

CEAC Board of Directors

Friday, August 22, 2025| 12:30 p.m. - 2:00 p.m.



CEAC Board of Directors
20th Annual CEAC Policy Conference
Capitol Event Center
1020 11th Street, 2nd Floor, Sacramento, CA
Friday, August 22, 2025| 12:30 p.m. - 2:00 p.m.

12:30 p.m. Call to Order (Leamon)

1. **Approval of Minutes** (Pack)
 - a) March 21, 2025 - ***Attachment One - Action Item***
2. **Correspondence** (Leamon)
3. **CLODS Report** (CLODS)
4. **NACE Report** (Dashiell)
5. **CSAC Report** (CSAC Staff)
6. **Regional Directors Reports**
 - a) Bay Area
 - b) Central Coast
 - c) Northern California
 - d) Sacramento Mother Lode
 - e) San Joaquin Valley
 - f) Southern California
7. **Treasurer's Report** (Johnson) - ***Attachment Two - Action Items***
 - a) Accept the Treasurer's Report
 - b) Direct the Treasurer to prepare the proposed 2026 budget
 - c) Direct the CEAC Executive Director to return with recommendations to update the website with costs
8. **Committee Reports:**
 - a) Administrative
 - b) Flood Control and Water Resources
 - c) Infrastructure and Development
 - d) Resource Recovery and Waste Management
 - e) Surveyor
 - f) Transportation
 - g) Fellowship
 - h) Oversight
 - i) Scholarship

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9. **Unfinished Business**

- a) Consider a change in the organization's by-laws to change the business address of the organization to the CSAC headquarters: 1100 K Street, Suite 101, Sacramento, CA 95814 (Leamon)

10. **New Business**

- a) PWSS - Public Works Secretarial Seminar (Leamon)

11. **Life Membership**

12. **Announcements**

Scheduled Conferences

- a) CSAC Annual Meeting/Fall Conference - San Jose Convention Center, Santa Clara County, December 1-5, 2025
- b) 2026 CEAC Spring Conference (in conjunction with the League of California Cities' Public Works Officers Institute) - Hyatt Place Monterey, Monterey County, February 25-27, 2026
- c) 2026 NACE Annual Conference - Live by Loews! Arlington, 1600 E Randol Mill Road, Arlington, TX 76011, April 12-15, 2026

CEAC Board of Directors Meeting Schedule

- a) CSAC Annual Meeting/Fall Conference, Santa Clara County, December 5, 2025
- b) 2026 CEAC Spring Conference, Monterey County, February 27, 2026

2:00 p.m.

Adjourn

CEAC Board of Directors

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Meeting Roster Voting Board Members: Officers & Regional Directors

Officer	Office	County/Organization
David Leamon	President	Stanislaus
Johannes Hoevertsz	Vice President	Sonoma
Joshua Pack	Secretary	Butte
Panos Kokkas	Immediate Past President	Trinity
George Johnson	Treasurer	Riverside (Retired)
Mehdi Madjd-Sadjadi	Treasurer-Emeritus	Marin (Retired)
Mike Penrose	Parliamentarian	Sacramento (Retired)
Patrick DeChellis	Newsletter Editor	Los Angeles (Retired)
Howard Dashiell	NACE Representative	Mendocino
Dave Gravenkamp	Historian	Siskiyou (Retired)

Regional-Directors	Region	County
Johannes Hoevertsz	Bay Area	Sonoma
Vacant	Central Coast	
Bob Bronkall	Northern California	Humboldt
Matt Randall	Sacramento Mother Lode	Placer
Sam Chrun	San Joaquin Valley	Stanislaus
Tom Koutroulis	Southern California	Orange

