buffalo Bull Award Presentations (DeChellis) was and is ready to award except members continue to be reported on as to more and more worthy candidates. Will present at next non-virtual

- opportunity- maybe two awards at the 2021 Spring/NACE Conference.
- f) 2020 Annual Meeting Contingency Plan (Gerety) Likely Virtual – will know more in a few weeks. Consider fee? Discussion: None at first (DeChellis) or small \$29 (Machado). If there is a fee, then one per agency (Pack). Table - August meeting.
 - g) 2021 CEAC Future Conferences (Gerety) - Need to decide on next year's Policy Conference – still time.
 - h) Sponsorship Alternatives (McNamee) many good ideas – Raffle - Logos and Zoom background – committee chairs announce sponsors at each meeting. Sponsors do promotional video to play during intermissions (Machado). **Motion** (DeChellis) to authorize \$1000 for raffle prizes at virtual type Policy Conference. Machado, 2nd (Machado); **Approved**.

10. NACE 2021

- a) NACE 2021 Committee Update (Machado) – Proceeding as if the conference is a **GO** - layout designs are in progress - will be bring the working teams back together – filling vacancies from people who have moved on. NACE is revising agreement so CEAC would only bear its own cancelation costs – not NACE cancelation costs. Looking for golf opportunities.
- b) Promotional trinkets will be sent to each state office for distribution.

11. New Business

- a) CEAC Vice President Replacement (Tippett) – Pursuant to By Laws Article IV, section 5 the nominating committee (CLODS) shall make recommendation to Board of Directors for approval. Mehdi Madjd-Sadjadi; 20+ CLODS agreed to recommend that we defer appointment until the fall conference when a full slate of officers will be presented at the general membership meeting. **Motion** (Crump) to defer to fall conference, 2nd (DeChellis); **Approved**.

12. Life Membership

Mehdi Madjd-Sadjadi; Recommends Panos Kokkas – (Pack) agrees to start process at regional level.

13. Announcements Scheduled Conferences

Past CEAC President, George Johnson has COVID-19 – our hopes for his full recovery. CSAC's Bill Chiatt, the Dean of the CSAC Institute has passed (Balbas).

14. CEAC Board of Directors Meeting Schedule

- a) August 20, 2020 (Virtual Policy Conference).
- b) December 4, 2020 (CSAC Annual Meeting – maybe virtual).

12:14 Adjourn

Meeting adjourned around 11:43 p.m. by declaration of the Chair (Tippett).

MeetingRoster

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| Espinoza (np) | Legislative Analyst CEAC | CSAC CSAC/CEAC |
| Merrin Gerety | Program Manager | |

Not present (np)

Attachment Two

Treasurer's Report

**COUNTY ENGINEERS ASSOCIATION OF CALIFORNIA
TREASURER'S REPORT: August 10, 2020**

ACCOUNT BALANCES AS OF JANUARY 1, 2020

| | Balance | Total Balance |
|--|---------------------|---------------------|
| CEAC Checking | \$141,504.19 | |
| CEAC CD | \$200,014.05 | |
| LS&R Sub Account | \$101,138.63 | |
| PWSS Sub Account | \$11,917.06 | |
| Bedroll Conf. Sub Account | \$6,838.10 | |
| TOTAL Acct. Balance January 1, 2020 | \$461,412.03 | \$461,412.03 |

2020 INCOME

| | Budget Estimate | Actual | Balance | |
|--|---------------------|---------------------|---------------------|---------------------|
| Membership Dues | \$160,250.00 | \$160,250.00 | \$0.00 | |
| Affiliate Dues | 11,000.00 | 16,500.00 | (5,500.00) | |
| Local Streets and Roads Needs Assessment | 450,000.00 | 210,384.00 | 239,616.00 | |
| Spring Conference Income | 35,000.00 | 20,993.97 | 14,006.03 | |
| Policy Conference Income | 10,000.00 | 7,500.00 | 2,500.00 | |
| Annual Fall Conference Income | 18,000.00 | 12,565.35 | 5,434.65 | |
| PWSS Conference Income | 12,000.00 | 4,970.68 | 7,029.32 | |
| Bedroll Conference Income | 2,500.00 | 0.00 | 2,500.00 | |
| Scholarship Income | 500.00 | 50.00 | 450.00 | |
| CD interest | 2,500.00 | 985.03 | 1,514.97 | |
| Miscellaneous Income (job posting etc) | 2,000.00 | 1,568.86 | 431.14 | |
| TOTALS | \$703,750.00 | \$435,767.89 | \$267,982.11 | \$435,767.89 |

TOTAL INCOME thru August 10, 2020

\$435,767.89

2020 EXPENDITURES

| | Amount Budgeted | Actual Expenditure | Balance | |
|---|---------------------|---------------------|---------------------|---------------------|
| NACE Dues | \$33,500.00 | \$33,500.00 | \$0.00 | |
| NACE Conference and Sponsorship (\$500) | 5,500.00 | 512.26 | 4,987.74 | |
| NACE 2021 Planning/Preparation | 35,000.00 | 85.58 | 34,914.42 | |
| CSAC Service and Expense Contract | 200,000.00 | 152,783.75 | 47,216.25 | |
| Newsletter Editor Service | 500.00 | 0.00 | 500.00 | |
| LS&R Needs Study | 458,500.00 | 98,463.45 | 360,036.55 | |
| Spring Conference Expense | 10,000.00 | 12,724.87 | (2,724.87) | |
| Policy Conference Expense | 15,000.00 | 8,832.77 | 6,167.23 | |
| Annual Fall Conference Expense | 20,000.00 | 31,571.23 | (11,571.23) | |
| Bedroll Conference Expense | 4,000.00 | 0.00 | 4,000.00 | |
| PWSS Conference Expense | 15,000.00 | 3,320.00 | 11,680.00 | |
| CEAC PWSS Reception Sponsorship | 2,000.00 | 0.00 | 2,000.00 | |
| Scholarships | 6,000.00 | 0.00 | 6,000.00 | |
| CEAC/CLODS Meeting Expense | 5,000.00 | 2,078.63 | 2,921.37 | |
| Office Supplies and Expenses | 1,000.00 | 232.58 | 767.42 | |
| Awards and Gifts | 1,000.00 | 0.00 | 1,000.00 | |
| Taxes Fees and Accounting | 600.00 | 705.00 | (105.00) | |
| Officers Travel and Expenses (Wash DC trip) | 20,000.00 | 8,798.89 | 11,201.11 | |
| Contingencies | 20,000.00 | 0.00 | 20,000.00 | |
| EXPENDITURES | \$852,600.00 | \$353,609.01 | \$498,990.99 | \$353,609.01 |

