



## **CEAC Board of Directors**

CEAC Spring Conference

Monterey Marriott Hotel | 350 Calle Principal, Monterey

San Carlos 4

Friday, March 25, 2022 | 10:30 a.m. - 12:00 p.m.

10:30 a.m.

### **Call to Order** (Dashiell)

1. **Approval of Minutes** (Kokkas)  
January 26, 2022 - **Attachment 1 - Action Item**
  2. **Correspondence** (Dashiell)
    - a) Bank Authorization Appointment of George Johnson Treasurer
    - b) 2021 NACE Annual State Report Transmittal
    - c) NACE Award Nomination Submittal
    - d) Recognition Certificates New Public Works Directors-Deany Siskiyou-Briggs San Bernardino-Diodati San Luis Obispo-Mannle Plumas-Pachinger Calaveras-Peterson Yuba-Simon Tehama
  3. **CLODS Report** (CLODS)
  4. **NACE Report** (Machado)
  5. **CSAC Report** (CSAC Staff)
  6. **Regional Directors Reports**
  7. **Treasurer's Report** (Johnson) - **Attachment 2 - Action Item**
  8. **Committee Reports:**
    - a) Administrative
    - b) Flood Control and Water Resources
    - c) Infrastructure and Development
    - d) Resource Recovery and Waste Management
    - e) Surveyor
    - f) Transportation
    - g) Fellowship
    - h) Oversight
    - i) Scholarship
  9. **Unfinished Business** (Dashiell-Lee)
    - a) Policy Conference - vertical option cost update
  10. **New Business**
  11. **Life Membership**
  12. **Announcements**
- Scheduled Conferences**
- a) NACE Annual Conference, Buffalo, Erie County, New York, April 24-27, 2022

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- b) CEAC Policy Conference, Sacramento County, August 18-19, 2022
- c) CSAC 128th Annual Meeting, Anaheim, Orange County, November 14-18, 2022
- d) CEAC Spring Conference, Universal City, Los Angeles County, March 8-10, 2023

### CEAC Board of Directors Meeting Schedule

- a) CEAC Policy Conference, Sacramento County, August 19, 2022
- b) CSAC 128<sup>th</sup> Annual Meeting, Orange County, November 18, 2022
- c) CEAC Spring Conference, Los Angeles County, March 10, 2023

12:00 p.m.

**Adjourn**

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### Meeting Roster

#### Voting Board Members: Officers and Regional Directors

<b>Officer</b>	<b>Office</b>	<b>County/Organization</b>
Howard Dashiell	President	Mendocino
Brian Balbas	Vice President	Contra Costa
Panos Kokkas	Secretary	Nevada
Jim Porter	Immediate Past President	San Mateo (Retired)
George Johnson	Treasurer	Riverside (Retired)
Mehdi Madjd-Sadjadi	Treasurer-Emeritus	Marin (Retired)
Mike Penrose	Parliamentarian	Sacramento (Retired)
Patrick DeChellis	Newsletter Editor	Los Angeles (Retired)
Matt Machado	NACE Representative	Santa Cruz
Dave Gravenkamp	Historian	Siskiyou (Retired)
<b>Regional Directors</b>	<b>Region</b>	<b>County</b>
Johannes Hoevertsz	Bay Area	Sonoma
Kent Edler	Central Coast	Santa Cruz
Bob Bronkall	Northern California	Humboldt
Matt Randall	Sacramento Mother Lode	Placer
Dave Leamon	San Joaquin Valley	Stanislaus
Nardy Khan	Southern California	Orange

#### Non-Voting Members: Committee Chairs and CSAC Staff

<b>Committee Chairs</b>	<b>Committee</b>	<b>County</b>
Joshua Pack	Administrative	Butte
Pattie McNamee	Fellowship	Contra Costa (Retired)
Mark Strudley	Flood Control/Water Resources	Santa Cruz
Trisha Tillotson	Infrastructure and Development	Nevada
Howard Dashiell	Oversight	Mendocino
Coby Skye	Resource Recovery & Waste Mgmt.	Los Angeles
Scott DeLeon	Scholarship	Lake
Aleks Jevremovic	Surveyor	Santa Barbara
Dave Fleisch	Transportation	Ventura
<b>CSAC/CEAC Staff</b>	<b>Title</b>	<b>Agency/County</b>
Catherine Freeman	Legislative Representative	CSAC
Chris Lee	Legislative Representative	CSAC
Marina Espinoza	Senior Legislative Analyst	CSAC
Ada Waelder	Legislative Analyst	CSAC
Merrin Gerety	CEAC Program Manager	CSAC

**ATTACHMENTS**

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Attachment One.....January 26, 2022 Board of Directors Meeting Minutes

Attachment Two.....Treasurer's Report and 2022 Proposed Budget

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**Attachment One**  
January 26, 2022, Board of Directors Meeting Minutes



## CEAC Board of Directors – Special Meeting

Wednesday, January 26, 2022 | 2:00 p.m. - 3:00 p.m.

