

## **Principal Civil Engineer (Public Works)**

**The City of Ventura is hiring!** We have immediate vacancies in key **Principal Civil Engineering** positions within the organization. Come join our team as we align our workforce to better serve our community together – they're counting on us.

We are accepting applications for the position of **Principal Civil Engineer**. The City's Public Works Department currently has two vacancies. Specific details on each position are listed below

**Engineering Design and Construction (Public Works Department):** Leads the design and construction of Capital Improvement Projects. Monitors and supervises engineering operations for project final design, right-of-way acquisitions and easements, legal descriptions, agreements, studies, plans, costs estimates and specifications for capital projects; oversees construction administration of capital projects; including staff responsible for preparing, reviewing and analyzing bid documents; awarding construction contracts; schedules and attends pre-construction meetings; prepares maps, drawings, exhibits and documentation for meetings. Oversees staff and participates in field reviews, preliminary designs, design alternatives and studies for capital projects. Manages land development construction and inspection and encroachment permit inspections; supervises construction inspection activities for capital projects; confers with contractors on construction progress; ensures compliance with applicable standards and regulations; provides resolutions to construction problems.

**Engineering Services and Strategic Planning (Public Works Department):** Develops and oversees long-range plans for the City's infrastructure needs, including preparation of the Five-Year Capital Improvement Program (CIP) and Pavement Management Plan. Supervises and manages land development project conditioning, engineering plan checking, grading permits, flood plain management, waterway management, real property management, City Surveyor functions, consultant contracting, construction contracting, and maintaining the City's engineering design standards and construction details. Responsible for the dredging and maintenance of the Ventura Keys waterway. Develops GIS mapping of sidewalk repairs, pavement condition and capital project information on the City's website. Coordinates and works with the Engineering Design and Construction staff for completion of CIP projects, reporting and implementation. Assists the public, private engineers and developers and realtors on needed public works improvements for land development sites. Provides land development and grading permitting, land surveying and surveyor support. Reviews FEMA guidelines, works with other government agencies for Flood Control Management and Mitigation, and responds to resident concerns. Coordinates the review of Tract Maps, Parcel Maps, and Land Development Improvement Plans. Administers the Grading Ordinance and is responsible for preparing Public Works conditions of development. Processes and manages encroachment permits.

### **The Ideal Candidate:**

- Demonstrates the ability to lead a diverse team of professionals in phases of the delivery of capital projects to include planning, design, construction, and contracting.
- Demonstrates a strong background in project management and the ability to train others in project management.
- Utilizes a collaborative team approach to problem solving.
- Demonstrates a strong customer service attitude and skillset.
- Ability to explain complex engineering concepts and topics to people without an engineering or technical background.

- Understands the techniques of managing, scheduling, and monitoring multiple projects simultaneously to ensure timely completion within scope and budget.
- Has a proven track record of project management experience that demonstrates ability to identify and resolve project issues before they negatively impact the project.
- Possesses excellent oral and written communication skills.

Principal Civil Engineer positions within the Public Works Department may be assigned duties of a City Engineer as deemed necessary by the Public Works Director.

*This position is designated as "at-will", serving at the pleasure of the appointing authority, and subject to discharge without cause and right of appeal.*

### **Salary and Benefits**

The City offers a total compensation package that includes both a generous salary plus excellent benefit! Salary: \$113,120.38 - \$151,583.54 Annually DOQ.

### **Qualifications**

A Bachelor's degree in civil engineering or a related field and five years of professional civil engineering experience which includes construction project management experience and two years supervisory experience.

**License:** Possession of, or ability to obtain, a valid class C California driver license.

**Certificates:** Registration as a Professional Civil Engineer in the State of California is required at time of appointment or within 18 months of appointment if currently registered as a Professional Civil Engineer (or equivalent) in a different state.

### **To Apply**

This continuous recruitment and is open until filled. Applications are reviewed on a continuous basis. Interested candidates are encouraged to apply promptly.

To be considered for this career opportunity, please complete an online City Job Application and supplemental questionnaire. Go to [www.cityofventura.ca.gov/jobs](http://www.cityofventura.ca.gov/jobs) and Apply! EEO/ADA