

## CEAC Board of Directors – MEETING MINUTES

Friday, August 22, 2025 | 12:30 p.m. - 2:00 p.m.



CEAC Board of Directors  
20th Annual CEAC Policy Conference  
Capitol Event Center  
1020 11th Street, 2nd Floor, Sacramento, CA  
Friday, August 22, 2025 | 12:30 p.m. - 2:00 p.m.

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Call to Order (Leamon) at 12:31 pm.

1. **Approval of Minutes** Pack 1<sup>st</sup>, Penrose 2<sup>nd</sup>. Unanimously approved.
2. **Correspondence** (Leamon) - None
3. **CLODS Report** (Madjd-Sadjadi)  
The organization recently lost two CLODS. Mike Walford (Contra Costa) and Don LaBelle (Alameda). Celebration of life for Mike is on September 6th, in Concord. A moment of silence was held for their loss. CEAC members are encouraged to attend the memorial. CLODS expects to hear from Leamon regarding nominations for Secretary, including letters and requests for additional information and qualifications. Twenty years ago, CLODS conducted research to identify nominees, offering two choices. Leamon gave three options to the CLODS for their consideration. The recent meeting resulted in an excellent turnout of CLODS. There are 35 active members of CLODS, with 20 attending the meeting and 25 responding.
4. **NACE Report** (Dashiell)  
The Annual NACE Conference in Schaumburg, Illinois, was well attended by CEAC. Dashiell to participate in the next Director's meeting, which should include the financial results of the annual conference. There are no current discussions about dues adjustments. The next NACE conference will be in Arlington, Texas, in April, with an additional report to the CEAC Board at the San Jose. Johnson asked if the 3% in 2027, with Dashiell suggesting that the current CEAC dues may cover this increase.
5. **CSAC Report** (CSAC Staff)  
Members Services is expanding. Catherine Freeman is retiring August 22, 2025; recruiting for her position will begin soon. Jacqueline Wong is leaving CSAC at end of August, recruiting for her position will begin soon. CSAC building remodel is starting soon. CSAC staff will move to temporary space at Park Tower (9th & I) in November for at least 2 years.

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### 6. Regional Directors' Reports

#### a) Bay Area (Hoevertsz)

The Bay Area hasn't met in 18 months. He is putting a group together and hoping to meet soon.

#### b) Central Coast (Grim)

Renewed focus on increased participation and getting broader representation. They plan a mix of in-person and online meetings in the future.

#### c) Northern California (Bronkall)

The 2<sup>nd</sup> annual reboot of the Bedroll Conference occurred in June. Strides have been made in creating a desk manual for the conference, with planned collaboration between Bronkall and Mike Leacox. Bronkall calculated travel times to Camp Tehama for each agency. Pack suggested highlighting directions since mobile phone directions were inaccurate.

#### d) Sacramento Mother Lode (Randall)

The group met in person in July, with various speakers on bridge projects as a warm-up for bridge advocacy. The meeting was held at TopGolf, where sponsors covered the cost of beverages, exploring potential options to attend UC Davis for the track. Zoom meetings are suitable for sharing ideas. Koutroulis asked how they coordinate attendance. Randall stated that about half of the member counties attended, along with CEAC sponsors. Key speakers included El Dorado and the City of Sacramento to discuss bridges.

#### e) San Joaquin Valley (Chrun)

Their last several road commission meetings were held in Madera and Merced Counties. Continue to advocate for agencies and staff to attend CEAC conferences. The group combines presentations, golf, food, and networking. Kings, Kern, and Mariposa do not regularly participate. Chrun discussed various projects in the region moving forward.

#### f) Southern California (Koutroulis)

Recent discussions have involved solid waste and SB 1383, with a meeting in April and another scheduled for late September or early October. Meetings focused on solid waste but also included other topics. New directors in Orange and San Diego Counties. Looking forward to exploring opportunities to engage new Directors and involve them in CEAC and hoping to see more involvement of San Diego County.