TOTAL EXPENDITURE thru August 10, 2020

353,609.01

ACCOUNT BALANCES as of August 10, 2020

| | |
|---------------------------|--------------|
| CEAC Checking | \$110,091.88 |
| CEAC Money Mkt | 201,614.00 |
| LS&R Sub Account | 213,059.18 |
| PWSS Sub Account | 13,567.74 |
| Bedroll Conf. Sub Account | 6838.1 |

TOTAL ACCOUNT BALANCE as of August 10, 2020

\$545,170.90

To; CEAC Board of Directors

From: Mike Crump, CEAC Treasurer

RE; August 10th 2020 CEAC Treasures Report

I thought I would provide some explanation on some of the expenditures shown in the attached August 10th Treasures Report. Specifically explain the 2020 expenditures shown for the various conferences, since as you know, we have cancelled both the Spring and Policy Conferences. The 2020 Public Works Secretarial Seminar was also canceled. The CEAC budget is based on a calendar year, however many of the costs for 2019 don't get finalized until 2020.

Specifically;

- The **2020 Spring Conf** expense to date of \$12,724.87 includes; \$7468 for the final CSAC billing for the 2019 conference, \$1456 for CSAC printing for 2020 conf, with the remaining expenses being refunds for the 2020 conf.
- The **2020 Policy Conf** expense to date of \$8832.77 includes; \$8082 for the final CSAC billing for the 2019 conference, with the remaining expenses being refunds.
- The **2020 Fall Annual Conf** expenses to date of \$31,571.23 includes; \$29,498 for the final CSAC billing for the 2019 conference, with the remaining being golf (this cost is off set by revenue from the players) and some CLODS BBQ costs.
- The **2020 Public Works Secretarial Seminar (PWSS)** was cancelled. Expenses shown are conf refunds.

Local Streets and Roads (LS&R) funding update; As I reported at the last Board meeting, we have received \$150,000 of State Highway Bridge to be used to develop a bridge portion of the LS&R Needs Assessment Study. In addition, a Cooperative agreement between CEAC and the County of Los Angeles has been moving forward to bring in \$226,666 from the RTPA/MPO's. Also, a recent email indicates the League of Calif. Cities is ready to provide their \$237,000 share of the LS&R study costs

Attachment Three

2021-2022 CEAC Policy and Legislative Priorities



2019-20 ~~2021-22~~ CEAC Policy and Legislative Priorities

The on-going Legislative and Administrative Policy Guidelines are best achieved through collaboration and shared responsibility. To achieve the following, CEAC, CSAC staff, and individual county staff must combine resources, including policy and technical knowledge and expertise to maximize our influence, efficacy, and successful outcomes.

STATE PRIORITIES

Transportation

1. California Implementation of Federal Transportation Reauthorization. CSAC will advocate for county priorities in California's implementation of any new federal transportation bill, including maximizing and protecting dedicated funding for local bridges, prioritizing fix-it-first investments, and maximizing funding for local safety and active transportation projects.
2. Protect State Transportation Funding and Promote Streamlining. ~~With the defeat of Proposition 6 on the November 2018 General Election ballot, counties, cities, regional transportation planning agencies, and the state can look forward to the future and continue to invest the over \$5 billion annually that SB 1 provides into the statewide multimodal transportation system.~~ CSAC staff will continue to monitor the allocation of all state transportation revenues to counties and oppose any effort to use transportation revenues outside their intended purposes. Moreover, CSAC staff will continue to proactively seek additional flexibility for counties and streamline project delivery and environmental review processes.
3. Recycled Materials Standards for Local Roadways. Support efforts that promote adoption of specifications allowing the use of recycled material when sufficient local flexibility is provided. CSAC staff will identify opportunities to support the use of recycled materials for maintaining and rehabilitating streets and highways with appropriate exceptions based on local conditions. CSAC staff will oppose policies that impose overly-prescriptive requirements related to the use of recycled materials.
4. Vision Zero Implementation. CEAC will identify opportunities to support policies intended to reduce traffic-related fatalities to zero by promoting vehicle, pedestrian, and bicycle safety. CSAC staff will support legislative efforts to reduce speeds on local streets and roads and efforts to improve roadway infrastructure, enhance traffic safety enforcement, support public education and traffic safety campaigns, and improve safety data.
- 4.5. City and County Pavement Improvement Center. Participate in and support the work of the City and County Pavement Improvement Center (CCPIC). Work with CEAC's

governing board members to ensure CCPIC does not duplicate efforts of other academic institutions and that the technical trainings, research, etc. are focused on the priorities identified by the CEAC and League of California Cities membership. [CSAC staff will focus on partnering with other agencies and educational institutions to provide ongoing funding for the CCPIC and contribute to the growth of the CCPIC program.](#)

2-6. Develop CSAC Policy on Autonomous Vehicles and Emerging Technology.

Technological advancements, including autonomous vehicles and associated infrastructure, are rapidly changing. Counties may already be responding to, and deploying, new technology. As technology continues to change, CSAC must be poised to respond and ensure, at minimum, any new mandates are funded. CSAC staff will work with the CEAC Transportation Policy Committee to develop and recommend to CSAC new policy.

7. Explore Road User Charge Policy Options. Work with CSAC to reexamine the association's position on mileage-based user charges as an eventual replacement for the gasoline excise tax. As improvements in the fuel efficiency of vehicles reduces gas tax revenue per mile travelled, alternatives to the gas tax are being seriously considered by transportation stakeholders. CEAC will study the policy implications of mileage based user fees and work with CSAC to develop positions on this method of taxation, which will be the focus of extensive study and a state pilot project over the next several years.

