

CEAC Board of Directors – MEETING MINUTES

November 17, 2023 | 10:15 am - 11:45 am



CEAC Board of Directors
Oakland Marriott City Center
1001 Broadway, Oakland, CA
Oakland Room
Friday, November 17, 2023 | 10:15 am – 11:45 am

-
- 10:15 am **Call to Order** (Kokkas) Officers present: 8 of 10: Regional Directors: 5 of 6; Quorum Present
1. **Approval of Minutes** (Kokkas)
August 25, 2023 - **Attachment One - Action Item – Motion to approve** minutes: Move to approve – Leamon, 2nd Khan; **Approved**
 2. **Correspondence** (Kokkas) – No Correspondence.
 3. **CLODS Report** (CLODS) (Sadjadi)
 - a) Treasurer Emeritus Sadjadi – Compliments to Mr. and Mrs. Mike Penrose for their work on the CLODS BBQ that turned out fabulous. Sadjadi encourages everyone to attend NACE 2024 in Palm Springs.
 4. **NACE Report** (Machado)
 - b) Looking forward to NACE 2024 in Palm Springs. NACE 2025 will be in the Chicago area and in Fort Worth, Dallas in 2026. Toronto, Canada is being considered for 2027. Machado shared that a nationwide survey went out to members to gauge interest in going to Canada and encouraged everyone to complete the survey.
 - c) February 2024, NACE is going to DC to meet with elected officials and Federal Agencies. Machado shared that he believes that FHWA and FEMA issues are still relevant to discuss in Washington and requested input from the group on other potential subjects.
 5. **CSAC Report** (Gerety) San Francisco has a new Public Works Director, Carla Short. Ian Wilson shared that San Francisco also has a new County Surveyor, Kate Anderson. CSAC appreciates the relationship with CEAC and will continue moving forward working with the CEAC Board of Directors. Other members of the CEAC team were absent due to illness.
 6. **Regional Directors Reports**
 - a) **Bay Area** – Rosemarie Gaglione was absent.
 - b) **Central Coast** – Machado supplied an update for Walter Rubalcava. Have been meeting regularly, Walter is doing an excellent job. They mostly meet virtually on Teams and once a year they do an in-person meeting.
 - c) **Northern California** – Bob Bronkall - They had their last meeting in November 2023 and agreed to set up a schedule for periodic meetings with invites sent by email and it is on everyone's calendar. They talked about having in person meetings as well as zoom

CEAC Board of Directors – MEETING MINUTES

November 17, 2023|10:15 am - 11:45 am

meetings. Bronkall is close to launching the Bedroll Conference again, possibly in July 2024. Bronkall was unanimously selected to continue as Regional Director for 2024.

- d) **Sacramento Mother Lode** – Kim MacFarlane – They had good attendance at their October meeting. They discussed the FEMA process and last year's storms. Kim shared that while some counties have far more damage than others, a common theme is the frustration of the teams with the process, from inexperienced staff to timeliness. They also discussed pavement management and it sounds like most counties are using Street Saver. Future topics include maintenance agreements with Caltrans, fleet and CARB, and Rule 20A.
- e) **San Joaquin Valley** – Fritz Buchman – They had their last meeting of the year in Fresno, October 2023. Nathan Bray, Merced County was elected as the new regional president, and Sam Churn is the new regional vice-president. Fritz will continue to serve as the treasurer for the region.
- f) **Southern California** – Nardy Khan - Their last meeting was in September in Los Angeles (LA) County. They did a survey to see if people wanted to meet in person or virtually, unanimously it was virtual. There was discussion on LA County safe, clean water program, traffic safety, Vision Zero, the safety corridor that becomes effective in June of 2024, bike ordinances, a lot of bicycle issues with the increase of E bikes, and a good discussion on EV conversion.

7. **Treasurer's Report (Johnson) - Attachment Two – Action Item** - The current year 2023 reflects revenues trending higher than was originally anticipated in the budget and that is primarily because we have had great participation from our member counties and affiliate members. 57 of the 58 counties paid their membership fees and their local streets and roads assessment. Thanks to the Regional Directors for continuing to make that a priority. We would like to see 58 out of 58 counties. We are actively involved with Siskiyou County to encourage their participation. The final budget for the year is still pending numbers from the Spring and Policy Conferences.

Johnson wanted to highlight that in this written Treasurer's Report the NACE Planning Committee has requested a line item, asking for \$35,000 potential expenditures. The anticipation is that we will be able to generate enough contributions from our sponsors to cover the expense. There will not be an expense to the CEAC account.

Motion by Johnson to approve the proposed 2024 budget and direct the Treasurer to develop the final 2024 budget to be presented to the Board of Directors at the Spring Conference 2024. Second by Leamon.

