



CEAC Board of Directors

17th Annual Conference

Capitol Event Center, 1020 11th Street, 2nd Floor

Sacramento, CA 95814

Friday, August 19, 2022 | 9:00 a.m. - 10:45 a.m.

9:00 am

Call to Order (Dashiell)

Officers present: 9 of 10; Regional Directors: 5 of 6. **Quorum present.**

1. **Approval of Minutes** (Kokkas)
CEAC spring conference, March 25, 2022 – **Attachment 1. Action Item – Motion** to approve minutes; Sadjadi, 2nd Machado; **Approved**
2. **Correspondence** (Dashiell)
 - a) Accolades to Tom Mattson, Humboldt County, who was published in California Local Highway Safety Improvement Program (HSIP), THE TRAFFIC SAFETY NAVIGATOR SUMMER 2022, **Attachment 2**
 - b) An invitation letter was sent to NACE President, Chris Champion, who will be attending the fall conference.
3. **CLODS Report** (CLODS)
Mehdi Sadjadi - CLODS appreciate the support of CEAC; and CLODS heard that CEAC has some financial deficits, so CLODS attending the dinner decided to send checks to the CEAC Treasurer to cover a substantial part of the dinner. This year we had the highest number of CLODS attending the annual dinner that we have ever had. Sadjadi said he appreciated receiving a letter from the president inviting the CLODS to the Fall Conference.
4. **NACE Report** (Machado)
Successful NACE Conference in Buffalo, N.Y in April. NACE made \$150,000, which was one of the most successful conferences for NACE. NACE has made some staff changes. Staci Morgan will now be part time and only work on conferences. NACE will be hiring a new communications coordinator and contracting out the accounting portion of the business as Connie Radoulovitch is retiring. NACE is attempting to resurrect the western region conference in Laughlin NV in 2023. NACE is preparing for the NACE annual meeting in Alabama, April 16-20, 2023. Please plan to attend as a large contingency from California will help promote the 2024 NACE annual conference hosted by California in Palm Springs. Machado will be attending the NACE meeting in Omaha, November 1, 2022.
5. **CSAC Report** (CSAC Staff)
Mark Neuburger introduced himself as the new legislative representative for Housing, Land Use and Transportation (HLT). Mark also introduced Kristina Gallagher; the new legislative analyst for HLT. Mark reported that we are in the last two weeks of the legislative session. Legislators must take final action on bills by August 31, 2022 when the legislative session ends. The bills then go to the governor for final action at which time CSAC staff begins advocacy efforts for bills that may cause major problems, or bills CSAC wants signed, by internally identifying what the bills mean, and then moving forward to get the governor's attention as appropriate.

6. **Regional Directors Reports**

Johannes Hoevertsz - Bay Area. Haven't met. Scheduled to meet in September.
Kent Edler - Central Coast. Met 8/12/22 in San Luis Obispo at a new animal shelter constructed by the county. Discussed Caltrans' maintenance issues and procurement issues associated with SB 1383; hiring difficulties; and toured an anaerobic digester for green waste.

Bob Bronkall - Northern California. Humboldt County is working hard to resurrect the bedroll conference. Previous efforts to hold the conference in Lake County were unsuccessful. We are considering the campus in Humboldt County and will be sending a questionnaire to the membership about potential interest in attending.

Matt Randall - Sacramento/Mother Lode. Met online this summer. Moderately attended, not by all counties, but FHWA and Caltrans attended and gave updates, including a conversation about Sacramento County's regional project. We plan to meet this fall in person.

David Leamon - San Joaquin. Met in Kern in April; Stanislaus in May; skipped Mariposa in June; July in Merced; and going to Madera 8/26/22. The region tries to meet in person once a month January to October.

Nardy Khan - Southern California. Not present. Per: Dashiell, "they have been holding virtual meetings." Dashiell attended one of these meetings.

"The Newsletter Editor" (DeChellis) wanted a moment to remind the regional directors about submitting their respective regional reports for the newsletter, and to adhere to the report rotation and send him the next report by the end of September. If not, he will send a "buffalo" to help, DeChellis also stressed to send pictures vs. text.