Land Use

1. Ensure Adequate Funding for Infrastructure Impacted by Development. AB 879 (Grayson, 2017) requires the Department of Housing and Community to study how to reduce fees imposed on new development pursuant to the Mitigation Fee Act and publish a report in 2019. Support proposals which promote housing development by adequately funding infrastructure, but oppose measures that arbitrarily limit fees or other exactions necessary to support county infrastructure, or facilities, or services required by new development. [Legislative action on Mitigation Fee Act was delayed in 2019 due to the COVID-19 crisis and requests from CSAC and other local government groups. In 2020, this issue is likely to be at the forefront once again.](#)
2. Fund Infill Infrastructure. Support funding sources for infrastructure related to infill projects that fall under applicable streamlining, including the Affordable Housing and Sustainable Communities grant program, as well as other proposals to fund infill infrastructure in tandem with affordable housing development, including proposals for a bond measure.
3. Subdivision Map Act. Oppose legislation to reform the California Subdivision Map Act that removes or decreases local control and conditional use requirements.
4. Protect Rule 20A. Oppose legislation that threatens Rule 20A for overhead/underground conversion project funding.

Resource Recovery and Waste Management

1. AB 1826 and SB 1383 Implementation. Engage in CalRecycle and the Air Resources Board's process for implementing AB 1826 and SB 1383 which creates an organic management program in California. Continue to advocate for resources for local governments to develop the necessary infrastructure to implement organics diversion programs.
2. Conversion Technology. Support legislative efforts to advance the development, design and implementation of conversion technologies.
3. Funding for Resource Recovery infrastructure. Advocate for sustainable and diverse funding streams to develop and manage the infrastructure necessary to manage California's waste and recycling needs.
4. Market Development. Support legislative efforts to expand local markets for recyclable materials, to support limits on single use plastics, to support producer responsibility, to support bottle bill reform for CRV buyback programs and support efforts to increase requirements for recyclable contents in products.

Flood Control & Water Resources

1. Stormwater Funding Outreach and Engagement Effort. Increase public awareness and countywide support for stormwater programs by providing education and information on the needs, challenges, and benefits of stormwater and flood control programs throughout the state.
2. Stormwater Funding. Continue to support the development of a funding mechanism that would allow cities and county to finance compliance with Clean Water Act permit requirements, stormwater capture and flood protection services.
3. Waters of the State Dredge and Fill Rulemaking Implementation. Develop reliable and comprehensive data regarding the implementation of the State Water Board's new dredge and fill regulations to advocate and inform the Water Board and stakeholder about the real impacts of the regulation.
4. Resiliency. Support for resources to make flood control and county infrastructure resilient to climate change and natural disasters.

Surveyor

1. Surveyor Recorder Relationship Clean-up. Support coordinated effort with the County Recorders Association to update outdated language in the Government Code relating to transfer and sharing of documents, through Senate Committee on Governance and Finance Omnibus bill.
- 1.2. Surveyor Monument Preservation. Support legislation that would simplify the collection of the Monument Preservation Fund Fee.

FEDERAL PRIORITIES

Transportation

1. Federal Transportation Reauthorization and Emergency Aid. Support reauthorization of a federal transportation bill consistent with the priorities adopted by CEAC and CSAC *[note: will include reauthorization priorities as an agenda attachment]*. CSAC staff will advocate for backfilling lost local transportation fuel tax revenues due to the COVID-19 crisis in federal emergency aid legislation, as well as funding for local bridge, safety, and active transportation projects. Finally, CSAC will request direct subventions to counties for transportation infrastructure in any federal infrastructure package outside of the traditional highway funding bill process.

4.2. CEQA-NEPA Reciprocity. Now that CSAC/CEAC successfully advocated for a reduction to the Statute of Limitations under the FAST Act's program allowing states to meet federal National Environmental Policy Act (NEPA) requirements with state environmental review, build and work with a coalition of transportation stakeholders to ensure California applies to participate and if approved, that Caltrans and FHWA implement a California reciprocity program in a manner that reduces duplication and is not equally or more burdensome. CEAC supports delegation of authority to the local/regional level so that counties can participate directly in the program.

~~2. FAST Act Reauthorization and Federal Transportation Funding. Take advantage of opportunities to educate Congress and the Administration about the need for new federal funding for transportation. CEAC will develop a set of principles and priorities for FAST Act reauthorization which is set to expire September 30, 2020. Advocate for the adopted priorities for federal reauthorization, which urge Congress to enhance revenues for investment in our national transportation infrastructure. Advocate for Request direct subventions to counties for transportation infrastructure in any federal infrastructure package outside of the traditional highway funding bill process.~~

3. Offs-Set Impacts from Federal Lands. Support continued federal funding to offset impacts to counties from federal lands, such as the Secure Rural Schools program.

Flood Control

1. Clean Water Act. Support legislation that would amend Section 404 of the Clean Water Act to provide a narrow exemption for maintenance activities involving the removal of sediment, debris and vegetation from flood control channels and basins.

Attachment Four

2021-2022 CEAC Policy and Legislative Guidelines



~~2019-2020~~2021-22 CEAC Legislative & Administrative Policy Guidelines

The on-going Legislative and Administrative Policy Guidelines are best achieved through collaboration and shared responsibility. To achieve the following, CEAC, CSAC staff, and individual county staff must combine resources, including policy and technical knowledge and expertise to maximize our influence, efficacy, and successful outcomes.

