

NOTES FROM PEER EXCHANGE/STATEWIDE CONFERENCE CALL – MARCH 20, 2020

- Establishing a code in CAMS for us to track employee time off during outbreak in case we can recover costs
- Humboldt County is using some sort of sprayer to spray employee vehicle interiors (Atomizer?). It dries within an hour or so and is not a risk to employees. Sheriff has a device used on their cruisers but Public Works wasn't able to utilize it. The solution mentioned is their alternative.
- Humboldt breaking road crews down and keeping them separate from each other. No interaction between crews allows to minimize risk to others.
- Butte sending out infectious disease information to their staff.
- No guidance for the handling of cash (or other paperwork) from the public. Concerns that cash may be contaminated and expose staff.
- Butte is moving forward on all infrastructure projects. Local contractors planning to continue to operate through the next 8 weeks.
- The need for succession plan in case key employees go down with virus
- Riverside closed doors to public on Wednesday – easy up with information for public to submit info
- Riverside not accepting ANY paper documents from public starting next Monday. Accepting online via FTP, Dropbox, etc.
- Riverside cancelled Board of Supervisors meetings for rest of month. Next meeting in April. Staff participates by video conference.
- Riverside not accepting any cash – credit card only.
- Everyone in Public Works deemed as essential in Riverside. Road crews performing normal activities. Keep social distancing.
- Construction inspectors visit remote sites but not coming in to office.
- Riverside – about 50/50 working from home versus working in the office.
- Set up 37k connections through globalconnect.net(?) to access work computer through home desktop. Working great for them.
- Staggered office hours to minimize exposure
- Allowing use of personal vehicle for county business in lieu of county vehicle
- Riverside allowing flexibility in use of their leave (sick, vacation)
- Riverside using honor system (not requiring doctor's note) for sick calls.
- Riverside – about 4% of staff off at this time (about normal compared to other times) – no impact yet to staff so far
- Riverside using electronic bid opening – no in-person bids
- Using Zoom for video conferencing.
- Los Angeles County 292 confirmed cases with 2 deaths. Numbers expected to double or triple. Thousands of confirmed cases next week. Model emulating Italy.
- 45% of staff (4,000 total employees in DPW) teleworking. Practicing social distancing.
- All public buildings in LA county closed. Services continue. Issuing permits electronically and online where they can.
- Accepting scanned and emailed signatures in lieu of paper copies
- No late bills or penalties for folks behind in payments.
- LA has over 65k homeless – delivering hand washing stations, dumpsters, portable showers, etc. to avoid spread in homeless population
- Authorizing employees to bring their desktop computers home due to shortage of desktops

- LA developing metrics to measure productivity during telework
- County health commandeering all PPE materials from Public Works. Short on necessary supplies
- Goal to “keep troops in the field” and operations up and running. Issued \$500 million in contracts in horizontal last year. Cancelling will have severe impact on economy.
- LA thinks they can keep workers safe while getting work done. Recognize need to keep economy going.
- LA Director working from office on Monday only – teleworking rest of week.
- Suggestion for everyone to update their emergency contact information – insurance – PERS – etc.
- LA County developed procedures on how to respond if someone shows up sick from work.
- Riverside county and unions agreed to allow managers to require staff to go home if they show symptoms of being sick
- Humboldt County doors completely closed to public. Avoid contact with public at all costs.
- Trinity County not allowing staff from other departments in their offices (?)
- Trinity director identifying at-risk employees on road crews and giving them dedicated vehicles and isolating them from others.
- San Luis Obispo County – all folks 65+ encouraged to use telework.
- So far the SB 1 reporting requirements are due May 1st. No idea if this is going to be moved back or not.
- Riverside continuing construction projects. Consider public works government construction projects as essential. Asked by general contracting unions to continue work.
- Trinity and Humboldt continuing with their construction projects. Trying to keep private and public construction continuing

Notes taken by:

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