

2025 Active Transportation Program



Technical Advisory Committee Meeting

July 17, 2023

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Cycle 7 Funding & Predicted Cutoff Scores



- Total Funding available: \$550.5 million

Component	Funding	Cutoff Score Worst Case	Projects Funded Worst Case	Cutoff Score Best Case	Projects Funded Best Case
SW	\$277,770	95	20	92	39
SUR	\$55,550	92	5	90	8
MPO	\$222,200	N/A	N/A	N/A	N/A



Engagement

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ATP Engagement



- Central Workshops: Discuss recommended changes to guidelines, applications and scoring rubrics.
- Branch Workshop: Provide region-specific technical assistance and program education to smaller and more remote agencies.
- Site Visits: One-on-one time with Commission staff to discuss potential Cycle 7 projects.
- Application Debriefs: Meet with Commission staff to go over prior cycle applications and ways to improve for Cycle 7.

2025 ATP Engagement



- Kick-Off Workshops – Hybrid
- Central Workshops – Virtual*
 - *Workshops will be hybrid if held at CTC meeting location
- Branch Workshop Package – In Person
 - Comprehensive technical assistance to regions with a Branch Workshop and tour Cycle 7 projects.
- Site Visits – Virtual
 - Commission staff will dedicate Tuesdays and Thursdays beginning September 2023 through March 2024.
- Application Debriefs – Virtual
 - By request

Draft Engagement Schedule



Milestone	Date
CTC staff holds Central Workshops	August 2023 – February 2024
CTC staff holds Branch Workshops	September 2023 – March 2024
CTC staff holds Site Visits	September 2023 – March 2024
CTC staff presents Draft ATP Guidelines to the Commission	January 25-26, 2024
Commission adopts ATP Guidelines	March 21-22, 2024
Commission releases call for projects	March 21-22, 2024

Draft Central Workshop Schedule



Milestone	Date
Week of August 14, 2023 (San Diego CTC Meeting)	Kick-Off (South)
Week of September 4, 2023	Kick-Off (North)
Week of September 18, 2023 (San Benito Town Hall)	Guidelines
Week of October 2, 2023	Guidelines
Week of October 16, 2023 (Central Valley CTC Meeting)	Guidelines
Week of October 23, 2023	Guidelines
<i>Share Draft Guidelines with Equity Advisory Committee</i>	
Week of November 6, 2023	Guidelines
Week of November 13, 2023	Quick Build Program
<i>Finalize Draft Guidelines</i>	
Week of December 4, 2023 (Riverside CTC Meeting)	PSR Equivalency Workshop
Week of January 8, 2024	Applications
Week of February 5, 2024	Scoring Rubrics



Application & Guidelines Changes

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Submittable



- Goals:
 - Make the application process easier and more user-friendly
 - Streamline the evaluation process
 - Make it easier for CTC staff to implement and monitor application and evaluation processes

Applicants



A screenshot of a web browser displaying the Big Sky Association website. The browser's address bar shows "Home" and the user's name "Natalya DeRobertis". The main heading is "Big Sky Association". Below the heading is a white box with the following text: "Thanks for visiting Big Sky Association! Our mission is to help improve the lives of all Montanans. We guide our decisions according to the following principles: Confidentiality, Fairness, Excellence, Efficiency, and Transparency. To submit an application, you'll need a Submittable account. Visit this page for help or questions about using Submittable. Browse our open opportunities below. After submitting, you can expect to hear from us within two weeks." Below this text are two application options: "Grant Application" with a "Guidelines" dropdown and an "Apply" button, and "Grantee Survey" with an "Apply" button.

Applicants



A screenshot of a web browser displaying the Big Sky Association website. The browser window has a title bar with red, yellow, and green window control buttons. The page has a white background. At the top left, it says "Home" and at the top right, "View Your Submissions". The main content area features a large banner image of a mountain range with the text "Big Sky Association" overlaid. Below the banner are social media icons for Facebook, Twitter, LinkedIn, and Email, followed by a "Follow" button. The section is titled "Grant Application - Spring 2020" in blue. Below this, a paragraph states: "Montana-based 501(c)(3) nonprofit organizations are eligible for funding up to \$10,000." A white box contains the text "We use Submittable to accept and review our submissions." and two buttons: a blue "Create Your Account" button and a white "Have An Account? Sign In" button. The footer includes "Technical Help | Privacy Policy" on the left and "Powered by Submittable © 2020" on the right.

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Evaluators



Dear Stevie,

You have a new assignment in Big Sky Association. [Click here](#) to begin your review.

Thanks

assigned to you. When you receive a new assignment,

Subtitle (closed captioning) (x)

CTC Staff



The screenshot shows the Submittable website interface for the Big Sky Association. The page title is "Big Sky Association" with a "View Your Site" button. Below the title, there are navigation links: "Submittable", "Submissions", "Projects", "Forms", "Reports", "Funds", and "More". A user profile icon with "ND" is visible in the top right. The main content area shows a list of submissions with the following table:

SCORE	STAGE	SUBMISSION	SUBMITTER	PROJECT	DATE	STATUS	ASSIGNED
		Center for Neighborhood Peace and Equity	[Concealed]	Grant Application	01/07/2022	New	Unassigned

Limit ATP \$ Request



Issue

- Very large projects mean that fewer projects are funded and many applicants are discouraged
- Small infrastructure, non-infrastructure, and plans may be at disadvantage

Possible Revision

- Put a cap on the ATP request



Other Guidelines Changes

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Evaluation Process



Issue

- Small number of evaluators:
 - Do not use scoring rubrics
 - Use extraneous information
 - Cannot justify scores using scoring rubrics

Proposal

- CTC staff can reassign an application to a new team if evaluation process is compromised

Quick-Build Projects



Issues

- Many applicants still submitting small infrastructure projects
 - More education needed on quick-build projects
- Applicants not following guidelines
 - Most 2023 quick-build applications requested environmental and pre-con, despite CON-only funding
- Need to refine reporting process

Quick-Build Projects



Proposal

- Create Quick Build Working Group to:
 - Develop recommendations on strengthening guidelines
 - Assist in planning educational workshop for applicants
- ❖ **Need volunteers from TAC.**
- CTC staff oversees reporting
- Continue having a funding cap on quick-builds

Bundled Projects from Small Communities



- Potential pilot program to allow regions to bundle projects from multiple small, unincorporated communities into one application
- + Could be a way to alleviate burden on under-resourced applicants
- + Could allow small projects to show more benefits
- May be difficult to describe benefits across multiple locations in current application
- May be difficult administratively for Caltrans and the Commission

Thank You



More Information

- **Laurie Waters**

California Transportation Commission
Laurie.Waters@catc.ca.gov
(916) 651-6145

- **Beverley Newman-Burckhard**

California Transportation Commission
Beverley.Newman-Burckhard@catc.ca.gov
(916) 651-3080

- **Elika Changizi**

California Transportation Commission
Elika.Changizi@catc.ca.gov
(916) 653-3159