TRANSPORTATION

1. ~~Local Streets and Roads Needs Assessment.~~ Continue to support and leverage resources for the California Statewide Local Streets and Roads Needs Assessment efforts. Continue to work with counties, cities, regional agencies, and Caltrans to secure funding for the needs assessment contract. Continue working with the California Local Highway Bridge Program Advisory Committee to enhance the bridge needs analysis of the report by adding a new, standalone section to it that focuses specifically on local bridge needs.
2. Continue to monitor state transportation funding to ensure the funding commitment pursuant to the base gas tax, fuel tax swap, and SB 1 - the Road Repair and Accountability Act of 2017 is met. Work with the Legislature, Administration, California Department of Tax and Fee Authority, State Controller's Office, the Department of Finance, and transportation stakeholders to explore ways to improve the administration of the transportation tax swap.
- ~~2. Continue to protect the allocation of SB 1 transportation revenues to counties so that these funds are used for their intended purpose and advocate against efforts that would require counties to consult with other local governments prior to spending these funds.~~
3. Continue to support the current formula for allocation of Proposition 42 replacement revenues (Highway User Tax Account, Section 2103) and in particular the local streets and roads monies.
- ~~4. Work with the California Transportation Commission (CTC) and the California Department of Transportation (Caltrans) to undertake a statewide study to estimate bridge needs both state and local.~~
- 5.4. Continue to work with the California congressional delegation to achieve a long-term reauthorization of the Secure Rural Schools Act (SRS) to off-set the impacts of removing the National Forest System lands from economic development.
- 6.5. Continue to support lowering the voting threshold below the current two-thirds requirement for the imposition of sales taxes for infrastructure. Furthermore, support efforts to allow unincorporated areas to pursue local sales tax measures solely for services in the unincorporated area of the county.

- ~~7-6.~~ Monitor Caltrans's efforts to propose regulations or efforts that exceed their statutory authority regarding implementation of Transportation Development Act (TDA) law to prohibit those actions from infringing upon statutory authority of local agencies.
- ~~8-7.~~ Support restoration of the fuel tax to the State's Aeronautics Fund for General Aviation airports.
- ~~9-8.~~ Monitor any potential changes by the California Transportation Commission (CTC) to change the STIP Guidelines in relation to flexibility to utilize STIP monies for local rehabilitation. Pursue statutory clarification of this eligibility if necessary.
- ~~10-9.~~ Support efforts to identify safety and other critical needs for the rural transportation system and support additional funding for such purposes.
- ~~11-10.~~ Strengthen policy and legislative development for statewide transportation issues with the transportation planning agencies, including the California Councils of Government (CALCOG) and Rural Counties Task Force to ensure local governments are united in their advocacy efforts.
- ~~12-11.~~ Support the distribution of any future statewide transportation dollars amongst counties based on 75 percent registered vehicles and 25 percent maintained miles.
- ~~13-12.~~ Support legislation to amend the Vehicle Code Section 34501.2 to exempt drivers' hours of service for road maintenance agency personnel during emergencies from the 80 hours in any 8 consecutive days requirement.
- ~~14-13.~~ Support legislation that categorically exempts road safety projects from CEQA and state and federal permitting requirements (i.e. 404 permits, 1601 agreements).
- ~~15-14.~~ Support legislation at both the state and federal level on telecommunications and electrical restructuring policy to ensure that local governments; are adequately compensated for use of public rights-of-way, 2) control access of such rights-of-way, and 3) retain zoning authority over placement of satellite dishes, cellular towers and antennas.
- ~~16-15.~~ Continue to monitor Metropolitan Planning Organizations (MPOs) to ensure that their authority in the transportation area is restricted to planning and programming.
- ~~17-16.~~ Continue CEAC participation at various forums (i.e. RTPA & Caltrans monthly meetings, California Transportation Commission, etc.)
- ~~18-17.~~ Support legislation to require a County Franchise and encroachment permit control of all water and electric distribution facilities in order to restore lost revenues to counties and to regain control of right-of-ways.
- ~~19-18.~~ Monitor legislation that mandates a certain percentage of county fleets to be of a specific nature, including but not limited to: zero emissions vehicles, alternative fuel vehicles, and dual fuel vehicles.
- ~~20-19.~~ Support legislative efforts to allow pre-qualification of contractors on public works projects and seek amendments to that legislation to increase enforcement and oversight of the Contractor's State License Board, including more exhaustive background and criminal investigation during the initial licensing of contractors.

~~21-20.~~ Support legislative efforts to regain local authority in determining the financial viability of sureties involved in public works contracts.

~~22-21.~~ Conduct as needed meetings between AGC/CEAC/League/ACEC and other groups on issues of mutual interest.

~~23-22.~~ Continue to represent county interests on legislation relating to force account limits and mandatory participation within the California Uniform Construction Cost Accounting Act.

~~24-23.~~ Work with coalition partners to support legislation that will promote safety for students travelling via active modes by allowing local governments to expand school zones based upon engineering studies and providing disincentives, including points on driver's licenses, for violation of traffic laws within school safety zones.

24. Support efforts to increase the minimum Surface Transportation Program (STP) funding guarantees for smaller, rural counties. The current minimum STP guarantees are a legacy of the Federal Aid Urban/Federal Aid Secondary route designations formerly used to apportion federal transportation funding. While the designations are no longer used, counties with systems that were previously designated Federal Aid Secondary have not seen their STP minimum allocation increased since 1993. CEAC will support policies to ensure that STP minimum funding amounts for counties are indexed to increases in the overall STP funding available to the state.

25. Support policies that reduce traffic-related fatalities to zero by promoting vehicle, pedestrian, and bicycle safety.

TRANSPORTATION & FLOOD CONTROL

1. Support legislation amending the Clean Water Act to include the definition of a transportation structure that was presented in the Guidance for the Uniform Application of the Regulations throughout the South Pacific Division (PGL 0-98-02 issued on May 29, 1998). Specifically section 5.a which exempts serviceable transportation structures, including roads, whether constructed on embankments or not, road embankments, culverted road crossings, and bridge piers, bridge columns, bridge piles, and pile caps.
2. Support legislation that requires all changes to Endangered Species Act to address the impact of the proposed legislation on service delivery and as necessary augment staffing levels to the level of no impact.
3. Facilitate better communication between State and Federal regulatory agencies in order to expedite the delivery of public works projects (i.e. direct City/County/State/Federal Cooperative Committee to pursue this objective).
4. Support legislation that exempts the maintenance of existing public works facilities/infrastructure from permit requirements under the Endangered Species Act.
5. Support reform of the Federal and State Endangered Species Acts based on adopted CSAC policy which supports the Act, being more responsive to local concerns (i.e. better science on which to base decision, a plan for recovery of the species, a definition of other impacts related to the protection of the species, and broader public review forums

prior to the designation of an endangered species), and taking into account socioeconomic impacts of Endangered Species Act programs.

