



CITY OF VENTURA
invites applications for the position of:

PRINCIPAL CIVIL ENGINEER

SALARY: \$60.00 - \$80.39 Hourly
\$124,790.22 - \$167,219.10 Annually

DEPARTMENT: Ventura Water

OPENING DATE: 01/06/23

CLOSING DATE: 02/01/23 05:30 PM

THE POSITION:

The City of Ventura is hiring! We are searching for a Principal Civil Engineer for the VenturaWaterPure Program. This is a unique opportunity to plan, oversee, and implement a potable reuse and ocean outfall project utilizing advanced technologies. Be part of a close-knit team that works hand in hand with operations to successfully deliver Phase 1 of this challenging and forward-thinking program and plan future upgrades that are projected for Phase 2. Come join our team as we align our workforce to better serve our community together – they're counting on us.

We are accepting applications for the position of **Principal Civil Engineer**. The Principal Civil Engineer is part of the City of Ventura's VenturaWaterPure Potable Reuse Program and will be a vital part of the team to ensure program success. This Engineer will work under general direction of the VenturaWaterPure Program Director, performing complex and responsible administrative and technical civil engineering work related to the management and supervision of the design and construction for the VenturaWaterPure Program.

The Principal Civil Engineer will provide project management during the design and construction phases for the projects associated with the VenturaWaterPure Program. Infrastructure projects associated with the first phase of the Program include but are not limited to: an Advanced Water Purification Facility (AWPF) with reverse osmosis, ultra violet disinfection and advanced oxidation processes, groundwater injection and extraction facilities for indirect potable reuse, pipelines and pump stations to support flows between the existing Ventura Water Reclamation Facility (VWRF), along with an ocean outfall for disposal of RO concentrate. The Program will also lead the Wastewater Capital Improvement Project that will replace the current secondary, tertiary, and disinfection processes at the VWRF with a membrane bioreactor and ultraviolet light disinfection.

The Ideal Candidate:

- has a proven track record of project management experience that demonstrates ability to identify and resolve project issues
- has performed advanced technical civil engineering work
- utilizes a team approach to problem solving
- understands the techniques of managing, scheduling, and monitoring multiple projects simultaneously to ensure timely completion within budget
- demonstrates excellent oral and written communication skills
- experience working with water/wastewater related engineering projects is desirable

This position is designated as "at-will", serving at the pleasure of the appointing authority, and subject to discharge without cause and right of appeal.

VenturaWaterPure

Ventura is one of largest cities in California to rely solely on local water supplies. Rainfall feeds Ventura River, Lake Casitas and groundwater basins to meet all community water needs. But, prolonged drought and regulations have reduced the local water supply. Without additional supply, Ventura's water needs will outpace its supply by 20% as early as 2035.

After a decade of study and analysis, the City is moving forward with the VenturaWaterPure Program. The Program will diversify Ventura's water supply by securing a new, locally owned water source that is not dependent on rainfall to meet future supply needs, meet regulatory requirements, and improve water quality. The VenturaWaterPure Program diverts, treats, and re-uses water that is currently discharged into the Santa Clara River Estuary

To learn more about the VenturaWaterPure Program visit our website at <https://www.cityofventura.ca.gov/1646/Ventura-Water-Pure>.

MORE INFORMATION

For additional information on the duties and responsibilities of the position, refer to the job descriptions located on the City's Career Page at www.cityofventura.ca.gov/jobs or by clicking here [PRINCIPAL CIVIL ENGINEER](#).

THE SCHEDULE

This recruitment will follow the below timeline.

- **Wednesday, February 1, 2023, 5:30 pm** – Application Deadline. *Applications must be submitted by this date to be considered for the position.*
- **Friday, February 3, 2023** - Candidates will be notified by email of their status by this date.
- **Week of February 13, 2023** - Oral Panel Interview are tentatively scheduled for this date. *Qualifying candidates will be notified by email if they are invited to the panel interview process.*
- **Week of February 27, 2023** - Department Selection Interviews are tentatively scheduled for this date. *Qualifying candidates will be notified by email if they are invited to the panel interview process.*
- **Wednesday, March 1, 2023** – Candidates will be notified of the outcome of the interview by this date.