7. **Treasurer's Report: (Johnson) Attachment 3 - Action Item**

The CEAC budget for 2022 increased county member dues by \$100,000 to cover anticipated costs for the year. In the final approved budget, the total amount of member dues were estimated at \$260,000. Not all counties have paid their dues. Currently, there are ten counties that have not paid their 2022 dues. Several members have personal relationships or know the county engineer and will reach out to them for payment. The total uncollected member dues are \$25,075. A review of the treasurer's report, actuals to date, and the year-end projections, shows an estimated general fund shortfall of \$35,745. The shortfall will require a draw on reserves, thus reducing the CEAC general fund balance from \$112,285 at the beginning of 2022 to \$76,540 by year end.

Johnson reported that based on his conversations with Merrin Gerety and Mike Crump, historically, conferences don't generate revenue for the organization; they break even. Most of CEAC's revenue comes from dues. The recent dues increase was based on the (lower) California CPI, while CEAC's contract with CSAC is based on the (higher) San Francisco Bay area CPI which is approximately 7%. CEAC needs to assure that the association is structurally and fiscally balanced, and there are other ways to accomplish this. Johnson's recommendation: CEAC president to create a small working group to explore potential options to address the deficit and present to the board in 2022 for final approval.

Action Item: President to create a small working group that includes the four officers, NACE representative, treasurer, and an affiliate member. The group will

also look at an affiliate due's adjustment. Dashiell proposed an off-agenda motion to create the working group to evaluate and make recommendations for adjustments to the dues/bylaws, which will be brought to the board for approval via a special zoom meeting prior to the fall conference. The final proposal approved by the board will be brought to the general membership during the fall conference. **Motion** Machado, 2nd Balbas; **Approved**.

8. **Committee Reports: -**

- a) Administrative – Pack. Good turnout. Topics included employee attraction, and retention, and what local agencies are facing post-pandemic. Good discussion with many people expressing an interest in the subject. Future meetings will include items of interest that are not covered by other committees.
- b) Flood Control and Water Resources – Strudley. Unable to attend. Leamon reported they had several guests that shared great information, example: ArcStorm 2. The group talked about floods in a drought, and to be ready for one. Freeman gave an update about presentations planned for the upcoming fall conference.
- c) Infrastructure and Development (I&D) – Tillotson. Virtual report. Great turnout. The committee recommended supporting the amendment of CEAC's policy and legislative priorities (as outlined in the text presented in the committee) in response to Orange County's proposal to extend the design build procurement process past the sunset date of January 1, 2025, and Los Angeles' county's legislative proposal to amend the public code to allow the use of "progressive design build." The committee received multiple suggestions for upcoming meeting topics as there is a lot of legislation coming that will impact development. **Action Item:** Request CEAC board approval to amend CEAC's policy and legislative priorities. The recommendation for the proposed statewide legislation is part of the CEAC legislative priorities to be recommended to CSAC. **Motion** to approve, Randall, 2nd Machado; **Approved**.
- d) Resource Recovery and Waste Management – Skye. Not present. Hoevertsz reported that the meeting was well attended, and the discussion focused on SB 1383 and recycling of organics. The committee also talked about plastics and what public works will be doing in the next year before the 2024 deadline.
- e) Surveyor – Jevremovic. Not present. Bronkall reported that the primary topic focused on the online forum and that it is working very well for the surveyor committee. It was noted that some surveyors do not have the forum notifications set up correctly. The committee will be working to set up all the surveyors correctly to ensure that they receive notifications.
- f) Transportation – Fleisch. Not present. Dashiell noted that all board members attended the meeting and there was no need for additional comments.
- g) Fellowship - McNamee. Nice get together. Well attended with good food. The committee raised \$1,300 for the CEAC scholarship fund. McNamee will send a check to CEAC's treasurer. There will be a hospitality suite at the fall conference in November, but the suite must close by 10 pm (per the hotel).
- h) Oversight - Dashiell. Will get the budget at Oversight set at 3rd Friday at 1:30 pm.
- i) Scholarship – DeLeon. Mentioned scholarships have been a little challenging due to Covid but received several applications this year, and it feels like things are back to normal. After several years, DeLeon will be stepping down as chair. DeLeon recommended Alicia Myers, current scholarship committee member, and Deputy Director, Mendocino County to be the new chair. DeLeon will stay on to assist as needed. DeLeon recommended that the regional directors look for

applicants in their respective regions.