Non-Voting Members: Committee Chairs and CSAC Staff

Committee Chairs	Committee	County
Josh Pack	Administrative	Butte
Scott DeLeon	Fellowship	Lake (Retired)
Jason Uhley	Flood Control/Water Resources	Riverside
Matt Randall	Infrastructure and Development	Placer
David Leamon	Oversight	Stanislaus
Tom Koutroulis	Resource Recovery & Waste Mgmt.	Orange
Alicia Winokur	Scholarship	Mendocino
Steve Hennessee	Surveyor	Los Angeles
Najee Zarif	Transportation	San Joaquin
CSAC/CEAC Staff	Title	Agency/County
Mark Neuburger	Legislative Advocate	CSAC
Jordan Wells	Legislative Advocate	CSAC
Caitlin Loventhal	Legislative Analyst	CSAC
Merrin Gerety	CEAC Executive Director	CSAC/CEAC

LIST OF ATTACHMENTS

Attachment One..... Meeting Minutes, March 21, 2025

Attachment Two..... Treasurer's Report

Attachment One
Meeting Minutes, March 21, 2025

CEAC Board of Directors **MEETING MINUTES**

March 21, 2025|10:30 a.m. – 12:00 p.m.



MEETING MINUTES

CEAC Board of Directors

CEAC Spring Conference

Sheraton Universal Hotel

333 Universal Hollywood Drive, Universal City, CA 91608

Studio I

March 21, 2025|10:30 a.m. – 12:00 p.m.

Leamon called the meeting to order at 10:26 AM.

1. Approval of Minutes The previous meeting minutes were unanimously approved (Motion by Bronkall, 2nd by DeChelis)

2. Correspondence (Leamon) – None.

3. CLODS Report (Sadjadi): Dave Gravenkamp had back surgery and should recover in the coming weeks. Mehdi will schedule the CLODS meeting to align with the Sacramento meeting. CLODS expects to hear from Dave Leamon about the proposed nominees for Secretary. Pat DeChelis suggests the president's message focuses on where we are and what we are doing.

4. NACE Report (Dashiell): Seeing Noel Castillo (San Bernardino) involved in CEAC and NACE is good.

5. CSAC Report (Gerrity)

- Jordan Wells is a new CSAC Legislative Advocate. She is only three weeks in but doing excellent. She comes from a similar field, which has allowed her to jump right in.
- Catherine Freeman is still part of Flood but may be reassigned.
- The CSAC building in Sacramento is being significantly renovated. The additions will add a conference room and renovate the building. Staff expect to move out in October. We are unsure where the temporary location will be.
- Legislative conference in August. Positive response to evening entertainment, especially the cornhole tournament. CSAC Finance Corporation to come in and discuss their role during lunch.
- Counties are encouraged to bring their staff to the August conference.

6. Regional Directors Reports

- **Bay Area** (none) – Hoevertsz volunteered to serve as Regional Director if needed.
- **Central Cost** (Rubalcava) – This is his last meeting as Regional Director. Discussed the formation of a coalition to lobby and advocate state and federal agencies regarding flood infrastructure maintenance and operations. Discussions on Freeway Maintenance Agreement challenges with Caltrans. Efforts headed up by Chris Sneddon.
- **Northern California** (Bronkall)—Contract with bedroll conference. Jim Simon unexpectedly resigned from his position at Tehama, which created difficulties. Discussions on the need to draft a document highlighting bedroll efforts to make future conference preparation easier.

CEAC Board of Directors **MEETING MINUTES**

March 21, 2025 | 10:30 a.m. – 12:00 p.m.

- **Sacramento Mother Lode** (Randall)—There will be an Online meeting in February. Josh Pack (Butte) will discuss insurance challenges. There will also be a discussion of a regional pavement meeting with CCPIC.
- **San Joaquin Valley** (Chrun)—Learning roles and responsibilities. Six of the nine counties have committed to next month's meeting. Good information was shared during these meetings, and golf was involved. I promise to plug the CEAC forum at future meetings.
- **Southern California** (Koutroulis)—There have been several changes with Public Works Directors in his region. We are coordinating a meeting for next month. Leamon would like to attend this meeting.