The timeline dates are subject to change. Candidates will be notified as necessary.

SALARY AND BENEFITS

The City offers a total compensation package that includes both a generous salary and other benefits!

- **SALARY:** \$124,790.22 - \$167,219.10 Annually DOQ
- **BENEFITS:** Refer to the benefits tab on the job posting for specific information on City benefits.

HOW TO APPLY

To be considered for this exciting opportunity, please complete an online City Job Application and supplemental questionnaire by the filing deadline, **Wednesday, February 1, 2023, 5:30 pm**.

If you have questions about the recruitment process, please contact Human Resources at recruitment@cityofventura.ca.gov.

POSITION QUALIFICATIONS:

WHAT DOES IT TAKE TO QUALIFY

A combination of training and experience equivalent to a Bachelor's degree in civil engineering or a related field and five years of professional civil engineering experience which includes some project management experience and two years supervisory experience.

License: Possession of a valid California driver license.

Certificates: Registration as a California Civil Engineer is required at time of appointment.

APPLICATION AND INTERVIEW PROCESS:

YOUR APPLICATION

Submit an online City job application and supplemental questionnaire by the filing deadline or first review date at www.cityofventura.ca.gov/jobs. It is important that your City job application show all the relevant education, training, and experience you possess. Resumes, CVs and cover letters may be attached to your application but will not be accepted in lieu of a completed job application or supplemental questionnaire. Submitting an incomplete application or supplemental questionnaire, may disqualify you from further consideration in the recruitment process.

DEADLINE TO APPLY:

Applications and supplemental questions will be accepted until **Wednesday, February 1, 2023, 5:30 pm.**

APPLICATION REVIEW:

All applications and supplemental questionnaires submitted will be screened in relation to the criteria outlined in this job announcement. Candidates will be reviewed and only those candidates determined to be most qualified on the basis of experience, training and education, as submitted, will be invited to participate further in the selection process. Candidates will be notified about their status after the filing deadline.

INTERVIEW DATES AND INFORMATION:

A select number of candidates will be invited to a qualifying panel interview process that is tentatively scheduled for **Week of February 13, 2023**. Select candidates will be notified of specifics after the filing deadline. *Please note, given the current COVID-19 situation, initial panel interviews may be conducted via video teleconference. Selected applicants will be notified of specifics at the appropriate time.*

The department selection interviews are tentatively scheduled for **Week of February 27, 2023**. Candidates selected to move forward will be notified.

The Eligibility List established for this classification may be used to fill other regular and temporary vacancies at the discretion of the City.

In compliance with the Americans with Disabilities Act (ADA), if you need an accommodation in a selection process, please notify the Human Resources Department in writing by the final filing date of the position you are interested in. The Human Resources address is: 501 Poli Street, Room 210, Ventura, CA 93001, (805) 654-7853, e-mail: recruitment@cityofventura.ca.gov.

THE ORGANIZATION:

The City of Ventura operates under the Council/ Manager form of government under a charter adopted by voters in 1934, with an elected seven-member City Council. This full-service municipality is supported by 11 major City departments: City Manager, City Attorney, Finance, Information Technology, Human Resources, Community Development, Parks & Recreation, Fire, Police, Public Works, and Ventura Water. The City's Adopted FY 2021/2022 Budget totals approximately \$303.4 million. The City Council and the City Manager are dedicated to the highest standards of integrity, public service, and innovative approaches to governing.

To learn more about the City of Ventura, please visit www.cityofventura.ca.gov and view the FY2021-22 Adopted Budget.

CITY OF VENTURA

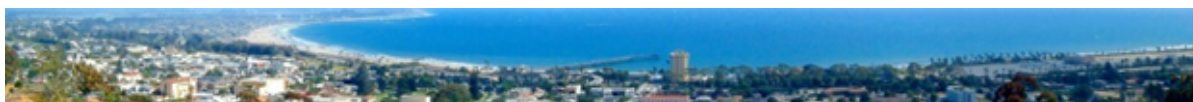
The City of Ventura is located just north of Los Angeles County and south of Santa Barbara County and is frequently considered one of America's most desirable places to live. The City is a full-service municipality that was founded in 1782, incorporated in 1866, and serves nearly 110,000 residents within its 32 square miles. With nearly 700 employees, the City is dedicated to delivering key services to our businesses, residents, and visitors to ensure Ventura remains a fiscally stable, economically vibrant, safe, clean, and desirable community.

