

COUNTY OF SANTA CRUZ

INVITES YOU TO APPLY FOR:

Treatment Plant Operator in Training

Supplemental Questionnaire Required

Open and Promotional
Job # 20-MT1-01

Salary: \$4,730 – 5,985 / Month

Closing Date: June 5, 2020



THE JOB: Under supervision, to perform a variety of routine duties and to learn to perform more difficult and complex tasks in the operations and maintenance of the County's wastewater and water treatment plants; and to perform other duties as required. **There is currently one vacancy in the Department of Public Works, Sanitation Operations Division. The list established from this recruitment will be used to fill the current and future vacancies during the life of the eligible list.**

THE REQUIREMENTS: Any combination of education and experience which would provide the required knowledge and abilities is qualifying, unless otherwise specified. A typical way to obtain these knowledge and abilities would be:

One-year experience comparable to Sanitation Maintenance Worker II in Santa Cruz County.

SPECIAL REQUIREMENTS: Possession of a valid California Class C driver license. Obtain an operator in training certificate issued by the California State Water Resources Control Board upon hire and within two years of employment, a grade I certificate.

Special Working Conditions: Exposure to variable temperatures and weather conditions; confined work spaces; heights, such as on ladders; high levels of noise; strong, unpleasant odors; infections which might cause chronic disease or death; electrical hazards; raw sewage; dust; and the possibility of experiencing burns, bodily injury or contact with toxic substances or chemical irritants.

Other Special Requirements: Availability to work irregular hours, including weekends and holidays, as well as responding to twenty-four-hour emergency calls.

Knowledge: Working knowledge of the methods, materials and tools used to operate, maintain, monitor and repair water and wastewater treatment plants; and safety practices required in water and wastewater treatment operations. Some knowledge of regulations related to the treatment, transmission and disposal of water and wastewater; and the application of data processing to sanitation operations.

Ability to: Solve simple algebraic problems of one unknown; learn to operate analytical laboratory equipment; learn to use simple chemical formulas involving molarity, normality, atomic weight, and percentage; learn to diagnose malfunctions in wastewater and water treatment plants and determine appropriate corrective action; read, understand, interpret and apply regulations relating to water and wastewater treatment standards; learn to operate a computer to input, access, and analyze data; estimate equipment, material and labor needs; maintain records and prepare reports and correspondence; establish effective working relationships; lift items weighing up to 75 pounds; perform tasks requiring strength, such as lifting equipment onto trucks, climbing over rough terrain and pulling hoses up embankments; drive vehicles such as pick-up trucks and utility trucks; and distinguish colors, such as color-coded wires or chemical tests.

THE EXAMINATION: Your application and supplemental questionnaire will be reviewed to determine if you have met the education, experience, training and/or licensing requirements as stated on the job announcement. If you meet these criteria and are one of the best qualified, you may be required to compete in any combination of written, oral and/or performance examinations or a competitive evaluation of training and experience as described on your application and supplemental questionnaire. You must pass all components of the examination to be placed on the eligible list. The examination may be eliminated if there are ten or fewer qualified applicants. If the eligible list is established without the administration of the announced examination, the life of the eligible list will be six months and your overall score will be based upon an evaluation of your application and supplemental

Personnel Department, 701 Ocean Street, Room 510, Santa Cruz, CA 95060

Apply online at: www.santacruzcountyjobs.com

EQUAL OPPORTUNITY EMPLOYER

questionnaire. If during those six months it is necessary to administer another examination for this job class, you will be invited to take the examination to remain on the eligible list.

HOW TO APPLY: Apply online at www.santacruzcountyjobs.com or mail/bring an application and supplemental questionnaire to: Santa Cruz County Personnel Department, 701 Ocean Street, Room 510, Santa Cruz, CA 95060. For information, call (831) 454-2600. Hearing Impaired TDD/TTY: 711. Applications will meet the final filing date if received: 1) in the Personnel Department by 5:00 p.m. on the final filing date, 2) submitted online before midnight of the final filing date.

Women, minorities and people with disabilities are encouraged to apply. If you have a disability that requires test accommodation, please call (831) 454-2600.

To comply with the 1986 Immigration Reform and Control Act, Santa Cruz County verifies that all new employees are either U.S. citizens or persons authorized to work in the U.S.

Some positions may require Fingerprinting and/or Background Investigation.

EMPLOYEE BENEFITS:

ANNUAL LEAVE - 22 days first year, increasing to 37 days after 15 years of service. Available for vacation and/or sick leave.

HOLIDAYS - 13 paid holidays per year.

BEREAVEMENT LEAVE - 3 days paid in California, 5 days paid out-of-state.

MEDICAL PLAN - The County contracts with CalPERS for a variety of medical plans. For most plans, County contributions pay a majority of the premiums for employees and eligible dependents.

DENTAL PLAN - County pays for employee and eligible dependent coverage.

VISION PLAN - County pays for employee coverage. Employee may purchase eligible dependent coverage.

RETIREMENT - Pension formula 2% at age 60 or 2% at age 62 as determined based on provisions of the CA Public Employees' Pension Reform Act of 2013(PEPRA). Pension benefit determined by final average compensation of three years. County participates in Social Security.

LIFE INSURANCE - County paid \$20,000 term policy. Employee may purchase additional life insurance.

DISABILITY INSURANCE - Employees in the General Representation Unit participate in the State Disability Insurance (SDI) program. This program is funded 100% by employee payroll deductions.

DEPENDENT-CARE PLAN - Employees who make contributions for child or dependent care may elect to have their contributions made utilizing "pre-tax dollars."

H-CARE PLAN - Employees who pay a County medical premium may elect this pre-tax program.

HEALTH CARE FLEXIBLE SPENDING ALLOWANCE (HCFSA) - Employees may elect this pre-tax program to cover qualifying health care expenses.

DEFERRED COMPENSATION - A deferred compensation plan is available to employees

Treatment Plant Operator in Training - SUPPLEMENTAL QUESTIONNAIRE

The supplemental questions are designed specifically for this recruitment. Applications received without the required supplemental information will be screened out of the selection process. Employment experiences referred to in your response must also be included in the Employment History section of the application.

Please answer the question(s) below as completely and thoroughly as possible, as your answer(s) may be used to assess your qualifications for movement to the next step in the recruitment process.

1. Describe any training or experience you may have related to maintenance and repair of various types of sanitation facilities, including plants, pump stations and collection lines.

Note: Provisions of this bulletin do not constitute an expressed or implied contract.

County of Santa Cruz
www.santacruzcountyjobs.com

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