7. Treasurer's Report (Johnson)- discussed final budget. Analysis suggests a 10% shortfall. Recommended a 10% increase for 2025 and 15% in 2026, followed by a 5% increase based on CSAC dues increases. Sadjadi asked about the conference making money. The League of California Cities runs the spring conference, where we make a little money. League sends the itemized list of expenses. Johnson discussed his approach to budgeting conservatively. CSAC controls budgeting during the fall conference. Treasurer's Report and 2025 Final Budget approved unanimously (Motion by Pack, 2nd by DeChelis). The table in the bylaws needs to be amended to reflect 2026 information. This doesn't need to be ratified by the Board – it can be done automatically.

8. Committee Reports

- **Administrative** (Chrun) – no report.
- **Flood Control and Water Resources** (Rubalcava): Uhley (Riverside) took over as committee chair. There are new additions to the committee.
- **Infrastructure and Development** (Randall): The room switch caused some initial confusion, but overall attendance was good. There was a lot of interest in the discussion of alternative project delivery.
- **Resource Recovery and Waste Management** (Koutroulis): Good discussions on SB1383 and a rep from CalRecycle. Update on USEPA on emissions. Therapy discussion and future discussions on PFAS, recycling, and SB1383 enforcement.
- **Surveyor** (Hennessee) - Good turnout – roughly 20 people attended. Update on LA fires. Surveyors reviewing monuments and preservation. In Altadena, monuments seemed largely intact. No ROS or corner records yet – going to take time. Discussions regarding the challenges of waiving fees. Discussion on updating ROS and Corner Record guide. It was last updated in 2020 and is usually updated every 5 years. Discussion on GPS usage. Will review the draft in August before ratification. Discussion on monument preservation toolkit. Additional action in August. Presentation on AI. Some software on AI for building plan reviews. Allowed remote attendance during meetings and had 25 additional attendees. Hybrid availability is critical to expand participation in Surveyor meetings.
- **Transportation** (Zarif) - New vice-chair. Several state agency representatives were signed up but canceled at the last minute. Discussion on legislation. Discussions about the use of big data to assist. Look to go to the forum to explore new topics. Dee Lam from Caltrans did not attend again. Leamon requests that Caltrans send local District DLAE if Lam cannot participate. Caltrans needs to attend and hear from the counties. Leamon will reach out to Lam to express concerns. Randall offered Caltrans to attend his Regional Meeting but with no success.
- **Fellowship** (DeLeon) - Good attendance at the suite. The opening evening ran a bit late but improved as the week went on. Thanks to members of the fellowship for their participation. Raised \$728 for the scholarship fund.
- **Oversight** (Leamon) - No report.
- **Scholarship** (Winokur)—Scholarship applications are out and available. This is a reminder for engineer and surveyor of the year. A surveyor received a thank-you letter for their scholarship.

CEAC Board of Directors **MEETING MINUTES**

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9. Unfinished Business (Leamon) – Bronkall discussed the CEAC forum. Thirteen counties contracting out county surveyors. Should they have access to the forum? DeChelis asked how it would be managed. Pack mentioned that supervisors or directors can provide documentation approving the use of the forum. This approach was unanimously approved (Motion by DeChelis, 2nd by Johnson)

10. New Business (Leamon) - Engineering of the year discussion with NACE. If uninvolved in NACE, there is no chance for the California nominee to win engineer of the year based on NACE scoring. Phil Demery was the last nominee from California to win. Machado is ineligible due to being an officer. The manual states engineers and surveyors of the year should be nominated for NACE. Nominations for urban and rural. Other categories are also available for nomination. The motion was made to allow the flexibility of the president to begin the application and discontinue efforts if it is evident that the nominee would not qualify for consideration (Motion by Pack, 2nd by Hoevertsz)—additional discussion on changing the official address to CSAC from the Treasurer's Office. No motion was made. A motion was unanimously approved to allow the Executive Director (Gerety) to make deposits on behalf of CEAC (Motion by Hoevertsz, 2nd by Dashiell)—a recommendation to bring official address discussion back up under unfinished business at the August Policy Conference.

