

PEER EXCHANGE/STATEWIDE CONFERENCE CALL NOTES – MARCH 27, 2020

Call started by Rick Tippett at 3:31pm. Roll call vote (I did not keep track of attendees)

CSAC Update from Chris Lee and Merrin Gerety:

- Request for May 1st pushback for SB 1 submittals to state. No formal response but discussions occurring
- Reached out to DOF on impacts from decreased fuel consumption. Earliest projections won't be known until May. Chris will put information together and send out to group. CSAC says that these discussions are ongoing.
- Governor sending out signals that "belt tightening" is already underway. Expect revisions to current fiscal year budget
- Rick Tippett requests that state consider 3-year averaging. Chris Lee reminder that the reduction of gas prices no longer has the impact on revenues that it used to. Consumption critical factor now on gas tax revenues
- CEAC website has link on site that links to CSAC site. Providing information on their website.

Dennis (Butte) info on employee:

- Employee who had secondary exposure to Coronavirus. Email from Dennis to staff to establish quarantine plan. No plan established yet by their Public Health. More extreme and reactionary.
- That email was sent out to Directors earlier today by Rick Tippett.
- Brian in Contra Costa also had employees who have been exposed. They have been asked to go home. CC County has a good website (cchealth.org) with helpful information for the public. More tailored to CC County and Bay Area but may be helpful.
- Question about use of leave time. CAO made decision to freeze all accrual usage.
- Trinity gave pool of 80 hours to be used at their discretion.

Tom Mattson (Humboldt) on areas used by someone who may had virus and getting crews to clean site:

- Considered shutting down the courthouse.
- Public Health not providing much helpful information.
- Waiting 24 hours to clean site that may have been affected.
- No direction on if this interaction is high risk or low risk.
- Jim Porter (San Mateo) – sending in guys trained in PPE. Go in and clean with bleach and open the next day. Work being done after hours.
- Tom also sends crews in after hours. Asking direction from Public Health. 24 hour minimum unless otherwise directed by Public Health
- Steve (Napa) – hiring on-call contract for cleaning services (possible RFP to share with group)
- Tom tried this – no one is responding due to current workload
- Brian (Contra Costa) adopted a decontamination protocol – will send to group.

Brendan Biggs (San Bernardino) on employees recovering and want to come back to work

- Rick (Trinity) seen literature on subject and provided some suggestions but no other feedback from group on this subject

Porter (San Mateo) - Equality Issue in decisions to send staff home vs. who stays

- Rotate staff into telework
- Some staff complaining about inconsistent policy

- Decisions about telework not popular with staff who are on paid leave
- (Ahmad – Madera) – County issued notice of office closure. Allow work from home if possible. Only water system, sewer, solid waste working. Office closed to public. Public can call for appointment. All on paid admin leave. Decision on manager on who rotates in and out of office. In office 2-4 people at any one time. Everyone else on call and must come in on notice. Utilizing tracking sheet for admin time off. Once on admin leave all other non-related leave must be noted on spreadsheet.
- Josh (Calaveras) – No approved admin time for folks off. Have to use accrued leave balances. Can borrow up to 80 hours if leave balanced exhausted and repay over time. Everyone working but maintaining social distancing. Board directed each department to split staff hours of operations so half of staff is protected.
- Kim (Tuolumne) – Similar to Calaveras. Many teleworking from office.
- Rafael (El Dorado) – Similar to Calaveras / Tuolumne
- Rick (Trinity) – split into red and blue (?) team. Rotate from week to week. If work from home didn't have enough work to do, they can go through online training or get ICS training.

Assigning vehicles when staff is larger than vehicle pool. (MacFarlane Tuolumne)

- Rick (Trinity) – For heavy duty vehicles policy is to let them sit 48 hours before being used again along with a good cleaning.
- Kim (Tuolumne) – use of chemical to disinfect vehicles.
- Rick (Trinity) – some sort of chemical bomb. Unknown origin.
- Tom (Humboldt) - employees required to fill out travel questionnaire prior to use of vehicle. They got a chemical from Sherriff that air dries quickly.

The health officer directs me to monitor employees every morning (MacFarlane Tuolumne)

- Ahmad (Madera) – employees have instructions they must read on door before entering. On honor system.
- Rick has letter that their private contractor signs before each day performing work on new jail project verifying no employees have symptoms. Sufficient for Public Health

Maintaining EOC and staffing at same time (Porter)

- Having all of office staff trained to work on EOC to be able to balance EOC and staffing needs
- Tom (Humboldt) rented facility to spread EOC out.
- David (Stanislaus) the EOC issues haven't hit Public Works
- Brian (Contra Costa) providing support to EOC. Moving towards a virtual EOC. Putting new folks into difficult roles

How am I going to pay for all of this (Porter)

- Good question tabled for later discussion. Rick has prior experience from prior efforts to reject HUTA use for items like road blocks.
- Chris Lee (CSAC) haven't reviewed specific language on disaster declaration pertaining to transportation and public works
- Nick (CSAC) – waiting on official declaration being posted on national register. Declaration may be amended in future and covers costs before, during, and after disaster.

Josh (Calaveras) on Internet Blog for discussion:

- Discussion on Basecamp CEAC COVID-19 Peer Exchange.

- System designed to include message board to share questions and information along with a docs and file folder to share valuable documents with the group. Schedule section also includes important meeting dates. Rick or Merrin to send out invite to group here shortly.
- Link can be forwarded to other public works managers
- System is temporary in nature and can accommodate unlimited users.

Roundtable

- Kris – HR 6201 goes into effect on May 1st. Concerns on federal reimbursement. Provides up to 80 hours of federal reimbursement for leave meeting certain criteria relating to COVID-19. Rick and group generally unfamiliar with resolution. Chris Lee (CSAC) sent out summary of bills but didn't have more information. Suggesting that folks reach out to HR departments or other CSAC groups more familiar with policy.

Phone call ended at approximately 4:33pm.

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