Zoom meeting: <https://us02web.zoom.us/j/85048264888>

Meeting ID: 850 4826 4888

One tap mobile

+16699006833,,85048264888# US (San Jose)

+1 669 900 6833 US (San Jose)

2:05 p.m.

### **Call to Order** (Dashiell)

Officers present: 9 of 10: Regional Directors: 5 of 6; **Quorum Present**

1. **Approval of Minutes** (Kokkas)  
December 3, 2021 - **Attachment 1 Action Item** –  
Item 4 of the December 3, 2021, minutes had an ‘unknown word’ highlighted and marked “XX” the missing word is “**Funding**,” clarification was provided by Mr. Machado.  
**Motion** to approve minutes; DeChellis, 2<sup>nd</sup> Hoevertsz; **Approved**
2. **Correspondence** (Dashiell)
  - a) None
3. **CLODS Report** (CLODS)  
Due to technical difficulties Mr. Sadjadi was unable to communicate, the report will be presented during the March spring conference.
4. **NACE Report** (Machado)  
NACE Spring Conference in Erie County, Buffalo NY April 25-27, 2022, registration notice just came out. Early bird registration is within two weeks, also legislative conference in a few weeks in Washington D.C., Mr. Machado and Mr. McGolpin will be attending.
5. **CSAC Report** (CSAC Staff) NONE – No change subsequent to last meeting
6. **Regional Directors Reports**  
Johannes Hoevertsz – Bay Area – No Report.  
Kent Edler – Central Coast –had regional meeting on December 16, with 26 people attending, among other items discussed SB 1383, new funding bill, and secretarial conference.  
Bob Bronkall – NorCal – We just scheduled our meeting during the spring conference, our main dialogue will be about finding a replacement location for our bedroll conference site.  
Matt Randall – Sac/Mother Lode – (not in attendance).  
David Leamon new director – San Joaquin – Had our meeting last Friday (virtually) with 30 people attending, had a great discussion, and we are back on our old rotations schedule.  
Nardy Khan – SoCal – Due to bad weather, the January meeting was cancelled, next meeting is in March and will be hosted by Ventura.  
The Newsletter editor mentioned that he sent a “NICE” email last week setting the rotation schedule for the regional reports and asked for pictures from each region about ongoing projects to be forwarded to him so he can highlight them in each

issue. He mentioned that he had some compliments, and that someone also smiled 😊 at him (?). The next newsletter is after the spring conference and before NACE.

7. **Treasurer's Report: (Johnson) Attachment 2 - Action Item**  
President request revision of Proposed/Final Budget for March 25, 2022, meeting in accordance with Item 10 below.
8. **Committee Reports: - NONE** – No meetings subsequent to last meeting
  - a) Administrative
  - b) Flood Control and Water Resources
  - c) Infrastructure and Development
  - d) Resource Recovery and Waste Management
  - e) Surveyor
  - f) Transportation
  - g) Fellowship
  - h) Oversight
  - i) Scholarship
9. **Unfinished Business** (Dashiell - tabled)
10. **New Business**
  - a) **Local Streets and Roads Needs Assessment Consultant Contract** (Leamon) – **Attachment 3 - Action Item**  
2022 Budget (Johnson) Discussion – Management of Local Streets and Roads (LSR) Needs Assessment Consultant Contract (Leamon): requested Board authority to INCREASE the maximum not to exceed fee of \$485,500 to add \$344,600 for a revised total, not to exceed fee of \$830,100 for 2022 LSR consultant (NEC) Scope of Work. - **Attachment 3 - Recommended Motion** – to approve LSR Needs Assessment Consultant Contract Amendment #1 with NCE and authorize President to execute same and for contract manager to manage subject to authorize phased work tasks approved with "Notice to Proceed" from President based on actual payment from partner funding entities as confirmed by Treasure under current CEAC budget.  
  
Mr. Johnson stated we have \$220,000 remaining in the account, in addition we received \$190,000 from the RTPA's and MPO's, and we will be collecting another \$63,000 from county dues allocated for this purpose, which brings the total to \$473,000 available for the year, and we have sufficient funds to cover the whole contract amendment that is requested. After a lively discussion it was decided to award the whole contract instead of in parts. **Motion;** Leamon, 2<sup>nd</sup> DeChellis; **Approved.**
  - b) Provide funding for CSAC/CEAC staff to attend NACE Conference - **Action Item** – approximately \$2,000. **Motion;** Machado, 2<sup>nd</sup> DeChellis; **Approved.**
11. **Life Membership**  
Tom Fayram (Edler) – **Attachment 4 – Action Item, Motion;** Edler, 2<sup>nd</sup> Machado; **Approved**
12. **Announcements**
  - a) None