6. Monitor actions that require any state fee or charge to be directly related to cost of review (i.e. California State Water Resources Control Board, Regional Water Quality Control Board permits for roadway and bridge construction projects).

FLOOD CONTROL

1. Support funding of the State Flood Control Subvention Program. Support the development of bond program guidelines that help provide more resources to counties and public works programs.
2. Support legislation that would provide local jurisdictions with more flexibility and options to fund storm water programs.
3. Continue to support legislation that would amend the California Constitution to exempt fees and charges for flood control, storm water, street lighting and urban runoff management from Proposition 218.
4. Support additional statutory changes to address outstanding SB 5 (Chapter 364, Statutes of 2007) implementation issues.
5. Support streamlining of FEMA's administrative processes under the public assistance program.
6. Support changes to the State Water Resources Control Board's proposed Wetland and Riparian Protection Policy that results in a reasonable requirement that will have the least impact on the development, operation, and maintenance of essential public works projects and facilities.
7. Oppose federal cost-cutting endeavors made at the expense of state and local governments.
8. Support an exemption for routine maintenance of flood control facilities from the Clean Water Act's Section 404 permit requirements.
9. Support an amendment to Section 1601 of the State Fish and Game Code that exempts from the Streambed Alteration Agreement process: routine maintenance and preventative repair of existing flood control facilities; reconstruction of damaged flood control facilities; and, any activity which would impact up to three acres of jurisdictional area.
10. Oppose any attempts to impose requirements of the Surface Mining and Reclamation Act (SMARA) on county flood control and water conservation district activities.
11. Monitor implementation of Federal NPDES Storm water Regulation Phase II.
12. Support legislation, which exempts the act of Section 401 Clean Water Act certification by the State Water Resources Control Board (SWRCB) from review under the California Environmental Quality Act (CEQA).
13. Encourage the development of a statewide baseline Phase I NPDES permit which would include a definition of maximum extent practicable (MEP), safe harbor provisions, and

state funding of inspections of state permitted facilities.

14. Participate in discussions with the State Water Resources Control Board regarding water quality violations by small sewer treatment plants.
15. Support efforts to reduce liability for public agencies to perform “Good Samaritan” cleanup of abandoned mines and concentrated environmental hazardous waste on private property.
16. Support efforts to develop new, or expand existing, storage capacity for flood control, water supply and environmental use.
17. Support legislation that authorizes/requires the Department of Water Resources to enter into funding partnerships with local agencies to study the adequacy of complete local flood control systems.
18. Support legislation that promotes a comprehensive plan for increased flood protection statewide.
19. Support legislation that promotes coordination of DWR, FEMA, and ACOE flood protection and flood plain management regulations.
20. Oppose legislation that shifts state or federal flood control liability or obligations to local agencies.
21. Support increased funding for integrated regional water management implementation.
22. Continue to work with the Department of Water Resources during the implementation phases of the Statewide Flood Control Needs Assessment as encapsulated in DWR’s Flood Futures Report.
23. Support Delta solutions that are implemented in a manner that protects existing water rights, water quality, agriculture viability, Delta governance and flood management.
24. Support efforts to better coordinate agencies responsible for addressing illegal homeless encampment issues on public property.
25. Encourage regulatory agencies responsible for protection of habitat and wildlife to enforce protection regulations on private properties.
26. Support bill proposals to improve water quality by regulating and controlling source contaminants.
27. Support legislation that would amend Government Code Section 8690.6(b) to increase the amount on the unencumbered balance in the Disaster Response Emergency Operations Account.
28. Support legislation that would allow and encourage state and federal regulatory agencies to offer service agreements with large-volume public entity or utility applicants and permittees to fund additional personnel or contractors needed for expeditious permit processing.

LAND USE

1. Expand current SB 375 CEQA streamlining for specified infill projects to all infrastructure necessary to support that development.
2. Support funding sources for infrastructure related to infill projects that fall under the CEQA streamlining in SB 375.
3. CEQA Streamlining – Infrastructure for Infill Housing. Support CEQA streamlining for infrastructure necessary to support infill development.
4. Support guidelines for the Affordable Housing and Sustainable Communities grant program, and other programs funded with cap and trade auction proceeds, that ensure that counties are well-positioned to take advantage of these funding opportunities
5. Support proposals which promote housing development by adequately funding infrastructure, but oppose measures that arbitrarily limit fees or other exactions necessary to support county infrastructure, facilities, or services required by new development.

SURVEYOR

1. Include funding for horizontal and vertical control surveying networks to support transportation infrastructure construction in future infrastructure funding legislation.
2. Support legislation that would allow use of no more than 25% of the Survey Monument Preservation Fund for examining of records of survey and corner records so that the cost of service is covered.
3. Participate in the California Geographic Information Association and the California Geographic Information Coordinating Council.
4. Support funding for Counties' Geographic Information Systems (e.g. authorize local agencies to recover full costs of creating and maintaining automated records).
5. Support legislation which will allow use of a non-conditional lot line adjustment map to replace the lot line adjustment process.

RESOURCE RECOVERY & WASTE MANAGEMENT

1. Support legislation that requires state, federal, and other public agencies to comply with diversion mandates set forth by AB 939. If for some reason these agencies are unable to comply, their waste shall be excluded from local jurisdiction's base and reporting years - "total waste generated". Therefore, local jurisdictions shall not be required to divert waste that is generated by state, federal facilities or other public agencies, such as school districts.
2. Oppose legislation that would allow low-level radiation disposal at Class III municipal landfills.