After the Regional Director's reports, DeChellis reminded attendees that the regional report is due in mid-November. DeChellis will continue to send emails to Regional Directors, providing pictures of agency work with brief captions.

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### 7. **Treasurer's Report (Johnson)**

Treasurer's and budget reports are included in attachments. Two highlights – 57 of 58 counties have paid their fees to prepare the Local Streets and Roads Report. Gerety has done an excellent job in contacting counties lagging in their payments. Only Alpine has not paid its fees. The current CEAC website is outdated and requires an update. Gerety to contact BlackDog (site administrator) to obtain a quote for the update. Bronkall cites the need for the site to comply with ADA. Johnson to investigate how this work will impact the CEAC budget. Action taken to approve reports (DeChellis 1st, Bronkall 2nd) was unanimously approved.

### 8. **Committee Reports:**

- a) Administrative (no report)
- b) Flood Control and Water Resources (no report)
- c) Infrastructure and Development (no report)
- d) Resource Recovery and Waste Management (no report)
- e) Surveyor (Hennessee)

Two documents (Monument Preservation Toolkit and Guide to the Preparations or Surveys and Corner Records) are in the process of being updated. Outreach to the survey community will occur before the December meeting. The documents will be shared with all Board members. The plan is to have the survey committee review and recommend approval to the Board for adoption in December.

- f) Transportation (no report)
- g) Fellowship (Leacox)

Fellowship saw \$196 contribution. Cornhole tourney had 12 teams, but it can be expanded to 16 teams next year. Pack mentioned that the county wine tasting competition was missed, but otherwise, the program was fantastic.

- h) Oversight (no report)
- i) Scholarship (Dashiell)

Minimal involvement in the recent scholarship process. It will be readvertised and extended to October. There was also a discussion on similarly extending nominations for Engineer and Surveyor of the Year.

### 9. **Unfinished Business (Leamon)**

Leamon discussed interest in changing the official address to 1100 K Street. Madjd-Sadjadi is opposed to it. There are concerns with the temporary relocation of CSAC beginning this fall. Johnson asked what the core issue was. Leamon mentioned concerns with having a private address. Johnson thanked Leamon but didn't share the same concerns. Counties submit checks to Johnson for dues. Penrose

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mentions that the Headquarters shall be located in the office of the Treasurer, the location where the commander performs their functions. Overall, CEAC duties are a bit dispersed. DeChellis motioned that this issue be tabled until one of the following occurs: a) CSAC returns to their remodeled HQ and returns to their location at 1100 K Street, or b) the treasurer mentions their concern. Bronkall (2nd). Unanimously approved. Penrose stated that bylaws don't require the Board to adopt an address formally.

### 10. **New Business**

Discussion on the PW Secretaries' conference. Pack and Leamon discussed prior unsuccessful efforts through the Administrative Committee when Pack was Chair. The title of the committee is to be renamed to the Public Works Administrative Professionals Seminar to address concerns with the use of the Secretary's title. Discussion on requiring the Past President to organize the seminar, which would begin when Leamon becomes Past President. Merced and others are willing to participate. The Officers' Manual would need to be amended to reflect the new duties of the Past President. Hoevertsz agrees to continue the program when he becomes the Past President. Motion by Pack to add duties of the Seminar to the Past President, 2<sup>nd</sup> by Hoevertsz. Unanimously approved.

DeChellis expressed interest in having a member of the NACE Executive Committee become a CEAC Board member. NACE Regional Representative already has a vote. DeChellis sees value in having Machado's input and voice on the CEAC Board. Most of the time, it would be unfilled. Leamon likes the idea. A person who makes it through NACE ranks would provide valuable contributions to CEAC. Johnson's previous NACE experience always made him feel he had a voice while on the Board. Hoevertsz is concerned that the position is often vacant. Pack discussed options to make it count as a quorum only when the position is filled. DeChellis made a motion to begin the process of adding the position as an officer, with a 2<sup>nd</sup> Pack. Motion approved by most members, opposed by Madjd-Sadjadi. Leamon is to work on the language for the position. Johnson requests that Machado attend the next meeting to gauge interest. All agreed.