Locals and visitors enjoy Ventura's impressive park system that includes 32 parks and historic sites, and more than 800 acres of open green space. The City offers a remarkable year-round climate, friendly people, and a spectacular coastline. Ventura is an exciting location for a variety of outdoor activities such as biking, hiking, kayaking, paddle-boarding, sailing, surfing, whale watching and windsurfing. Other activities include the Channel Islands National Park, championship golf, world-class shopping, wine tours, and more. Learn more about the City of Ventura at www.CityofVentura.ca.gov

DIVERSITY, EQUITY AND INCLUSION

The City of Ventura values human rights, goodwill, respect, inclusivity, equality, and recognizes that the City derives its strength from a rich diversity of thoughts, ideas, and contributions. As leaders in public service, we aspire to be an employer of choice by promoting an organizational culture that reflects these core values. We seek to attract, develop, and retain a talented and dedicated workforce where people of diverse races, genders, religions, cultures, political affiliations, and lifestyles thrive. Our goal is to create a welcoming and inclusive environment that empowers our employees to provide the highest level of service to our community of residents and businesses; they're counting on us.

The City is an equal opportunity employer and strives to attract qualified applicants from all walks of life without regard to race, color, ethnicity, religion, national origin, age, sex, sexual orientation, gender identity, gender expression, marital status, ancestry, physical disability, mental disability, medical condition, genetic information, military and veteran status, or any other status protected under federal, state and/or local law. We aim to create an environment that celebrates and embraces the diversity of our workforce. We welcome you to join our team!



APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.cityofventura.ca.gov>

Position #23MH-S01-1
PRINCIPAL CIVIL ENGINEER
MH

501 Poli Street
Ventura, CA 93001
(805) 654-7853

recruitment@cityofventura.ca.gov

PRINCIPAL CIVIL ENGINEER Supplemental Questionnaire

- * 1. The qualifications for this position require a combination of training, education and experience equivalent to a bachelor's degree in civil engineering or related field. Please indicate your highest level of education completed below.
 - Doctoral degree
 - Master's degree
 - Bachelor's degree
 - Associate degree
 - Some College
 - High School Diploma/GED
- * 2. For the degree completed and selected above, please list your major area of study, (e.g. civil engineering, etc.).

If you have no degree mark N/A.
- * 3. This position requires five years of professional civil engineering experience. Please indicate your length of experience below:
 - 5 or more years professional experience.
 - 3 to 5 years professional experience.
 - 1 to 3 years professional experience.
 - Less than 1 year professional experience.
 - No professional experience.
- * 4. Select the total years of supervisory experience you possess.
 - 2 years or more
 - 1 to 2 years
 - Less than 1 year
 - No related experience
- * 5. Please indicate the area of your supervisory experience: (check all that apply)
 - Hiring
 - Assigning or directing work of professional staff
 - Evaluating the work performance of professional staff
 - Recommending actions to address work performance issues
 - Coaching, training, or developing staff
 - Facilitating team building exercises
 - No experience in the above areas
 - I have other supervisory experience not listed above
- * 6. Are you currently registered with the State of California as a Professional Civil Engineer?
 - Yes No

7. If yes, please list your Professional Civil Engineer License # below.

- * 8. Do you currently possess a valid California Class C driver license or the ability to utilize an alternative method of transportation when needed to carry out job-related essential functions?
 Yes No

- * 9. Please briefly describe your project management or project oversight experience particularly with respect to complex projects and your project management philosophy.

- * 10. VenturaWaterPure has many clients and stakeholders, both internal and external. What would be your approach to building and cultivating relationships and developing credibility?

- * 11. I certify that my responses are true and complete, and any misstatements of material facts, or failure to answer questions will subject me to disqualification from the testing process and/or dismissal from employment.
 Yes No

- * Required Question