### **Scheduled Conferences –**

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- c) CEAC Spring Conference, Los Angeles County, March 10, 2023

2:27 pm

**Adjourn – Motion; Machado, 2<sup>nd</sup>; Penrose; Approved**

### **Meeting Roster**

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Scott DeLeon	Scholarship	Lake
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Dave Fleisch	Transportation	Ventura

<b><i>CSAC/CEAC Staff</i></b>	<b><i>Title</i></b>	<b><i>Agency/County</i></b>
<i>Chris Lee P</i>	<i>Legislative Representative</i>	<i>CSAC</i>
<i>Merrin Gerety P</i>	<i>CEAC Program Manager</i>	<i>CSAC/CEAC</i>
<i>Catherine Freeman</i>	<i>Legislative Representative</i>	<i>CSAC</i>
<i>Ada Waelder</i>	<i>Legislative Analyst</i>	<i>CSAC</i>
<i>Marina Espinoza</i>	<i>Senior Legislative Analyst</i>	<i>CSAC</i>

**P** indicates present at the meeting

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**Attachment Two**  
Treasurer's Report and 2022 Proposed Budget

**COUNTY ENGINEERS ASSOCIATION OF CALIFORNIA**  
**TREASURER'S REPORT**

March 25, 2022

- CEAC has received the RTPA/MPO contribution to the Local Streets and Roads Needs Report in the amount of \$190,000. There is sufficient LS&R revenue to perform the 2022 Needs Assessment.
- The CEAC member dues increase totaling \$100,000, as approved by the CEAC Board of Directors on September 16, 2021, serves to bring annual expenditures closer to recurring revenues. It will be important to monitor both income and expenditures throughout the year to ensure CEAC remains within the budget targets. The CEAC budget reflects the CEAC General Fund will decrease by approximately \$10,000, from \$112,285 down to \$103,610, based on budget projections.
- Evaluation of projected expenditures should remain a priority to determine if any reductions can be made, in addition to pursuing revenue increases.
- Because CEAC reserves will hover around \$100,000, the 2024 NACE conference committee should prepare a budget to ensure the CEAC budget is not adversely impacted.

# COUNTY ENGINEERS ASSOCIATION OF CALIFORNIA

## 2022 FINAL BUDGET

<u>Account Balances Beginning January 1,2022</u>	\$351,823	
CEAC General Fund	\$112,285	
LS&R Sub Account	\$220,783	
PWSS Sub Account	\$11,917	
Bedroll Conf Sub Account	\$6,838	
Total Acct. Balance 1/1/22	\$351,823	<b>\$351,823</b>
<b>ESTIMATED INCOME</b>		
Member Dues	\$260,000	
Affiliate Dues	\$18,000	
LS&R Contribution	\$253,000	
Spring Conference Income	\$20,000	
Policy Conference Income	\$12,000	
Annual Conference Income	\$20,000	
Bedroll Income	\$0	
PWSS Income	\$10,000	
Misc. Income (job posting, etc)	\$5,000	
<b>TOTAL ESTIMATED INCOME</b>	<b>\$598,000</b>	<b>\$598,500</b>
<b>TOTAL ESTIMATED FUNDS AVAILABLE FOR 2022</b>		<b>\$950,323</b>
<b>PROPOSED 2022 EXPENDITURES</b>		
NACE Dues	\$48,400	
CSAC Service & Expense Contract	\$213,000	
LS&R Needs Report	\$344,600	
Spring Conference Expenses	\$15,000	
Policy Conference Expenses	\$15,000	
Annual Fall Conference Expenses	\$25,000	
PWSS Conference Expenses	\$12,000	
Bedroll Conference Expenses	\$0	
CEAC PWSS Reception Sponsorship	\$2,000	
CEAC/CLODS Meeting Expenses	\$6,000	
Newsletter Editor Expenses	\$500	
Scholarships	\$6,000	
Awards and Gifts	\$1,500	
Office Supplies	\$500	
Tax Fees and Accounting	\$800	

Officers Travel and Expenses	\$10,000	
<b>TOTAL PORPOSED EXPENDITURES</b>	<b>\$700,300</b>	<b>\$700,300</b>
Contingencies/Reserves	\$250,023	\$250,023
<b>2022 CEAC TOTAL BUDGET</b>		<b>\$950,323</b>
<b>ESTIMATED YEAR END ACCOUNT BALANCES</b>		
CEAC General Fund		\$103,610
LS&R Sub Account		\$127,658
PWSS Sub Account		\$11,917
Bedroll Conf Sub Account		\$6,838
<b>TOTAL EST. YEAR END ACCOUNT BALANCES</b>		<b>\$250,023</b>