9. **Unfinished Business** (Dashiell - Freeman)
 - a) Fall Conference - *virtual option will be cost prohibitive*. Freeman mentioned conference costs are high and we may need to consolidate and adjust the Friday schedule. **Action Item:** Freeman will present several options and respective costs (that include all functions we currently have) to the officers to consider. Once the options are presented, the officers will select the best one to meet CEAC's budget and schedule within the next few weeks.
10. **New Business**
 - a) Public Works Secretarial Seminar (PWSS) – PWSS is being planned for 2023. PWSS has their own budget. The last seminar was in Ventura County.
 - b) Provide funding for one CSAC/CEAC staff to attend 2023 NACE Conference. Cost will be rolled into the CEAC budget.
 - c) President request direction - NACE 2024 planning budget. Carry over what was budgeted for 2021 and inflate it slightly for NACE 2024.
11. **2023 CEAC Priorities and Legislative Proposals – Action Items**
 - a) Updates to 2021-22 CEAC Policy and Legislative Priorities - **Attachment 4**
 - b) Updates to 2021-22 CEAC Legislative and Administrative Policy Guidelines – **Attachment 5**. Approved during committee reports; no further action needed.
 - c) Progressive Design-Build Legislative Proposal – **Attachment 6**. Approved during committee reports; no further action needed.
 - d) Extend existing Design-Build Authority Policy Proposal- **Attachment 7**. Approved during committee reports; no further action needed.
 - e) Zero Emission Vehicle (ZEV) Fee Revenue Fund Shift - **Attachment 8**. On hold until further analysis is complete as recommended in the transportation committee meeting. No future action needed.
12. **Life Membership**

None
13. **Announcements**
 - a) None

Scheduled conferences

- a) CSAC Fall Conference/Annual Meeting, Orange County, November 14-18, 2022
- b) CEAC Spring Conference, Universal City, Los Angeles County, March 8-10, 2023

CEAC Board of Directors meeting schedule

- a) Special meeting September or early October, 2022.
- b) CSAC Fall Conference/Annual Meeting, Orange County, November 18, 2022
- c) CEAC Spring Conference, Los Angeles County, March 10, 2023

10:30 am

Adjourn – In Memory of Mike Carlson, Contra Costa County. Brian Balbas presented a summary about Mike Carlson. Mike Carlson was bigger than life and he left an impression throughout the organization. A celebration of life is planned for September or October in Walnut Creek. Balbas will share that information when available. **Motion** Balbas, 2nd Sadjadi; **Approved**

Meeting Roster
Voting Board Members: Officers & Regional Directors

Officer	Office	County/Organization
Howard Dashiell P	President	Mendocino
Brian Balbas P	Vice President	Contra Costa
Panos Kokkas P	Secretary	Trinity
Jim Porter P	Immediate Past President	San Mateo (Retired)
George Johnson P	Treasurer	Riverside (Retired)
Mehdi Madjd-Sadjadi P	Treasurer-Emeritus	Marin (Retired)
Mike Penrose P	Parliamentarian	Sacramento (Retired)
Patrick DeChellis P	Newsletter Editor	Los Angeles (Retired)
Matt Machado P	NACE Representative	Santa Cruz
Dave Gravenkamp	Historian	Siskiyou (Retired)
Regional Directors	Region	County
Johannes Hovertsz P	Bay Area	Sonoma
Kent Edler P	Central Coast	Santa Cruz
Bob Bronkall P	Northern California	Humboldt
Matt Randall P	Sacramento Mother Lode	Placer
David Leamon P	San Joaquin Valley	Stanislaus
Nardy Khan	Southern California	Orange
Committee Chairs	Committee	County
Josh Pack P	Administrative	Contra Costa
Pattie McNamee P	Fellowship	Contra Costa (Retired)
Mark Strudley	Flood Control/Water Resources	Santa Cruz
Trisha Tillotson P (via Zoom)	Infrastructure & Development	Nevada
Howard Dashiell P	Oversight	Mendocino
Coby Skye	Resource Recovery & Waste	Los Angeles
Scott DeLeon P	Scholarship	Lake
Aleks Jevremovic	Surveyor	Santa Barbara
Dave Fleisch	Transportation	Ventura
CSAC/CEAC Staff	Title	Agency/County
Mark Neuburger P	Legislative Representative	CSAC
Merrin Gerety P	CEAC Program Manager	CSAC/CEAC
Catherine Freeman P	Senior Legislative Representative	CSAC
Ada Waelder P	Legislative Analyst	CSAC
Kristina Gallagher P	Legislative Analyst	CSAC
Others in Attendance		
Tom Mattson P	Humboldt County	
Kim Macfarlane P	Tuolumne County	
Blossom Scott-Heim P	Tuolumne County	
Howard Michael P	AECOM	
Carlos Melendez P	UNICO	

P indicates present at the meeting