

## CEAC Board of Directors

April 17, 2024 | 12:45 p.m. – 1:00 p.m.



CEAC Board of Directors  
NACE 2024 Annual Conference  
Renaissance Palm Springs Hotel  
888 E Tahquitz Canyon Way  
Palm Springs, CA 92262  
Mojave Learning Center  
Wednesday, April 17, 2024 | 12:45 p.m. – 1:00 p.m.

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12:45 p.m. Call to Order (Kokkas)

1. **Approval of Minutes** (Hoevertsz) March 1, 2024 - **Attachment One - Action Item**
2. **\* Correspondence** (Kokkas)
3. **\* CLODS Report** (CLODS)
4. **\* NACE Report** (Dashiell)
5. **\* CSAC Report** (CSAC Staff)
6. **\* Regional Directors Reports**
  - a) Bay Area
  - b) Central Coast
  - c) Northern California
  - d) Sacramento Mother Lode
  - e) San Joaquin Valley
  - f) Southern California
7. **Treasurer's Report** (Johnson) - **Attachment Two - Action Item**
8. **\* Committee Reports:**
  - a) Administrative
  - b) Flood Control and Water Resources
  - c) Infrastructure and Development
  - d) Resource Recovery and Waste Management
  - e) Surveyor
  - f) Transportation
  - g) Fellowship
  - h) Oversight
  - i) Scholarship

## **CEAC Board of Directors**

April 17, 2024|12:45 p.m. – 1:00 p.m.

9.    **\* Unfinished Business**
  - a) None
  
10.   **\* New Business**
  - a) None
  
11.   **Life Membership**
  - a) Scott DeLeon (Bronkall)
  
12.   **\* Announcements**

### **Scheduled Conferences**

- a) 39<sup>th</sup> Annual CEAC Northern California Bedroll Conference, Camp Tehama, Tehama County, July 24-26, 2024
- b) CEAC Policy Conference, Capitol Event Center, Sacramento, August 22-23, 2024 (19<sup>th</sup> Annual CEAC Policy Conference)
- c) CSAC Annual Meeting/Fall Conference, Pasadena, Los Angeles County, November 18-22, 2024 (CSAC 130<sup>th</sup> Annual Meeting)
- d) CSAC Annual Meeting/Fall Conference, San Jose Convention Center, Santa Clara County, December 1 - December 5, 2025

### **CEAC Board of Directors Meeting Schedule**

- a) CEAC Policy Conference, Sacramento, August 23, 2024
- b) CSAC 130<sup>th</sup> Annual Meeting, Pasadena, November 22, 2024

1:00 p.m.

**Adjourn**

\* Information Only

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## CEAC Board of Directors

April 17, 2024|12:45 p.m. – 1:00 p.m.

### Meeting Roster Voting Board Members: Officers & Regional Directors

<b>Officer</b>	<b>Office</b>	<b>County/Organization</b>
Panos Kokkas	President	Trinity
David Leamon	Vice President	Stanislaus
Johannes Hoevertsz	Secretary	Sonoma
Brian Balbas	Immediate Past President	Contra Costa (Retired)
George Johnson	Treasurer	Riverside (Retired)
Mehdi Madjd-Sadjadi	Treasurer-Emeritus	Marin (Retired)
Mike Penrose	Parliamentarian	Sacramento (Retired)
Patrick DeChellis	Newsletter Editor	Los Angeles (Retired)
Howard Dashiell	NACE Representative	Mendocino
Dave Gravenkamp	Historian	Siskiyou (Retired)

<b>Regional-Directors</b>	<b>Region</b>	<b>County</b>
Rosemarie Gaglione	Bay Area	Marin
Walter Rubalcava	Central Coast	Santa Barbara
Bob Bronkall	Northern California	Humboldt
Matt Randall	Sacramento Mother Lode	Placer
Nathan Bray	San Joaquin Valley	Merced
Nardy Khan	Southern California	Orange

### Non-Voting Members: Committee Chairs and CSAC Staff

<b>Committee Chairs</b>	<b>Committee</b>	<b>County</b>
Josh Pack	Administrative	Butte
Pattie McNamee	Fellowship	Contra Costa (Retired)
Nardy Khan	Flood Control/Water Resources	Orange
Matt Randall	Infrastructure and Development	Placer
Panos Kokkas	Oversight	Trinity
Tom Koutroulis	Resource Recovery & Waste Mgmt.	Orange
Alicia Winokur	Scholarship	Mendocino
Ian Wilson	Surveyor	Alameda
Najee Zarif	Transportation	San Joaquin

<b>CSAC/CEAC Staff</b>	<b>Title</b>	<b>Agency/County</b>
Catherine Freeman	Senior Legislative Advocate	CSAC
Mark Neuburger	Legislative Advocate	CSAC
Ada Waelder	Legislative Advocate	CSAC
Kristina Gallagher	Legislative Analyst	CSAC
Amber Garcia Rossow	Legislative Analyst	CSAC
Merrin Gerety	CEAC Program Manager	CSAC/CEAC