11. Life Membership (Leamon) - No life memberships were discussed.

12. Announcements (Leamon)

- 2025 NACE Annual Conference: April 15-17, 2025, Schaumburg, Illinois
- Northern California Bedroll Conference, Camp Tehama, Tehama County, June 25-27, 2025
- 20th CEAC Policy Conference: August 21-22, 2025, Sacramento
- CSAC Annual Meeting/Fall Conference: December 1-5, 2025, San Jose
- 2026 SEAC Spring Conference: February 25-27, 2026, Monterey

Adjournment The meeting adjourned at 11:32 AM.

Dutifully submitted – Joshua Pack (3/22/2025)

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David Leamon	President	Stanislaus
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Joshua Pack	Secretary	Butte
Panos Kokkas	Immediate Past President	Trinity
George Johnson	Treasurer	Riverside (Retired),
Mehdi Sadjadi	Treasurer-Emeritus	Marin (Retired)
Mike Penrose	Parliamentarian	Sacramento (Retired)
Patrick DeChellis	Newsletter Editor	Los Angeles (Retired)
Howard Dashiell	NACE Representative	Mendocino
Dave Gravenkamp(NP)	Historian	Siskiyou (Retired)

Regional-Directors	Region	County
Vacant	Bay Area	
Walter Rubalcava	Central Coast	Santa Barbara
Bob Bronkall	Northern California	Humboldt
Matt Randall	Sacramento Mother Lode	Placer
Sam Chrun	San Joaquin Valley	Stanislaus
Tom Koutroulis	Southern California	Orange

Non-Voting Members: Committee Chairs and CSAC Staff

Committee Chairs	Committee	County
Joan Araujo (NP)	Administrative	Butte
Scott DeLeon	Fellowship	Lake (Retired)
Jason Uhley (NP)	Flood Control/Water Resources	Riverside
Matt Randall	Infrastructure and Development	Placer
David Leamon	Oversight	Stanislaus
Tom Koutroulis	Resource Recovery & Waste Mgmt.	Orange
Alicia Winokur	Scholarship	Mendocino
Steve Hennessee	Surveyor	Los Angeles
Najee Zarif	Transportation	San Joaquin
CSAC/CEAC Staff	Title	Agency/County
Catherine Freeman (NP)	Senior Legislative Advocate	CSAC
Mark Neuburger (NP)	Legislative Advocate	CSAC
Jordan Wells (NP)	Legislative Advocate	CSAC
Amber Garcia Rossow (NP)	Legislative Analyst	CSAC
Merrin Gerety	CEAC Executive Director	CSAC/CEAC

Non-Voting Members: Other Attendees

Michael Leacox – NCE

Scott DeLeon – Lake County (Retired) / NCE

Steve Lederer (Napa County)

Brad Allender (Consort)

Rylie Bellinger (NCE)

Blossom Scott-Heim – Tuolumne County

Denise Zitnik – Tuolumne County

Jason Jurrens – Consort

Attachment Two
Treasurer's Report

COUNTY ENGINEER'S ASSOCIATION OF CALIFORNIA

CEAC Treasurer's Report – August 22, 2025

Presented for the Board's evaluation and consideration is an updated Budget Report, dated August 22, 2025. The Budget Report projects CEAC General Fund expenditures of \$517,665 to be roughly in line with projected CEAC General Fund income of \$531,957. Be aware these projections are based on the best available information through the end of 2025, and actuals may vary.

As a reminder, expenses to CEAC were increased in 2025 by both our strategic partners at NACE and CSAC. Combined those higher expenditures resulted in a 20% increase to the CEAC budget. The associated county member dues and affiliate dues were intended to also be increased by 20% in 2025. Through an oversight, the dues were only increased by 10%. As a result, the county and affiliate member dues are recommended to be increased by 15% in 2026 to adequately cover the cost increases. The recommended 15% increase is comprised of the 10% under charge in 2025 along with the additional annual increase of 5% from CSAC in 2026. The proposed 2026 CEAC budget will be prepared with the recommended 15% dues increase and presented to the CEAC Board during the upcoming annual meeting.

