

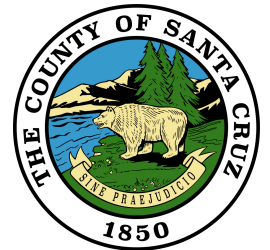
COUNTY OF SANTA CRUZ

ASSISTANT DIRECTOR OF PUBLIC WORKS

Salary: \$149,240 - 199,971 Annually

Final Filing Date: Friday, January 12, 2024

To apply, go directly to: www.santacruzcountyjobs.com



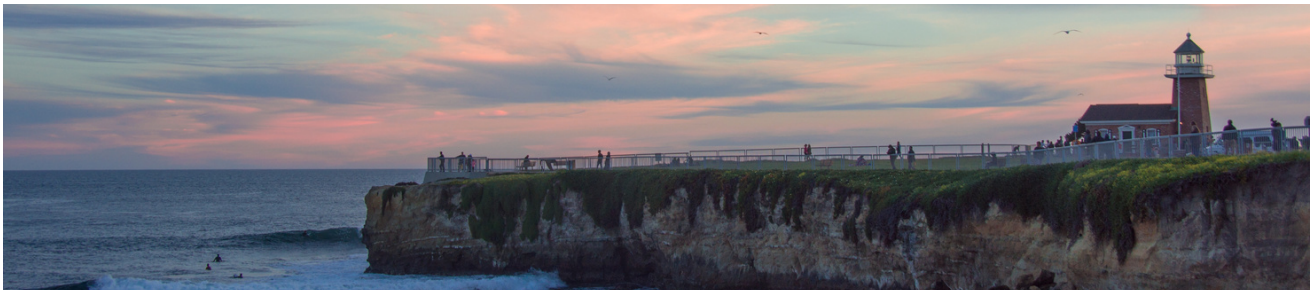
COUNTY EQUITY STATEMENT

EQUITY IN ACTION IN SANTA CRUZ COUNTY IS A TRANSFORMATIVE PROCESS THAT EMBRACES INDIVIDUALS OF EVERY STATUS, PROVIDING UNWAVERING SUPPORT, DIGNITY, AND COMPASSION.

THROUGH THIS COMMITMENT, THE COUNTY ENSURES INTENTIONAL OPPORTUNITIES AND ACCESS, FOSTERING AN ENVIRONMENT WHERE EVERYONE CAN THRIVE AND BELONG.

ABOUT THE COUNTY OF SANTA CRUZ

Santa Cruz County has approximately 268,000 residents and is situated in the northern area of Monterey Bay, 70 miles south of San Francisco and 35 miles southwest of the Silicon Valley. The County's natural beauty is apparent in its pristine beaches, lush redwood forests, and rich farmland. It has an ideal Mediterranean climate with low humidity and 300 days of sunshine a year. Its unique shops and restaurants, coupled with a multitude of cultural and recreational activities, including theatre, music, art as well as golfing, surfing, hiking, and biking, offer a wealth of leisure activities. Higher education includes Cabrillo College and the University of California, Santa Cruz, with two additional State Universities less than an hour's drive away. These elements of high-quality living make Santa Cruz County one of California's most desirable living areas. LIVE Here, WORK Here, and PLAY Here!



ABOUT THE POSITION

Help make a difference in beautiful Santa Cruz County and become the next Assistant Director of Public Works in the Community, Development and Infrastructure Public Works Division. This position offers an exciting opportunity for a resourceful, innovative and proactive leader with broad experience in public works operations and engineering. Positions in this class manage either the Special Services section or the Transportation section. The current vacancy is in the Special Services section and is responsible for the planning, design, maintenance and operations of the County's sanitation facilities, drainage, flood control, landfill projects and administration of the County's waste and recycling collection program. The section is also responsible for the construction, supervision and inspection of all contracted Public Works projects and subdivision inspection services. The Special Services section is comprised of six organizational units: Sanitation Engineering, Sanitation Operations, Stormwater Management, Flood Control Engineering, Recycling and Solid Waste Services/Operations, and Construction Management.