**LIST OF ATTACHMENTS**

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Attachment One..... Meeting Minutes, March 1, 2024

Attachment Two..... Treasurer’s Report  
(Treasurer’s Report and 2024 Final  
Budget)

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**Attachment One**  
Meeting Minutes, March 1, 2024



CEAC Board of Directors  
Heather Farms Park  
Club Room  
301 N. San Carlos Drive  
Walnut Creek, CA 94598  
Friday, March 1, 2024 | 4:00 pm – 5:00 pm

To join zoom meeting:  
[https://us02web.zoom.us/j/4090718833?  
omn=83632865821](https://us02web.zoom.us/j/4090718833?omn=83632865821) Meeting ID: 409 071 8833

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- 4:04 pm Call to Order (Kokkas) - Quorum
1. **Approval of Minutes** (Leamon-Penrose)  
November 17, 2023 - Approved
  2. **Correspondence** (Kokkas)  
Jeff Blue reported that he enjoyed the Fall Conference and CLODS BBQ.
  3. **CLODS Report** (CLODS)  
George Johnson thanked the Board for the CLODS invitation to NACE 2024/Fall Conference in Palm Springs.
  4. **NACE Report** (Dashiell)  
Howard Dashiell and Matt Machado attended the 'Concurrent Washington Legislative Swing' Conference. Sixteen County Engineers attended. Among the highlights included a very good meeting with FEMA representatives.
  5. **CSAC Report** (Gerety)  
CSAC staff will not be attending the NACE 2024 due to a conflict with the CSAC Legislative Conference. They will provide updates to CEAC.
  6. **Regional Directors Reports**
    - a) Bay Area (NP)
    - b) Central Coast (NP)
    - c) Northern California (Bronkall)  
Bedroll Conference is scheduled for July 24-27, 2024
    - d) Sacramento Mother Lode (McFarlane)  
Discussed maintenance agreements with Caltrans, EVs on fleets, airport managers, Rule 20A, raised pavement markers, and coaching and mentoring.
    - e) San Joaquin Valley (Leamon)  
Charles with Stanislaus County was awarded the Employee of the Years Award at the San Joaquin Road Commissioners Meeting.
    - f) Southern California (Khan)  
At their February 29 meeting, discussed topics related to traffic management, composting, green waste. Photos for the regional update sent to Pat DeChellis.

7. **Treasurer's Report** (Johnson)  
Update on finances, 53 out of 58 counties have paid their dues. Discussion about reaching out to counties that are still outstanding for payment.
8. **Committee Reports:** (No reports)
  - a) Administrative
  - b) Flood Control and Water Resources
  - c) Infrastructure and Development
  - d) Resource Recovery and Waste Management
  - e) Surveyor
  - f) Transportation
  - g) Fellowship
  - h) Oversight
  - i) Scholarship
9. **Unfinished Business**
  - a) Local Streets and Roads Needs Assessment - Report and Committee update (Leamon)  
  
RFP was released and selection expected within a few weeks. Fresno County won an award for the safety and intelligent transportation project. San Francisco won in the complete streets category. Honorable mentions to Los Angeles and Tehama counties.
10. **New Business**
  - a) Caltrans freeway maintenance agreement (Kokkas) – **Discussion Item**  
  
Caltrans is asking locals to assume maintenance of facilities within their right of way. CSAC is working on this issue and local agencies are as well.
11. **Life Membership**
  - a) Jeff Pratt, Ventura County - retiring March 21, 2024. Jeff has been a past president and CLOD. Motion to approve by Johnson, second by DeChellis.
12. **Announcements**  
**Scheduled Conferences**
  - a) 2024 CEAC Spring Conference, is being held in 2024 with the NACE Conference
  - b) NACE Annual Conference, Palm Springs, Riverside County, California, April 15-18, 2024
  - c) CEAC Bedroll Conference, Camp Tehama, July 24-26, 2024
  - d) CEAC Policy Conference, Capitol Event Center, Sacramento, August 22-23, 2024 (19<sup>th</sup> Annual CEAC Policy Conference)
  - e) CSAC Annual Meeting/Fall Conference, Pasadena, Los Angeles County, November 18-22, 2024 (CSAC 130<sup>th</sup> Annual Meeting)
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**CEAC Board of Directors**

March 1, 2024 | 4:00 pm – 5:00 pm

**DRAFT MINUTES**

**CEAC Board of Directors Meeting Schedule**

- a) NACE Annual Conference, Palm Springs, April 17, 2024
- b) CEAC Policy Conference, Sacramento, August 22-23, 2024
- c) CSAC 130<sup>th</sup> Annual Meeting, Pasadena, November 22, 2024

