

*The West County Wastewater District (WCWD) seeks a highly motivated leader and experienced Capital Program Manager!*

THE DISTRICT OFFERS AN ATTRACTIVE COMPENSATION BENEFIT PACKAGE, AS WELL AS A CalPERS PLAN

The WCWD is looking for a dynamic Capital Program Manager who is a strong organizational leader, strategic thinker, results-driven individual, and thrives on personal accountability. The District is seeking candidates to fill a vacancy and create an employment list that may be used to fill future full-time vacancies as they occur during the active status of the employment list.

The Capital Program Manager is responsible for the development and implementation of the District's Capital Improvement Program, under the oversight of the Engineering Services Department Manager and the General Manager. This includes management of the District's treatment, collections, administrative facilities Programming and Master Planning Programs.

**THE IDEAL CANDIDATE**

The ideal candidate will be an experienced professional project manager with a strong background in public works related to construction projects. The incumbent will be involved in the project budgetary process and active participation in the management of the division. Successful candidates will have the ability to create a team-oriented environment emphasizing cooperation, accountability, and responsiveness to meet the goals and objectives of the Division. The Capital Program Manager is experienced in design plan review, automatic computer-aided design (AutoCAD), and Microsoft Project program or equivalent. Excellent communications, written, and presentation skills are also critical for this position.

**QUALIFICATIONS:**

Ten years' experience in capital project management, and oversight of planning, environmental documentation, design and construction of wastewater and recycled water facilities. Four years of experience as a Senior Project Manager, Associate Engineer, Engineer 3 or an equivalent position is required.

OR An AS degree with major course work in architecture, civil, mechanical or sanitary engineering, construction management, or public or business administration, can substitute for two years of experience. Eight years' experience in capital project management, and oversight of planning, environmental documentation, design and construction of wastewater and recycled water facilities is required. Four years of experience as a Senior Project Manager, Associate Engineer, Engineer 3 or an equivalent position is required.

OR A BS degree with major course work in architecture, civil, mechanical or sanitary engineering, construction management, or public or business administration can substitute for four years of experience. Six years in capital project management, and oversight of planning, environmental documentation, design and construction of wastewater and recycled water facilities. Four years of experience as a Senior Project Manager, Associate Engineer, Engineer 3 or an equivalent position is required.

**LICENSE / CERTIFICATION** Possession of desired certifications and advanced education may substitute for years of experience.

- A Project Management Professional (PMP) Certification (three years of experience)
- A Construction Management Certification (one year of experience)

- A Master's degree with major course working related fields (one year of experience)

**SALARY:** \$5,279.00 - \$6,504.00 biweekly with excellent benefits, including CalPERS retirement plan.

#### HOW TO APPLY

If you are interested in this exciting opportunity and to review the complete job announcement, job requirements, benefits, supplemental questionnaire, visit

<https://agency.governmentjobs.com/wc wd/default.cfm>. Select Capital Programs Manager and click apply. For inquiries, contact Victoria Edwards at [vedwards@rqs.ca.gov](mailto:vedwards@rqs.ca.gov) **FINAL FILING DATE: April 29, 2019 before 11:59 PM PST**