3. Support legislation to incorporate more recycled materials (especially waste tires) into Caltrans road construction/rehabilitation projects.
4. Support legislation and collaborate with other organizations that would increase manufacturer responsibility and product stewardship.
5. Support legislation that enables local agencies to enter into waste hauling contracts that provides for cost-effective implementation of AB 939.
6. Support policies and legislation that aims to promote improved markets for recyclable materials, and encourages: the use of recycled content in products sold in California; the creation of economic incentives for the use of recycled materials; and the expansion of the Beverage Container Recycling Grant Program.
7. Support legislation that provides funding for local organics infrastructure development.
8. Oppose legislation that increases or creates surcharges on local landfills to fund State programs having limited benefit to local jurisdiction's solid waste programs.
9. Support legislation that would promote development of conversion technologies, with full diversion credit, as an alternative to land filling, and provide state funding to local jurisdictions for such projects.
10. Support administrative and/or legislative changes that would, for the purpose of measuring compliance with requirements of the California Integrated Waste Management Act of 1989, focus on diversion programs rather than diversion or per capita disposal rates.
11. Support administrative and legislative changes to impose penalties on haulers and solid waste facilities for misrepresenting the origin of waste disposal data.
12. Support legislation that ensures local government's authority to direct the flow of waste.
13. Monitor all legislative, regulatory and administrative (i.e., rules, policies, guidelines, and procedures) proposals, including those from regulatory agencies relating to solid waste management (i.e., double liner requirements).
14. Support administrative and legislative efforts to eliminate overlap and enhance coordination between the Department of Resources, Recycling and Recovery, air districts and other Cal EPA agencies and oppose contradictory goals and missions among state agencies.
15. Support administrative and legislative changes that would enhance coordination of programs and regulations between the Department of Resources, Recycling and Recovery and the State Water Resources and Regional Water Quality Control Boards regarding collection of trash/debris before it enters the waters of the state and its effects on waste diversion activities.
16. Support legislation that protects local solid waste franchising and fee-setting authority and oppose legislation that imposes unfunded mandates on local governments, places local governments in a position of monitoring and/or enforcing compliance with state regulations that should be the responsibility of the state agency that promulgates the regulations, or subjects local agencies to civil penalties for actions or decisions made by

private companies.

17. Support legislation requiring manufacturer responsibility and/or point-of-sale surcharges for universal, special and hazardous wastes.
18. Support legislation that encourages and provides economic incentives for the conversion of landfill gas as a renewable energy resource and its role in meeting California's Renewable Portfolio Standard.
19. Support reliable funding, meaningful market development, solid waste siting reform and additional tools, including conversion technology, as necessary components to any new solid waste diversion requirement.

TRANSPORTATION, RESOURCE RECOVERY AND WASTE MANAGEMENT & FLOOD CONTROL

1. Monitor and respond to legislative and regulatory activities of the State Water Resources Control Board (SWRCB).
2. Support legislation that places on regulatory agencies provisions similar in nature to those in Fish and Game Code Section 1600 regarding application processing deadlines for publicly-owned infrastructure projects.
3. Support legislation that would reduce State staffing redundancies and streamline State permit processes by directing State regulatory agencies to defer fish and wildlife and habitat mitigation requirements to the State Department of Fish and Wildlife.

DESIGN IMMUNITY

1. Consistent with CSAC policy related to tort reform – that government should not be more liable than private parties and in some cases there is reason for government to be less liable than private parties:
 - a. Support proposals to mitigate the effects of joint and several liability upon public entities by limiting liability to any party to be responsible for their own proportion of damages.
 - b. Support proposals to strengthen the statutory immunities associated with the operation of public infrastructure such as immunities under Government Code Section 830 et seq.
 - c. Support proposals that limit post judgment interest and/or that provide public entities with the flexibility in paying judgments over time.
 - d. Support proposals to mitigate the effects of liability upon public entities by applying the Doctrine of Comparative Fault to inverse condemnation actions.

MISCELLANEOUS

1. Sponsor resolution that encourages the California State University System to provide additional educational opportunities for potential engineering, technical, and surveying students.

OVERSIGHT & SPECIAL TASKS COMMITTEE

- ~~1. Continue development of CEAC/CSAC relationship and CEAC committee structure and legislative involvement.~~

ADMINISTRATIVE RESPONSIBILITIES

1. Coordinate, design, format and assist in the preparation of the CEAC Annual Report.
2. Coordinate, develop and format CEAC Policy and Legislative Priorities on an annual basis.
3. Coordinate, develop and format CEAC Legislative and Administrative Policy Guidelines on an annual basis.
4. Attend, prepare agendas, secure speakers and provide presentations at CEAC policy committee meetings (at a minimum of three meetings a year per committee)
 - a. Transportation
 - b. Land Use
 - c. Flood Control and Water Resources
 - d. Resource Recovery and Waste Management
 - e. Surveyor
5. Attend and provide presentations, as available, at CEAC regional meetings (they meet at a minimum of two to three times a year each)
 - a. Northern California Region
 - b. Bay Area Region
 - c. Central Coast Region
 - d. Sacramento Mother-Lode Region
 - e. San Joaquin Valley Region
 - f. Southern California Region
6. Attend and provide presentations at CEAC Board of Director meetings (at a minimum of three times a year).
7. Assist in preparation and organization of the CEAC spring and fall conferences, as well as the CEAC policy conference. Coordination includes development and organization of the CEAC guest program, annual NACE president's dinner, recruiting and coordinating conference speakers and sponsors, reserving adequate meeting rooms, catering, audio-visual, transportation, registration, etc.
8. Coordinate & monitor the CEAC Hospitality Suite: appropriate room, site visits, cleanup, etc.
9. Reconcile the financial accounting for the spring & annual conferences between CEAC, the League and CSAC working as the liaison between the CSAC director of finance and CEAC treasurer.
10. Update and maintain accurate CEAC databases.
11. Coordinate and publish CEAC documentation:
 - a. designing announcements
 - b. programs
 - c. agendas
 - d. postcards
 - e. invitations

- f. notices
 - g. flyers
12. Prepare and publish CEAC Roster annually.
 13. Prepare and publish CEAC Stationary.
 14. Publish CEAC Newsletter four times a year.
 15. Prepare and notice legislative reports for the five CEAC policy committees as needed.
 16. Update and maintain CEAC website.
 17. Track and prepare financial analysis for CEAC budget.
 18. Coordinate, review and share administration of the CEAC/League of California Cities contract for the spring meeting, and various RFP's for CEAC consultants.
 19. Participate in and support CSAC in legislative, budget, and administrative efforts and other special projects as needed, i.e. local streets and roads needs assessment, local streets and roads awards program, CCIPC, etc.