### 11. **Life Membership** (Leamon) - none

### 12. **Announcements** (Leamon)

CSAC Annual Meeting/Fall Conference - San Jose Convention Center, Santa Clara County, December 1-5, 2025. 2026 CEAC Spring Conference (in conjunction with the League of California Cities' Public Works Officers Institute) - Hyatt Regency Monterey, Monterey County, February 25-27, 2026. 2026 NACE Annual Conference - Live by Loews! Arlington, 1600 E

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Randol Mill Road, Arlington, TX 76011, April 12-15, 2026. CEAC Board of Directors Meeting Schedule - CSAC Annual Meeting/Fall Conference, Santa Clara County, December 5, 2025. 2026 CEAC Spring Conference, Monterey County, February 27, 2026.

Motion to adjourn made by Pack, 2<sup>nd</sup> by Penrose, and was unanimously approved. The meeting was adjourned at 1:40 PM.

**Dutifully submitted by Joshua Pack – August 25, 2025.**

### Meeting Roster

#### Voting Board Members: Officers & Regional Directors

<b>Officer</b>	<b>Office</b>	<b>County/Organization</b>
David Leamon	President	Stanislaus
Johannes Hoevertsz	Vice President	Sonoma
Joshua Pack	Secretary	Butte
Panos Kokkas	Immediate Past President	Trinity
George Johnson	Treasurer	Riverside (Retired)
Mehdi Madjd-Sadjadi	Treasurer-Emeritus	Marin (Retired)
Mike Penrose	Parliamentarian	Sacramento (Retired)
Patrick DeChellis	Newsletter Editor	Los Angeles (Retired)
Howard Dashiell	NACE Representative	Mendocino
Dave Gravenkamp (absent)	Historian	Siskiyou (Retired)

<b>Regional-Directors</b>	<b>Region</b>	<b>County</b>
Johannes Hoevertsz	Bay Area	Sonoma
David Grim	Central Coast	San Luis Obispo
Bob Bronkall	Northern California	Humboldt
Matt Randall	Sacramento Mother Lode	Placer
Sam Chrun	San Joaquin Valley	Stanislaus
Tom Koutroulis	Southern California	Orange

#### Non-Voting Members: Committee Chairs and CSAC Staff

<b>Committee Chairs</b>	<b>Committee</b>	<b>County</b>
Joan Araujo (absent)	Administrative	Ventura
Scott DeLeon (absent)	Fellowship	Lake (Retired)
Jason Uhley (absent)	Flood Control/Water Resources	Riverside
Matt Randall	Infrastructure and Development	Placer
David Leamon	Oversight	Stanislaus
Tom Koutroulis	Resource Recovery & Waste Mgmt.	Orange
Alicia Winokur (absent)	Scholarship	Mendocino
Steve Hennessee	Surveyor	Los Angeles
Najee Zarif (absent)	Transportation	San Joaquin

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<b>CSAC/CEAC Staff</b>	<b>Title</b>	<b>Agency/County</b>
Mark Neuburger (absent)	Legislative Advocate	CSAC
Jordan Wells (absent)	Legislative Advocate	CSAC
Caitlin Loventhal (absent)	Legislative Analyst	CSAC
Merrin Gerety	CEAC Executive Director	CSAC/CEAC

**Non-Voting Members: Other Attendees**

Michael Leacox – NCE

Colt Esenwein – Colusa County

Martin McIlroy – MGE Engineering

Rylie Bellinger - NCE

Denise Zitnik – Tuolumne County

Tom Mattson – Humboldt County

Nathan Bray – Merced County