The good news is that 57 of our 58 member counties have paid their respective CEAC dues and Local Streets and Roads contributions in 2025. One line item showing a significant increase in revenue is associated with the Spring Conference held in conjunction with the Public Works Officers Institute, where projected revenues are expected to exceed budgeted income by \$60,000. This increase is unusually higher than prior years and very welcome.

Based on the required maintenance of the CEAC website and the age of the current site, it is expected there will be a need in the near future to update the site. It is recommended our CEAC Executive Director provide a projection as to when the website update will be needed along with a projected cost for the update. A discussion is needed with the CEAC Board to consider what is needed and when with an estimated cost for the website update.

The CEAC Treasurer recommends the CEAC Board accept the budget report as presented, direct the CEAC Treasurer to prepare the proposed 2026 budget for presentation at the upcoming annual meeting, and direct the CEAC Executive Director to return with recommendations regarding the timing and cost of the CEAC website updates.

COUNTY ENGINEERS ASSOCIATION OF CALIFORNIA
2025 Policy Conference Budget Report, August 22, 2025

<u>Account Balances at Year End of 2024</u>		<u>Current Actual</u>	<u>Year End Projected</u>
CEAC General Fund	\$245,485		
PWSS Sub Account	\$11,917		
Bedroll Sub Account	\$6,420		
LS&R Sub Account	\$272,045		
Total Account Balance 1/1/25	\$535,867		
2025 INCOME			
Membership Dues	\$330,000	\$347,000	\$347,000
Affiliate Dues	\$20,000	\$18,896	\$18,896
Spring Conference	\$24,000	\$25,500	\$85,500
Policy Conference (Includes 24 Rev.)	\$25,000	\$30,561	\$40,561
Annual Conference	\$24,000	\$25,500	\$25,500
Bedroll Income	\$5,000	\$4,500	\$4,500
PWSS Income	\$0	\$0	\$0
Misc. Income (job posting, etc.)	<u>\$15,000</u>	<u>\$5,800</u>	<u>\$10,000</u>
CEAC General Fund Income	\$443,000	\$457,757	\$531,957
LS&R Contributions	<u>\$60,000</u>	<u>\$453,021</u>	<u>\$453,021</u>
Total Estimated Funds Available	\$1,038,867		
2025 EXPENDITURES			
NACE Dues	\$88,270	\$84,690	\$84,690
CSAC Contract (4th Q 24)	\$250,308	\$59,002	\$309,000
Spring Conference	\$30,000	\$26,000	\$26,000
Policy Conference Expenses	\$18,000	\$0	\$18,000
Annual Conference (2024)	\$35,000	\$10,600	\$35,000
PWSS Expenses	\$0	\$0	\$0
Bedroll Expenses	\$5,000	\$1,500	\$5,000
CEAC PWSS Reception Sponsorship	\$0	\$0	\$0
CEAC/CLOUDS Meeting Expenses	\$6,000	\$0	\$6,000
Newsletter Editor Expenses	\$500	\$0	\$500
Scholarships (Includes 24)	\$6,000	\$6,000	\$12,000
Awards & Gifts	\$1,500	\$0	\$1,500
Office Supplies	\$500	\$0	\$500
Tax Fees & Accounting	\$800	\$475	\$475
Officers Travel & Expenses	\$15,000	\$5,200	\$15,000
Misc. (Insurance, website)	<u>\$10,000</u>	<u>\$6,261</u>	<u>\$10,000</u>
CEAC General Fund Expenses	\$466,878	\$199,728	\$523,665
LS&R Expenses	<u>\$172,000</u>	\$220,000	\$714,700
Total Proposed Expenses	\$638,878		\$1,238,365
ESTIMATED YEAR END ACCOUNT BALANCES			
CEAC General Fund	\$221,607		\$253,777
PWSS Sub Account	\$11,917		\$11,917
Bedroll Sub Account	\$6,420		\$5,920
LS&R Sub Account	<u>\$160,045</u>		\$10,366
TOTAL YEAR END ACCOUNT BALANCE	\$399,989		\$281,980