Attachment Five

Committee Vice-Chair Eligibility, Special Districts, By Law Modification

ATTACHMENT 5

DATE: August 14, 2020
TO: CEAC Board of Directors
FROM: Rick Tippett - 2020 CEAC President
SUBJECT: Local District Members Serving as Committee Vice Chairs

BACKGROUND: Within the Association, we have participating individuals that are employed by Special Districts such as Flood Control, Water, Sewer, or Solid Waste Districts that serve a function for the County, but are independent of the County. These Districts are usually established under Joint Powers Authority (JPA) to be able to serve citizens both in the County and surrounding incorporated communities. These individuals many times are highly knowledgeable within their fields and provide valuable input for a particular committee, example, Flood Control District overlaps Flood Control and Water Resources Committee. Currently, such members may be eligible to become Associate members in accordance with Article II, Section 1 of the By Laws.

DISCUSSION: There is a fine line that differentiates local districts and county departments. As President, I believe that the Association would benefit from this knowledge to carry out one of our most important goals, *through discussion, interchange, and dissemination of engineering and administrative data/ideas, the organization shall strive to affect "maximum efficiency and modernization in engineering and administrative units of local government."*

The follow is a proposed modification to the By Laws that would provide a very limited opportunity to allow for the association to make accommodations to draw on that expertise.

Article II Membership, Section 1

...From time to time, there may be selected, by nomination of a member in good standing, in open meetings, and with the approval of the Board of Directors, representatives of the Department of Transportation, State of California, the State Controller's office, Federal Highway Administration, California Local Technical Assistance Program, and the National Association of County Engineers for Associate Membership in the Association. The number of Associate members from each organization shall be determined by the Board of Directors.

In addition to the above, from time to time Associate Membership may be authorized for representatives **of Special Districts,** or other state and federal agencies who are concerned with County Engineering and Public Works...

Article IV Committee, Section 1

...Participation on committees shall not be limited to the various membership categories as set forth in Article II. Committee participants may also be other individuals designated by Principal Members,

Members, or Affiliate Members, provided, however, that the Chair and Vice-Chair of a committee may only be a Principal Member, or Member.

From time to time, an Associate Member of a Special District with specific work experience and knowledge that would be greatly beneficial to a committee may be appointed to a Vice Chair position specific to that particular background that would benefit that committee. Approval of this assignment would require a simple vote of approval by the Board of Directors.

RECOMMENDATION: Forward the proposed By Law revisions to the Administrative Committee for further consideration of proposed language and return the Board of Directors with a recommended modification to the Bylaws by the Fall Conference Board of Directors meeting or sooner.

Attachment Six

CEAC/NACE 2021 Conference Host Agreement

Conference Contract and Agreement

This contract is made and entered into this day of _____, 2020, by and between the National Association of County Engineers, hereinafter called NACE, and the County Engineers Association of California, hereinafter called the HOST.

WHEREAS, the HOST has invited NACE to hold their 2021 Annual Meeting on April 19-22;
and

WHEREAS, the NACE Board of Directors has accepted the invitation;

THEREFORE, in consideration of mutual covenants and agreements hereinafter contained, the parties do agree as follows:

- 1) Accept the attached addendum of responsibilities and timelines.
- 2) NACE will:
 - a. Finalize the conference budget, including delegate/guest/exhibit fees and sponsorships.
 - b. Enter into a contract with the designated hotel(s) and convention center.
 - c. Hire a decorator for the exhibit & registration areas and coordinate all logistics for the exhibit management.
 - d. Plan and execute the marketing and promotional materials, including print and a website.
 - e. Contract all A/V equipment that the Host cannot provide.
 - f. Arrange and contract with transportation companies.
 - g. Arrange and contract all events and meals for the guest program.
 - h. Furnish the labor and equipment to handle all the financial transactions, including, but not limited to delegate registration, exhibitor booth sales, sponsorships, contracts with the hotel, etc.
 - i. Keep separate account of all conference transactions and send periodic accounting reports to the HOST.
 - j. Arrange with selected hotel and convention center all provided catering for meals, receptions, breaks, etc.
 - k. Furnish one person to manage the convention registration desk. NACE will be responsible for all registration materials.
 - l. Provide the President, the Executive Director, and possible other persons designated by the President for the conference planning committee.

- m. Obtain keynote speaker(s) for the opening session. Assistance will be provided by the Host if necessary.
- n. Plan the Banquet program, including the installation of the Officers.
- o. Hire a photographer, unless provided by the Host.
- p. Arrange for and secure speaker gifts & meeting bags (bag only).

3) The HOST will:

- a. Provide a conference planning committee.
- b. Provide suggestions for all conference social events & entertainment, including the banquet entertainment, if desired. Final selection will be a joint decision between the HOST and NACE.
- c. Provide suggestions for a guest program, including sights and lunch venues.
- d. Recommend sites for the offsite dinner.
- e. Provide suggestions for technical tour sights and provide the expertise for leading the tours.
- f. Arrange an opening ceremony, including presentation of the U.S. flag, invocation and welcome from local dignitaries (chair of county commission, mayor of city, etc.).
- g. Fill meeting bags for delegates, exhibitor representatives, and guests. This includes the same delegate/exhibitor representative gift and a guest gift.
- h. Arrange for local news coverage.
- i. Provide transportation to & from the airport or other public transportation terminals for VIPs (usually the NACE President and President-elect if needed or a distinguished speaker if requested).
- j. Provide qualified personnel (up to 4 persons) at the registration desk, including having at least one person at the desk at all times that registration is open. Provide list of specific volunteers to NACE two weeks prior to conference and have them attend registration training the Sunday before the conference start.
- k. Solicit sponsorships for the various conference events and solicit regional and local exhibitors. All sponsorships will be provided to NACE and all checks will be made out to NACE. HOSTS are prohibited from soliciting separate sponsorships for their affiliates for the conference.
- l. Provide all A/V equipment as possible within the Host's counties, LTAPs, DOTs and other partners. Provide equipment to include: copier with paper supplies, computer printer.