Approved

CEAC Board of Directors – MEETING MINUTES

November 17, 2023|10:15 am - 11:45 am

8. Committee Reports:

- a) Administrative – **Pack**, it was nice to go early in the conference schedule. A couple of topics were discussed: San Joaquin presented on their Public Works Academy and shared what they're doing to train staff and develop in house talent. San Luis Obispo County presented on DMV licensing and some of the new rules about commercial driver's license that have significant impacts on our departments. Pack presented and received feedback on either starting or restarting a CEAC coaching and mentorship program, creating opportunities to connect leaders in our organization with emerging leaders. Pack hopes to take that information to start working on drafting a potential program and reach out to the group sometime in the first half of December 2023. Pack asked whether there is going to be an effort to have committee meetings at the NACE conference in Palm Springs. **Machado** recommended that we have them; and to plan to have them.
- b) Flood Control and Water Resources – **Khan**, they talked about legislation and supplied an update on different funding opportunities or bonds. Discussed SB 706 as it relates to progressive design build water and other agencies. They had two excellent presentations, one from DWR and another one from the Coastal Commission talking about sea level rise. They also talked about future topics. Agreed to start a policy library to collect different authorities that counties have and add them to the CEAC forum.
- c) Infrastructure and Development – **Trisha Tillotson**, they had a good turnout. Discussed legislative updates on ADUs, and discussion and presentation from Frontier Energy and Contra Costa County about zero emission vehicles and transition plans. It seemed to be a really engaging topic and had a lot of input coming from the committee. It was requested to bring back the topic in the spring for further discussion. Another suggestion included a trench cut guideline book.
- d) Resource Recovery and Waste Management – **Jared Carter**, Great presentation from Sonoma County on their disaster debris plan. They also had a good presentation on SB 54, the Plastic Pollution Prevention and Packaging Producer Responsibility Act. SB 1383 updates were shared with CSAC making it a priority next year. Future topics include illegal dumping and SB 1383.
- e) Surveyor – **Ian Wilson**, Encouraged use of the Forum. Had a lively discussion about AB 423. They also discussed forming a committee to manage the 2025 upgrade of the CEAC mapping guide. Mapping guide has been produced since 1990. The guide has become the de facto standard of practice throughout the state of California. They are also working with League of California Survey Organizations LCSO and the California Land Surveyors Association CLSA on monument preservation and durability issues. Very robust

CEAC Board of Directors – MEETING MINUTES

November 17, 2023|10:15 am - 11:45 am

conversation on this issue and opportunities to improve the system for years to come. Lot Line Adjustments process standardization across counties is also being considered. Expanding membership of the Forum was also discussed. **Brian Balbas** volunteered to work on this issue with Bob Bronkall and Josh Pack.

- f) Transportation – Absent. Report skipped.
- g) Fellowship – **Patty McNamee**, Successful hospitality suite. All the donations are appreciated.
- h) Oversight – **Brian Balbas**, Focusing on the budget.
- i) Scholarship – **Brian Balbas** commended Alicia for the excellent job with the scholarships and distributing the checks.

9. Unfinished Business (Balbas)

- a) ARTICLE III Dues and Assessments Update – Bylaws amendment (*Dashiell/Balbas*)- **Attachment Three – Action Item** – Brian Balbas and Howard Dashiell worked on this item amending the article to increase dues by 10% per year in 2023, 2024 and 2025, and include an annual CPI starting in 2026.

Recommended Motion – Approve the amendments to Article III Dues and Assessment as presented on Attachment Three in the Agenda. **First – Balbas, 2nd Sadjadi – Unanimous**

- b) 2024 CEAC Policy Conference dates and location (Gerety) – August 22-23, 2024, Capitol Event Center, Sacramento, and Sheraton Grand Sacramento Hotel. The Sheraton hotel contract is booked, and we are waiting on the contract with the Capitol Event Center.
- c) Local Streets and Roads Needs Assessment - Report and Committee update (Neuburger/Leamon) – Currently working on the RFP with a new manager from MTC. Planning on going to the regions sometime after the New Year. Leamon estimates about \$5,000 for the website work and about \$40,000 unspent in the contract.

10. New Business

- a) 2024 NACE Annual Conference contract (Machado)- **Attachment Four – Action Item** - Proposed contract with NACE for the Palm Springs event. Machado pointed out a couple of items. The first one is revenue sharing, CEAC would receive 10% profit up to the first \$150,000 in profit, and then 15% over the \$150,000 in profit. Machado shared that in Alabama, 2023, the profits were around \$200,000 with Alabama getting about \$30,000. The other item that we do our protections in his contract for cancellation contingency. This is a similar contract to 2020 for the 2021 conference that was cancelled. Machado conveyed that there is profit sharing with CEAC, and cancellation protection. Machado believes it is a good contract. DeChellis asked about coverage should there be a loss and

CEAC Board of Directors – MEETING MINUTES

November 17, 2023 | 10:15 am - 11:45 am

Machado shared that CEAC is not subject to sharing in the loss.