THE IDEAL CANDIDATE

- Broad knowledge of the principles of organization and management, as well as knowledge of Federal, State and local laws governing operations of the department.
- Outstanding leadership skills and experience managing diverse projects and programs.
- Commitment to building positive relationships and the ability to work with diverse groups.
- A high level of integrity and strong sense of ethics to uphold public trust.
- Build and support a culture that is progressive, collaborative, transparent and data driven.
- The ability to inspire, motivate and empower staff to achieve established goals.
- Lead by example and exhibit resiliency, flexibility and confidence.
- Licenses and technical expertise outlined in the Summary of Qualifications.



SUMMARY OF QUALIFICATIONS

Equivalent to graduation from college with a major in Civil Engineering and six years of civil engineering experience in design, construction or maintenance of public works facilities, which has included three years of experience as a registered civil engineer, and two years of supervisory or management experience.

Special Requirements:

Possession of a valid California Class C driver license from the start of employment or the employee must be able to provide suitable transportation, which is approved by the appointing authority. Mentally and physically capable of performing the classifications essential functions as summarized in the Typical Tasks Section of this specification.

Possession of a valid Certificate of Registration as a Civil Engineer issued by the California State Board of Registration for Professional Engineers.

To see full job specification, including knowledge and abilities, please click below:

[Job Specification](#)



SUPPLEMENTAL QUESTIONNAIRE

1. Describe your experience in the following program areas and include the length of time you were responsible for the function:

- a. Drainage/Flood Control program management
- b. Wastewater collection and treatment program management
- c. Solid Waste & Recycling Services program management
- d. Construction project contract administration and inspection including contractor claims resolution

2. Describe your experience working with regulatory agencies and making presentations to Boards or City Councils, community groups, and/or commissions.

3. Describe the most complex project or situation that you have been directly responsible for that required anticipating changing needs, political astuteness, and effective use of staff resources. Include the most complex decision you made during the process.

HOW TO APPLY

Apply online at www.santacruzcountyjobs.com or mail/bring an application and supplemental questionnaire to: Santa Cruz County Personnel Department, 701 Ocean Street, Room 510, Santa Cruz, CA 95060. For information, call (831) 454-2600. Hearing Impaired TDD/TTY: 711. Applications will meet the final filing date if received: 1) in the Personnel Department by 5:00 p.m. on the final filing date, 2) submitted online before midnight of the final filing date.

Women, people of color, and people with disabilities are encouraged to apply. If you have a disability that requires test accommodation, please call (831) 454-2600.

To comply with the 1986 Immigration Reform and Control Act, Santa Cruz County verifies that all new employees are either U.S. citizens or persons authorized to work in the U.S.

RECRUITMENT TIMELINE:

APPLICATIONS ACCEPTED THROUGH: JANUARY 12, 2024

APPLICATION SCREENING COMPLETED: WEEK OF JANUARY 15, 2024

INTERVIEWS TENTATIVELY SCHEDULED: WEEK OF JANUARY 29, 2024



HIGHLIGHTED BENEFIT OFFERINGS

Medical, Dental, and Vision

Various, robust plans are available with the County contributing generously towards the total cost of the plans.

Retirement and Social Security

Pension formula 2% at age 60 or 2% at age 62 as determined based on provisions of the CA Public Employees' Pension Reform Act of 2013 (PEPRA). Pension benefit determined by final average compensation of three years. County participates in Social Security.

Life Insurance and Long-Term Disability Plan

County paid \$50,000 term life insurance policy. Employees may purchase additional life insurance. The County pays for a long-term disability plan that pays 66 2/3 % of the first \$13,500, up to \$9,000 per month maximum benefits.

Administrative Leave

In addition to competitive vacation and sick leave accruals, the County provides an initial credit of one week of administrative leave at the time of appointment, plus an additional two weeks of administrative leave accrued each year. Administrative leave balance may be cashed out or used as time off.

Note: Provisions of this bulletin do not constitute an expressed or implied contract.