- 4) NACE and HOST jointly will:
 - a. Select a theme for the conference and logo.
 - b. Both NACE, its Committees, and HOST will work together in developing the delegate technical/management program. NACE will be responsible for arranging for speakers and moderators for the technical sessions, confirmation letters and coordination of audiovisual equipment with assistance from the HOST. It is understood that the NACE Conference is a National conference; thus, these topics/presentations should appeal to the overall membership with supplemental local content. The final technical program will be decided by the NACE Executive Director.
 - c. Arrange the time frame of the sessions.
- 5) These items will be considered conference expense:
 - a. Printing and mailings for conference by NACE and HOST.
 - b. All food, beverage, and meeting room expenses at the convention center and hotel for pre-conference and conference activities. All A/V equipment expenses at the convention center and hotel.
 - c. All speaker expenses as agreed to and in accordance with the speaker guideline policy, including speaker gifts.
 - d. Expenses, including travel of NACE officers and staff to conference planning sessions.
 - e. Registration & travel for NACo staff liaison.
 - f. Sleeping rooms for the NACE staff, President and President-elect.
 - g. President's hospitality Room and supplies for said room.
 - h. Past Presidents (NFL) reception and meal function.
 - i. Executive Committee breakfast/lunch meeting and dinner.
 - j. Expenses connected to all off premise conference functions, including bus transportation, meal costs and tickets, if these items are included in the conference registration
 - k. Corporate member appreciation reception.
- 6) It is understood and agreed by all parties that:
 - a. All expenditures and purchases, which are considered conference expense, shall be budgeted and are to be approved in advance by NACE. Any other expenditures will become the liability of the person or organization making such expenditures or commitments.

- b. NACE shall sign all contracts pertaining to the conference that will be paid from conference funds.
- 7) After all income attributed to the conference, including contributions/sponsorships, donations, registration fees, and exhibit space sales has been accounted for and all conference bills have been paid, the proceeds, should there be any, will be divided between the HOST and NACE. The affiliate shall receive the calculated amount based on 10% profit up to \$150,000 and 15% over \$150,000. NACE will receive the remaining profit. If there should be a deficit, this will also be divided using the same ratio, with each party paying its share of the deficit amount.
- 9) The NACE conference contract and timeline shall be adhered to, unless there is mutual agreement between the HOST and NACE to alter a given provision.
- 10) This contract may be amended, revised, renewed or extended at any time, only by written approval of NACE and the HOST.

In Witness whereof, this agreement is executed by the parties named above and signed below.

County Engineers Association of California

By: _____ Date: _____

National Association of County Engineers

By: _____ Date: _____

Attachment Seven

NACE \$10,000 Donation

MEMORANDUM

TO: CEAC BOARD OF DIRECTORS

FROM: JIM PORTER, PAST PRESIDENT, SAN MATEO COUNTY

SUBJECT: DONATION TO NACE

DATE: AUGUST 12, 2020

Recommendation:

Approve a one-time \$10,000 donation to the National Association of County Engineers (NACE).

Background:

CEAC has historically had a strong relationship with NACE. Several CEAC members have served as President of NACE including John Lambie in 1960, Bill McIntosh in 1967, Don Head in 1986, “Budge” Campbell in 1994, Phil Demery in 2010, and Scott McGolpin in 2020. Additionally, California is a “100% state” meaning all 58 counties are members of NACE.

NACE relies heavily on revenue from the Annual Conference to fund their annual operations. The COVID 19 pandemic lead to the cancellation of NACE’s 2020 Annual Conference that was scheduled to take place in Perdido Beach, Alabama in April. The cancellation of the NACE 2020 conference has put a financial strain on the organization.

Discussion

NACE has implemented cost cutting measures this year that should carry it through to the NACE 2021 conference and is modifying its revenue model to be less dependent on revenue from the Annual Conference. NACE has also qualified for a \$150,000 loan that can be used for cash-flow purposes if necessary.

To help NACE continue operations, state organizations in Iowa and Minnesota have each made donations of \$10,000 to NACE. Other states are considering doing the same. Given that Scott McGolpin, Santa Barbara County is the current NACE President and California has been a longstanding active participant in NACE, it is recommended that the CEAC Board of Directors approve a one-time \$10,000 donation to NACE.

The next NACE conference is scheduled for April 19-22, 2021 in Palm Springs, CA. CEAC is actively working with NACE to plan the conference and will share in net revenue from the event if it takes place. An agreement outlining responsibilities of each party will be presented to CEAC’s Board on August 20, 2020 at the Policy Conference, including what happens if the conference is cancelled due to prohibitions of large gatherings due to the pandemic.

Attachment Eight

Life Membership – Panos Kokkas

CEAC Member Committee Involvement
Panos Kokkas

| | |
|---|-----------------|
| Panos Kokkas | Yolo County |
| Position | Year(s) |
| Public Works Director/Road Commissioner | 2017-2020 |
| County Engineer/Road Commissioner | 2015 (?) - 2016 |
| Assistant Public Works Director | 2007-2015 |
| | |
| CEAC Memorial Fund/Scholarship | |
| Chair | n/a |
| Vice Chair | n/a |
| | |
| CEAC Policy Committees Chair/Vice Chair Appointments | |
| Surveyor committee | 2009-2020 |
| Resource Recovery committee | n/a |
| Transportation Committee | 2009-2020 |
| Vice Chair | 2017-2018 |
| Flood Control Committee | 2009-2020 |
| Oversight & Special Tasks | 2009-2010 |
| Chair | 2017 |
| Vice Chair | 2016-2017 |
| | |
| CEAC Regional Director | |
| Sac Motherlode | 2014-2018 |
| | |
| CEAC Executive Committee | |
| Secretary | 2019 |
| Vice President | 2020 |
| President | n/a |
| Past President | n/a |
| Treasurer | n/a |
| | |
| CLOD | n/a |
| | |
| Outside Committee Representation | |
| Transportation Co-Op Committee | 2017-2020 |
| Local Streets & Roads Oversight Committee | 2017-2020 |
| | |
| Other CEAC Committee Involvement | |
| Salary committee | n/a |
| Program Committee | 2019 |

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