Recommended Motion – Approve the NACE 2024 Conference Contract and Agreement. **First – DeChellis, 2nd Khan – Unanimous**

- b) Joshua Pack brought up the idea to form a new Committee for Disaster Recover and Prevention. Options were discussed about the number of committees, add the topic to the Infrastructure Committee, schedule it during the Policy Conference, or create a subcommittee. After a robust discussion it was decided to try a working lunch during the policy conference.

11. Life Membership

- a) George Johnson nominated Brian Balbas and Scott McGolpin who will be retiring prior to the next meeting in April 2024. After a robust discussion it was decided to go ahead with the vote.

Recommended Motion – Grant Life Membership to Brian Balbas. **First – Johnson, 2nd Sadjadi – Unanimous, Balbas abstained.**

Recommended Motion – Grant Life Membership to Scott McGolpin. **First – Johnson, 2nd Sadjadi – Unanimous**

12. Announcements

Scheduled Conferences

- a) CEAC Spring Conference, not being held in 2024 due to hosting of the NACE Conference
- b) NACE Annual Conference, Palm Springs, Riverside County, California, April 15-18, 2024
- c) CEAC Policy Conference, Capitol Event Center, Sacramento, August 22-23, 2024 (19th Annual CEAC Policy Conference)
- d) CSAC Annual Meeting/Fall Conference, Pasadena, Los Angeles County, November 18-22, 2024 (CSAC 130th Annual Meeting)
- e) CSAC Annual Meeting/Fall Conference, San Jose Convention Center, Santa Clara County, December 1 - December 5, 2025

CEAC Board of Directors Meeting Schedule

- a) CEAC Policy Conference, Sacramento, August 22-23, 2024

11:45 am

Adjourn

CEAC Board of Directors – MEETING MINUTES

November 17, 2023|10:15 am - 11:45 am

Meeting Roster Voting Board Members: Officers & Regional Directors

Officer	Office	County/Organization
Panos Kokkas	President	Trinity
David Leamon	Vice President	Stanislaus
Johannes Hoevertsz	Secretary	Sonoma
Brian Balbas	Immediate Past President	Contra Costa
George Johnson	Treasurer	Riverside (Retired)
Mehdi Madjd-Sadjadi	Treasurer-Emeritus	Marin (Retired)
Mike Penrose	Parliamentarian	Sacramento (Retired)
Patrick DeChellis	Newsletter Editor	Los Angeles (Retired)
Howard Dashiell - NP	NACE Representative	Mendocino
Dave Gravenkamp	Historian	Siskiyou (Retired)
Regional-Directors	Region	County
Rosemarie Gaglione - NP	Bay Area	Marin
Walter Rubalcava - NP	Central Coast	Santa Barbara
Bob Bronkall	Northern California	Humboldt
Kim MacFarlane	Sacramento Mother Lode	Tuolumne
Fritz Buchman	San Joaquin Valley	San Joaquin
Nardy Khan	Southern California	Orange

Non-Voting Members: Committee Chairs and CSAC Staff

Committee Chairs	Committee	County
Josh Pack	Administrative	Butte
Pattie McNamee	Fellowship	Contra Costa (Retired)
Glenn Shephard - NP	Flood Control/Water Resources	Ventura
Trisha Tillotson	Infrastructure and Development	Nevada
Panos Kokkas	Oversight	Trinity
Jared Carter	Resource Recovery & Waste Mgmt.	Madera
Alicia Winokur - NP	Scholarship	Mendocino
Aleks Jevremovic - NP	Surveyor	Santa Barbara
Najee Zarif - NP	Transportation	San Joaquin
CSAC/CEAC Staff	Title	Agency/County
Catherine Freeman - NP	Senior Legislative Advocate	CSAC
Mark Neuburger - NP	Legislative Advocate	CSAC
Ada Waelder - NP	Legislative Advocate	CSAC
Kristina Gallagher - NP	Legislative Analyst	CSAC
Amber Garcia Rossow - NP	Legislative Analyst	CSAC
Merrin Gerety	CEAC Program Manager	CSAC/CEAC

CEAC Board of Directors – MEETING MINUTES

November 17, 2023 | 10:15 am - 11:45 am

Other Attendees

Paul Kittredge	Alameda County
Ian Wilson	Alameda County
Jason Jurrens	Consort
Tom Mattson	Humboldt County
Michael Leacox	NCE
Tom Koutroulis	Orange County
Matt Machado	Santa Cruz County, NACE Western Regional Vice President
Blossom Scott-Heim	Tuolumne County

NP – Not Present