5:00 pm

**Adjourn** (Balbas-DeChellis)



**Meeting Roster**  
**Voting Board Members: Officers & Regional Directors**

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Rosemarie Gaglione (NP)	Bay Area	Marin
Walter Rubalcava (NP)	Central Coast	Santa Barbara
Bob Bronkall	Northern California	Humboldt
Kim MacFarlane	Sacramento Mother	Tuolumne
Nathan Bray (NP)	Lode San Joaquin Valley	Merced
Nardy Khan	Southern California	Orange

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Kristina Gallagher (NP)	Legislative Analyst	CSAC
Amber Garcia Rossow (NP)	Legislative Analyst	CSAC
Merrin Gerety	CEAC Program Manager	CSAC/CEAC

<b>Other</b>	<b>Title</b>	<b>Agency/County</b>
Mike Leacox	Affiliate	NCE

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**Attachment Two**  
Treasurer's Report (Treasurer's Report and 2024 Final Budget)

## **COUNTY ENGINEER'S ASSOCIATION OF CALIFORNIA**

CEAC Treasurer's Report – April 17, 2024

In an ongoing effort to create a balanced budget, the CEAC Board of Director's approved the CEAC proposed budget for calendar year 2024 on November, 17, 2023 during the Annual Conference with the following revenue increases:

- Increase member county and affiliate dues by 10% for the second year of a three-year fee update. After the three-year phase in, the member dues will be adjusted annually by the San Francisco Bay Area CPI increases, consistent with our CSAC contract.
- Increase sponsorship fees for the Spring and Fall conferences from \$1,300 to \$1,500 and the policy conference sponsorship from \$750 to \$1,000
- Combined with increasing the sponsorship fees, the platinum sponsors will no longer receive one free registration to the Spring and Fall conferences, but instead will pay member registration rates

The CEAC Final Budget incorporates the referenced revenue increases and is presented to the CEAC Board of Directors for consideration and approval.

I am pleased to report to date, 54 of our 58 counties have paid their CEAC member dues and their respective Local Streets and Roads contributions. With only four counties outstanding, we are in a good position to have 100% of our counties as active, dues paying members of CEAC in 2024. I am providing the list of the four remaining counties, so the CEAC Board members can reach out to those remaining counties. The four counties are as follows; Humboldt, San Bernardino, San Francisco, and Shasta.

For some reason affiliate dues are coming in slower. To date, we have received a total of \$12,600 in dues and another \$15,000 in Spring Conference sponsorship fees compared against a budget of \$30,000 in Spring sponsorship fees. The Spring sponsorship fees are needed to offset the expected NACE expenses, budgeted at \$35,000. Reminder invoices were sent directly to our affiliates.

While the Final Budget shows projected revenues closely match expenditures, it is important to understand there is still much uncertainty with some of the budget figures. For example, CEAC is still working closely with CSAC to finalize conference revenue and expenditures for all three conferences in 2023. Hopefully, the conference reconciliation figures cause minimal impact to the overall budget, but any expenses due will be paid from cash reserves. The 2024 conference expenses will also be paid from cash reserves. Revenue and expenditures will be monitored closely throughout 2024 and reported to the CEAC Board.

The CEAC Treasurer recommends the Board approve the Final Budget for approval.

**COUNTY ENGINEERS ASSOCIATION OF CALIFORNIA  
2024 FINAL BUDGET**

**Account Balances at Year End of 2023:**

CEAC General Fund	\$210,871
PWSS Sub Account	\$11,917
Bedroll Sub Account	\$6,838
LS&R Sub Account	\$232,888

**Total Account Balance 1/1/24** \$462,514

**2024 INCOME**

Membership Dues	\$308,000
Affiliate Dues	\$20,000
Spring Conference NACE 2024	\$22,000
Policy Conference	\$14,000
Annual Conference	\$20,000
Bedroll Income	\$0
PWSS Income	\$0
Misc. Income (job posting, etc.)	\$10,000

**CEAC General Fund Income** \$394,000

LS&R Contributions \$60,000

**Total Estimated Funds Available** \$916,514

**2024 EXPENDITURES**

NACE Dues	\$49,000
CSAC Contract	\$241,500
Spring Conf NACE 2024	\$35,000
Policy Conference Expenses	\$5,000
Annual Conf	\$20,000
PWSS Expenses	\$0
Bedroll Expenses	\$0
CEAC PWSS Reception Sponsorship	\$2,000
CEAC/CLOUDS Meeting Expenses	\$6,000
Newsletter Editor Expenses	\$500
Scholarships	\$6,000
Awards & Gifts	\$1,500
Office Supplies	\$500
Tax Fees & Accounting	\$800
Officers Travel & Expenses	\$15,000
Misc (Insurance, etc.)	\$10,000

**CEAC General Fund Expenses** \$392,800

LS&R Expenses \$0

**Total Proposed Expenses** \$392,800

**ESTIMATED YEAR END ACCOUNT BALANCES**

CEAC General Fund	\$212,071
PWSS Sub Account	\$11,917
Bedroll Sub Account	\$6,838
LS&R Sub Account	\$292,888

**TOTAL YEAR END ACCOUNT BALANCE** \$523,714